



A meeting of the **TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP** will be held in the **COUNCIL CHAMBERS, 2 HIGH STREET, PERTH** on **TUESDAY 13 JUNE 2017** at **10.30 AM**.

Members and officers are encouraged to use the most sustainable means of travel to/from Partnership meetings. Information on public transport travel options along with multi-modal journey planning information is available by visiting www.gotoo.com.

If you have any queries, please contact Ashley Roger on (01738) 475775 or Gillian Taylor on (01738) 475135.

GILLIAN A TAYLOR
Secretary to Partnership

Members:

Trudi Craggs
Mark Craske
Doug Fleming
Gavin Roser
David Scotney

Officers:

Eric Guthrie, Director
Gillian Taylor, Secretary
Scott Walker, Treasurer
Lisa Freeman, Legal Adviser
Niall Gardiner, Senior Partnership Manager
Ashley Roger, Office Manager
Nina Gillespie, Active Travel Officer
Marianne Scott, Cycle Training & Development Officer

Angus Council

Councillor Bill Duff
Councillor Ronnie Proctor

Angus Council

Allan McKeown, Communities
Ian Cochrane, Communities

Dundee City Council

Councillor Will Dawson
Councillor Lynne Short
Councillor Brian Gordon

Dundee City Council

Mike Galloway, City Development
Neil Gellatly, City Development

Perth and Kinross Council

Councillor Alasdair Bailey
Councillor Bob Brawn
Councillor Andrew Parrott

Perth and Kinross Council

Jim Valentine, The Environment Service
Nick Brian, The Environment Service

Stirling Council

Councillor Evelyn Tweed
Councillor Danny Gibson

Stirling Council

Brian Roberts, Corporate Operations
Jonathan Padmore, Corporate Operations

Scottish Government

Tom Davy and Ewen Milligan



13 JUNE 2017

AGENDA

1. Interim Chair of Meeting

The Secretary will preside at the meeting until the Chair of the Partnership has been appointed.

2. Notification of Councillor Membership of Partnership

The following appointments to the Partnership have been made by the constituent Councils :-

Angus Council

Councillor Bill Duff (SNP)
Councillor Ronnie Proctor (Conservative)

Dundee City Council

Councillor Will Dawson (SNP)
Councillor Lynne Short (SNP)
Councillor Brian Gordon (Labour)

Perth & Kinross Council

Councillor Alasdair Bailey (Labour)
Councillor Bob Brawn (Conservative)
Councillor Andrew Parrott (SNP)

Stirling Council

Councillor Evelyn Tweed (SNP)
Councillor Danny Gibson (Labour)

3. Declarations of Interest

Members are advised that, in terms of the Partnership's Code of Conduct, it is their personal responsibility to make decisions about whether to declare an interest in any item of business on this and future Agendas, and whether to take part in any discussions or voting. This includes **all** interests, whether or not entered on the Register of Interests, which might be perceived as potentially influencing their position on any matter.

4. Members Induction Briefing – Presentations by Director, Secretary and Treasurer.

5. Appointment of Chairperson

In terms of Paragraph 4(1) of Schedule 2 to the Regional Transport Partnerships (Establishment, Constitution and Membership) Order 2005 the Partnership is required to appoint from its membership a Chairperson. In terms of Paragraph 4 (2) of Schedule 2 to the Order the Chairperson shall hold office for a period to be determined by the Partnership, not exceeding two full Council terms (currently 10 years). Previous appointments to the position of Chairperson have been until the next ordinary Council election. The Partnership's Standing Orders, as revised on 6 December 2016, specify that the term of office of the Chairperson will be from the date of appointment until the next ordinary Council election or such other term as the Partnership may agree.

At its meeting on 6 December 2016 the Partnership agreed that consideration should be given to adopting a system of rotating appointments under which each of the 4 partner Councils would, at some point, take the Chair. It should be noted that, in terms of Standing Orders, the position of Chairperson may be filled by a Councillor or a non-Councillor member.

The Partnership is requested to consider the appointment of a Chairperson.

6. Appointment of Deputy Chairperson(s)

In terms of Paragraph 4(1) of Schedule 2 of the Regional Transport Partnerships (Establishment, Constitution and Membership) Order 2005 the Partnership may appoint such number of Deputy Chairpersons as it considers appropriate.

In terms of Paragraph 4 (2) of Schedule 2 to the Order the Deputy Chairperson(s) shall hold office for a period to be determined by the Partnership, not exceeding two full Council terms (currently 10 years). Previous appointments to the position of Deputy Chairperson(s) have been until the next ordinary Council election. The Partnership's Standing Orders, as revised on 6 December 2016, specify (i) that the term of office of Deputy Chairperson(s) will be from the date of appointment until the next ordinary Council election, or such other term as the Partnership may agree and (ii) that the Chairperson and Deputy Chairperson(s) shall not be persons appointed by the same Council.

At its meeting on 6 December 2016 the Partnership agreed that consideration should be given to adopting a system of rotating appointments under which each of the 4 partner Councils would, at some point, take the Chair. In the event of adoption of a system of rotating appointments for the position of Chairperson consideration will also require to be given to the position(s) of Deputy Chairperson in accordance with (ii) above. In terms of Standing Orders, the position(s) of Deputy Chairperson may be filled by a Councillor or a non-Councillor member.

The Partnership is asked to consider the appointment of a Deputy Chairperson(s).

7. Appointment of Executive Committee

The Partnership's Standing Orders make provision for the appointment of an Executive Committee which has delegated authority to determine any matter which would normally be decided by the Partnership but which, by reason of urgency, requires to be decided prior to the next scheduled meeting of the Partnership, and to deal with any other matters delegated by the Partnership as prescribed in Standing Orders.

The membership of the Committee is one Councillor Member from each constituent Council plus one non-Councillor member.

The Partnership is requested to make appointments to the Executive Committee.

8. Appointment of Secretary and Proper Officers

In terms of Paragraph 5 of Schedule 2 to the Regional Transport Partnerships Order 2005 the Partnership is required to appoint a Secretary who may also be an officer of one of the constituent Councils.

In terms of Paragraphs 13 and 15 of Schedule 1 to the Transport (Scotland) Act 2005 the Partnership is required to appoint Proper Officers for the purposes of Legal Proceedings etc. and Finance etc. respectively.

At present these offices are held by the Head of Democratic Services, the Head of Legal & ?? Services and the Chief Accountant of Perth & Kinross Council. The Partnership is requested to confirm re-appointment of the above officers to the positions of Secretary, Legal Officer and Treasurer respectively.

9. Minute of Meeting of 14 March 2017 (copy herewith)
10. Appointment of Non-Councillor Members – Report by Director (copy herewith RTP/17/11)
11. Public Services Reform Act Annual Statements – Joint Report by Director and Treasurer (copy herewith RTP/17/12)
12. Draft Unaudited Statement of Accounts for 2016/17 – Joint Report by Treasurer and Director (copy herewith RTP/17/13)
13. 2017/18 Revenue Budget and Programme - Joint Report by Treasurer and Director (copy herewith RTP/17/14)
14. 2017/18 Active Travel Grant Scheme – Report by Active Travel Officer (copy herewith RTP/17/15)
15. Director's Report – (copy herewith RTP/17/16)
16. Members Issues and AOCB
17. Dates of Future Meetings

Tuesday 12 September 2017 in Stirling
Tuesday 12 December 2017 in Forfar