



**TAYSIDE AND CENTRAL SCOTLAND
TRANSPORT PARTNERSHIP**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2011**

AUDITED

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

STATEMENT OF ACCOUNTS 2010/2011

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TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

EXPLANATORY FOREWORD BY TREASURER

1 INTRODUCTION

This foreword is presented as a commentary on the overall financial position of *tactran* as shown within the Statement of Accounts for the year ended 31 March 2011 and contains explanations of the major influences on the Partnership's income, expenditure and cash flow.

2 ACCOUNTING POLICIES

The Statement of Accounting Policies sets out the basis upon which the Financial Statements have been prepared and explains the accounting treatment of both general and specific items.

3 THE FINANCIAL STATEMENTS

Movement in Reserves Statement

This is a new statement under IFRS which shows the movement in the year on different reserves held by the Partnership. This is analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure) and 'Unusable Reserves'. The Partnership does not have statutory powers to operate a usable reserve.

The Comprehensive Income and Expenditure Statement

This is a new statement under IFRS which shows the accounting costs in the year of providing the services in accordance with generally accepted accounting practices.

Balance Sheet

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Partnership. The net assets of the Partnership (assets less liabilities) are matched by reserves held by the Partnership.

Cash Flow Statement

This statement shows the changes in cash and cash equivalents of the Partnership during the reporting period. The statement shows how the Partnership generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities.

Notes to the Core Financial Statements

These Notes are intended to give the reader further information which is not separately detailed in the core financial statements.

4 REMUNERATION REPORT

The Local Authority Accounts (Scotland) Amendment Regulations 2011 require Regional Transport Partnerships to include a Remuneration Report in the Financial Statements. The Remuneration Report discloses information for each senior employee.

5 STATEMENT ON THE SYSTEM OF INTERNAL FINANCIAL CONTROL

This statement sets out the framework within which financial control is managed and reviewed. The main components of the system are listed, together with any significant weaknesses that have been identified and the remedial action taken.

6 STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

This statement sets out the main financial responsibilities of the Partnership and the Treasurer.

7 REVENUE EXPENDITURE

At its meeting on 15 December 2009, the Tayside and Central Scotland Transport Partnership Board approved the 2010/2011 Core Revenue Budget of £430,000 of which £230,000 was met by Grant in Aid funding from the Scottish Government and a further £200,000 was requisitioned from the four constituent Councils, using a Scottish Government allocation methodology based on 95% population and 5% area, as follows:

		£
Angus Council	22.9%	45,800
Dundee City Council	28.4%	56,800
Perth and Kinross Council	30.3%	60,600
Stirling Council	18.4%	36,800
Total Council Requisitions	<u>100.0%</u>	<u>200,000</u>

In addition, £26,000 of budgeted income from the Councils was brought forward from 2009/2010 to fund the core running costs (£17,000) and the Regional Transport Strategy (£9,000).

The Scottish Government also provided additional Grant in Aid revenue funding for the financial year 2010/2011 for the Regional Transport Strategy of £385,000.

A further £52,000 of Scottish Government Air Quality Grant was secured by Perth and Kinross Council and allocated to supporting related Air Quality Management Action Plan measures through the Freight Quality Partnership.

This resulted in a gross revenue budget for 2010/2011 of £893,000.

During 2010/2011, the Partnership Board received revenue and capital monitoring reports in order to keep the members fully appraised as to the projected outturn position.

For 2010/2011, the main factors underlying each of the variances are as follows:

Roads and Transport (Underspend £5,000)

This underspend arose as a result of reduced expenditure on the Regional Transport Strategy budget of £5,000.

Requisitions from Councils (Reduced Income £47,000)

As a result of reduced level of expenditure, the Partnership did not require the full requisitions due from the four constituent authorities. At the Partnership meeting of 14 December 2010 it was agreed that this amount would be used by the Partners to fund the 2011/2012 Revenue Budget.

The overall surplus on the Comprehensive Income and Expenditure Statement was £92,000 which reflects, in accordance with International Accounting Standard 19 (Retirement Benefits) ("IAS 19"), the entries required in respect of pension costs and accumulated absences.

8 GENERAL FUND

The Partnership has, under the Transport Act 2005, no powers to hold a balance on the General Fund. Any underspends are therefore treated as creditors repayable to the funder or amounts received in advance from the funding source.

9 CAPITAL EXPENDITURE

During 2010/2011, the Partnership did not incur any direct capital expenditure. A Regional Transport Strategy Capital Programme totalling £1.98 million, utilising Capital Grant within the Dundee City Council and Perth and Kinross Council Capital Programmes was progressed during 2010/2011.

10 PENSION LIABILITY

Under International Accounting Standard (IAS) 19- Employee Benefits, the Partnership is required to include in the Statement of Accounts amounts relating to the assets, liabilities, income and expenditure of the pension schemes for its employees. Based on information provided by Local Government Pension Scheme Actuaries, it has been estimated that the Partnership had a net pension liability of £490,000 as at 31 March 2011. The estimated net pension liability at 31 March 2010 was £848,000.

The pension liability represents the best estimate of the current value of the pension benefits that will have to be funded by the Partnership through its constituent Councils. The liability relates to benefits earned in the Local Government Pension Scheme by existing or previous employees up to 31 March 2011.

These benefits are expressed in current value terms rather than the cash amount that will actually be paid out. This allows for the 'time value of money', whereby the value of cash received now is regarded as higher than cash received in, for example, ten years time, since the money received now could be invested and would earn interest or returns during the ten years. In order to adjust the pension liability cash flows for the time value of money a discount factor based on corporate bond rate is used.

The Chancellor of the Exchequer announced in his Emergency Budget on 22 June 2010 that the consumer price index rather than the retail price index will be the basis for future public sector pension increases. This created a negative cost within the pension statement of £143,000.

11 BALANCE SHEET NET LIABILITIES

The Balance Sheet at 31 March 2011 shows net liabilities of £499,000. This net liability position reflects the inclusion of net pension liabilities of £490,000 falling due in future years and arising from the application of IAS 19 and £9,000 for the application of the short term employee benefits accrual. It is appropriate to adopt a going concern basis for the preparation of the financial statements as the constituent authorities have a legal obligation under the Transport (Scotland) Act 2005 to provide the Partnership with funding to meet all liabilities as they fall due.

12 MAJOR CHANGES IN ACCOUNTING PRACTICE

The Partnerships Accounts have previously been prepared in accordance with UK Generally Accepted Accounting Practice (UK GAAP). However, in the 2007 Budget the Government made a commitment that the UK Public Sector would move towards and adopt International Financial Reporting Standards (IFRS) by 2010/2011.

Therefore the Partnerships accounts for 2010/2011 have been prepared using IFRS. The implications of this for the accounts are that last years accounts were required to be restated to reflect employees accumulated absences. This resulted in a change of value of annual leave carried forward by each member of staff as at 31 March and the inclusion of an Unusable Accumulated Absence Reserve in the Balance sheet to reflect this.

13 PRIOR PERIOD ADJUSTMENTS

Prior period adjustments are material adjustments applicable to prior years, arising from changes in accounting policies, corrections of fundamental errors or changes in legislation. Prior period adjustments are accounted for by restating the comparative figures for the preceding period in the Statement of Accounts and Notes to the Core Financial Statements.

The adjustments to the accounts are as follows:

The Comprehensive Income and Expenditure Statement -

The 2009/2010 comparator was amended to reflect the movement in accumulated absences. This reduced the overall deficit from £5,000 to £4,000.

The Balance Sheet -

The creditors increased by £5,000 to reflect the Accumulated Absences and an Unusable Accumulated Absence Reserve of £5,000 was created to realise this within the Reserves.

14 **ACKNOWLEDGEMENTS**

During the 2010/2011 financial year the Partnership's financial position has required regular scrutiny and strict budgetary control. I would wish to place on record my appreciation of the excellent work carried out by the Partnership's officers, supported by the officers of Perth and Kinross Council in the financial management of the Partnership and in the preparation of the 2010/2011 Statement of Accounts.



Scott Walker CPFA
Treasurer
tactran
30 August 2011

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

MOVEMENT IN RESERVES STATEMENT

For the year ended 31 March 2011

	General Fund Balance £,000	Total Usable Reserves £,000	Accumulated Absences Unusable Reserves £,000	Pensions Reserve Unusable Reserves £,000	Total <i>tactran</i> Reserves £,000
Balance at 31 March 2009	0	0	(6)	(290)	(296)
<hr/>					
<u>Movement in reserves during 2009/10</u>					
Surplus or (deficit) on provision of services	(4)	(4)	0	0	(4)
Other Comprehensive Expenditure and Income	0	0	0	(553)	(553)
Total Comprehensive Expenditure and Income	(4)	(4)	0	(553)	(557)
Adjustments between accounting basis & funding basis under regulations (note 3)	4	4	1	(5)	0
Increase/Decrease in 2009/10	0	0	1	(558)	(557)
Balance at 31 March 2010 carried forward	0	0	(5)	(848)	(853)
<u>Movement in reserves during 2010/11</u>					
Surplus or (deficit) on provision of services	92	92	0	0	92
Other Comprehensive Expenditure and Income	0	0	0	262	262
Total Comprehensive Expenditure and Income	92	92	0	262	354
Adjustments between accounting basis & funding basis under regulations (note 3)	(92)	(92)	(4)	96	0
Increase/Decrease in 2010/11	0	0	(4)	358	354
Balance at 31 March 2011 carried forward	0	0	(9)	(490)	(499)

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

For the year ended 31 March 2011

Restated 2009/10			2010/11				
Gross Exp £000	Gross Income £000	Net (Income) / Exp £000	Note	Gross Exp £000	Gross Income £000	Net (Income) / Exp £000	Budgeted Net (Income) / Exp £000
SERVICES							
878	(748)	130		837	(669)	168	163
51	0	51		37	0	37	37
0	0	0	9	(143)	0	(143)	(143)
929	(748)	181		731	(669)	62	57
COST OF SERVICES							
18	(1)	17	9	25	0	25	25
0	(194)	(194)		0	(179)	(179)	(200)
18	(195)	(177)		25	(179)	(154)	(175)
		4		756	(848)	(92)	(118)
		553				(262)	0
		557				(354)	(118)
TOTAL COMPREHENSIVE INCOME AND EXPENDITURE							

*Past Service gains of £143,000 in respect of a change in the calculation basis as introduced in the Chancellor's budget statement on 22 June 2010, so future pension increases are now linked to the Consumer Price Index (CPI) and not the Retail Price Index (RPI).

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

CASH FLOW STATEMENT

Year ending 31 March 2011

2009/10 £000	Notes	2010/11 £000
4	Net (surplus) or deficit on provision of service	(92)
39	Adjustments to net surplus of deficit on the provision of services for non cash movements	28
0	Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities (Accumulated Absence Movement)	(4)
43	Net Cash Flows from Operating Activities	(68)
0	Investing Activities	0
0	Financing Activities	0
43	Net Increase/(decrease) in cash and cash equivalents	(68)
166	Cash and cash equivalents at the beginning of the reporting period	209
209	Cash and cash equivalents at the end of the reporting period	141

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP
STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Partnership's responsibilities

The Partnership is required to:

- make arrangements for the proper administration of its financial affairs and to ensure that a designated officer has the responsibility for the administration of those affairs. For *tactran* that officer is the Treasurer;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

The Treasurer's responsibilities

The Treasurer is responsible for the preparation of the Partnership's Statement of Accounts in accordance with proper practices set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice').

In preparing this Statement of Accounts, the Treasurer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code of Practice.

The Treasurer has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

The Statement of Accounts present a true and fair view of the financial position of the Partnership at the accounting date and its income and expenditure for the year ended 31 March 2011.

SAWK

Scott Walker CPFA
Treasurer
tactran
30 August 2011

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

MEMBERS AND OFFICIALS 2010/2011

ABOUT THE PARTNERSHIP

Tayside and Central Scotland Transport Partnership (*tactran*) is a statutory body established under the Transport (Scotland) Act 2005. The *tactran* region covers approximately 12% of mainland Scotland and nearly 10% of the Scottish population is resident in the area.

tactran works with its partner authorities, Angus Council, Dundee City Council, Perth & Kinross Council and Stirling Council, and with the Scottish Government, Transport Scotland, transport providers and other key stakeholders, to improve and develop Scotland's transport infrastructure and services, in support of promoting sustainable economic growth, social inclusion and environmental sustainability.

MEMBERSHIP

The membership of *tactran* is prescribed by legislation in the Regional Transport Partnerships (Establishment, Membership and Constitution) (Scotland) Order 2005. The Partnership Board consists of 10 Councillors who are nominated by the constituent Councils – 3 per Council from Dundee City and Perth & Kinross and 2 per Council from Angus and Stirling – plus 4 or 5 non-Councillor members. Non-Councillor appointments are made by the Partnership, subject to the consent of Scottish Ministers. The Partnership may also appoint any such number of observers or advisors as they consider appropriate.

Councillor Members

During 2010/2011 Councillor membership of the Partnership was:-

Angus Council

Councillor Iain Gaul
Councillor John Whyte

Dundee City Council

Councillor Dave Bowes
Councillor Will Dawson (Chair)
Councillor Brian Gordon

Perth & Kinross Council

Councillor Ann Gaunt
Councillor Alan Jack (Deputy Chair)
Councillor John Kellas

Stirling Council

Councillor Jim Thomson
Councillor Colin O'Brien

The current Council appointments are made until the next Council elections in May 2012.

Non-Councillor Members

The Partnership has discretion to appoint either 4 or 5 non-Councillor members and has agreed to appoint the maximum number. At the beginning of the year Professor Malcolm Horner, a member of the Partnership Board since early 2006, resigned with effect from 30 April 2010, when his latest two-year term of appointment came to an end. The resultant vacancy was subsequently filled by the appointment of Mr David Scotney in September 2010. Professor Tony Wells, health sector representative on the Partnership since June 2008, also resigned upon his retiral from employment with NHS Tayside in March 2011.

The non-Councillor members during part or all of 2010/2011 were :-

Mr Doug Fleming – Doug has over 45 years experience in the transport industry including Managing Director level experience with Travel Dundee and the Stagecoach Group.

Professor Malcolm Horner – Malcolm is Emeritus Professor of Engineering Management at the University of Dundee and a past Chair of Scottish Enterprise Tayside.

Mr Bill Wright – Bill has over 20 years experience at senior management level in business consultancy and is current chair of Cycling of Scotland.

Mr Gavin Roser – Gavin is a Director of Pantrak Transportation Limited with over 40 years senior transport experience in road, rail and shipping companies.

Professor Tony Wells – Tony was Chief Executive of NHS Tayside and health sector representative on the Partnership Board until retirement from his NHS position in March 2011.

Mr David Scotney – David has over 30 years experience of working in transportation policy development and planning in local government and in transport consultancy.

Mr Ken Armstrong – Ken is Director of Operations for NHS Tayside and was appointed as the new health sector representative on the Partnership Board with effect from 1 March 2011.

Advisors

Regional Transport Partnerships can appoint advisors/observers to assist them in their work. Reflecting the key relationship between regional transportation and land use planning, *tactran* has appointed TAYplan Strategic Development Plan Manager, Pam Ewen, as an advisor to the Partnership.

PARTNERSHIP STAFF

Partnership Director

Eric Guthrie was appointed Partnership Director on 17 July 2006. He has over 30 years experience in local authority transportation policy, planning and delivery. As the Partnership's Chief Officer, Eric is responsible for ensuring that the Partnership meets all of its statutory duties and for managing the Partnership and its resources.

Projects Manager

Niall Gardiner was appointed Projects Manager on 29 October 2007. He has over 20 years experience working in transportation planning and engineering. Niall is responsible for managing the development and implementation of the Partnership's Revenue and Capital delivery programmes, in liaison with partner Councils and other stakeholders.

Strategy Manager

Michael Cairns was appointed Strategy Manager on 19 November 2007. He has over 30 years experience working in transportation planning and engineering. Michael is responsible for managing development and implementation of the Regional Transport Strategy and related sub-strategies, in liaison with partner Councils and other stakeholders.

Travel Plan Officer

Merry Scott was appointed Travel Plan Officer on 1 January 2007. She has 9 years experience in travel planning and sustainable transport. Merry is responsible for developing and implementing the Regional Travel Plan Strategy, working with partner Councils, Health Boards, Scottish Government and other public and private sector agencies.

Office Manager / Personal Assistant (PA) to Director

Ashley Roger was appointed Office Manager / Personal Assistant to the Director on 1 January 2007. She has 14 years office management / PA experience in the private and public sectors. Ashley is responsible for overseeing all aspects of office management and related administrative support to the Partnership's staff and members and providing PA support to the Partnership Director.

Administration Assistant

Muriel Muirhead was appointed Administration Assistant on 1 September 2008. She has previous administrative and clerical experience in the private and public sectors. Muriel is responsible for providing all aspects of clerical and administrative support to the Partnership's staff and members under the general direction of the Office Manager/PA to Director.

Proper Officers

In keeping with statutory requirements the Partnership has appointed three Proper Officers who provide specialist support and advice to the Partnership Board and the Partnership Director on corporate governance, financial and treasury management, and matters of law.

Since the Partnership's inception in December 2005 the Proper Officers have been:-

Partnership Secretary

Gillian Taylor is Head of Democratic Services with Perth & Kinross Council and is the Proper Officer for all matters relating to Partnership meetings and proceedings and for ethical standards.

Partnership Treasurer

John Symon was Head of Finance with Perth & Kinross Council and was the Proper Officer for all matters relating to financial probity, management and reporting until 31 May 2011. As from 1 June 2011 Scott Walker, Perth and Kinross Council's Acting Chief Accountant will fulfil this role.

Partnership Legal Adviser

Ian Innes is Head of Legal Services with Perth & Kinross Council and is the Proper Officer for all matters of a legal nature, including Execution of Deeds and representing the Partnership in any legal or tribunal proceedings.

Further information on *tactran* can be found on the Partnership's website – www.tactran.gov.uk

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

REPORT BY PARTNERSHIP DIRECTOR

INTRODUCTION

tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal duty is to prepare a Regional Transport Strategy (RTS), to coordinate delivery of the RTS, and to generally oversee strategic transport planning and delivery at a regional level. The Partnership also has statutory duties to engage in Community Planning and support the delivery of Single Outcome Agreements, and to engage as a Key Agency in the Development Planning process.

2010/2011 DEVELOPMENTS AND ACHIEVEMENTS

The Partnership's primary focus during 2010/2011 has been on progressing development and delivery of key elements of the Regional Transport Strategy and aligning RTS delivery priorities in support of national and local outcomes within the four Single Outcome Agreements (SOAs) covering constituent Council areas. *tactran* is a formal signatory to the SOAs agreed between Scottish Government and the four Community Planning Partnerships in the region. Supporting development and implementation of SOAs will remain a significant focus and commitment for the Partnership.

A growing area of work relates to the Partnership's role as a Key Agency in the Development Planning process. During the year *tactran* officers contributed to the emerging TAYplan Strategic Development Plan and the six Local Development Plans (LDPs) covering our four constituent Councils, the Cairngorms National Park and the Loch Lomond & The Trossachs National Park. The Partnership Board formally considered and commented on the Main Issues Reports for TAYplan and for the Stirling and Perth & Kinross Local Development Plans. Ensuring a close strategic fit between the RTS, TAYplan and the six LDPs covering the *tactran* region will be an ongoing priority and significant resource commitment for the Partnership.

The Partnership's 2010/2011 Revenue Programme, amounting to just over £441,000, supported further development of key RTS priority projects. This included further work on Regional Park & Ride Strategy and Strategic Transport Projects Review (STPR) priorities around Dundee and at Perth and Stirling; developing the Business Case for the introduction of additional regional rail services and facilities through the Tay Estuary Rail Study (TERS) and supporting the case for Dundee Station enhancements; improving travel information through enhancements to the www.tactranconnect.com multi-modal travel information web portal, the first of its kind in Scotland, and developing a Regional Bus Information Strategy; finalising work on a Regional Health and Transport Action Plan; continued support to public and private sector bodies on Travel Planning and encouraging more sustainable travel behaviour; developing a Regional Freight Action Plan aimed at encouraging more sustainable freight distribution, including investigation of the scope for a Freight Consolidation Centre linked with Air Quality Management Action Plan objectives for Perth; funding a number of walking, cycling and public transport enhancements; and providing financial support to secure continued operation of strategically important air services between Dundee Airport and London City Airport.

In addition to our Revenue Programme the 2010/2011 Capital Programme, amounting to £1.98 million, supported implementation of a number of priority projects within the RTS Delivery Plan. The Delivery Plan sets out the Partnership's proposals for successful implementation of the RTS over the period to 2023, and provides a framework for determining associated Capital and Revenue programmes in collaboration with partner Councils, Scottish Government, Transport Scotland and other delivery stakeholders.

Further information on the Partnership's activity and Revenue and Capital programme work can be obtained by visiting our website www.tactran.gov.uk

ACKNOWLEDGEMENTS

My sincere thanks are extended to the Chair, Deputy Chair and all Members of the Partnership Board for their continued support and commitment during the year. Grateful thanks and appreciation are also due to the Partnership's own staff and the Proper Officers and their colleagues for their dedicated commitment and support, and also to the many staff within our partner Councils and other stakeholder groups, whose support and contributions throughout the year has been extremely valuable and is greatly appreciated.



Eric Guthrie
Partnership Director
tactran
30 August 2011

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

NOTES TO THE CORE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

GENERAL PRINCIPLES

These Statement of Accounts summarise the Partnerships transactions for 2010/2011 and its position at 31 March 2011. The Partnership is required to prepare an annual Statement of Accounts by the Transport (Scotland) Act 2005, section 3 and section 12 of the Local Government in Scotland Act 2003 requires they be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2010/11 and the Best Value Accounting Code of Practice 2010/11, supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

ACCRUALS OF INCOME AND EXPENDITURE

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received.

CASH AND CASH EQUIVALENTS

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Authority's cash management.

EMPLOYEE BENEFITS

Benefits Payable During Employment

Short-term employee benefits (those that fall due wholly within 12 months of the year-end), such as wages and salaries, paid annual leave and paid sick leave and any non-monetary benefits for current employees, are recognised as an expense in the year in which employees render service to the Partnership. An accrual is made against services in the Surplus or Deficit on the Provision of Services for the cost of holiday entitlements and other forms of leave earned by employees but not taken before the year-end and which employees can carry forward into the next financial year. The accrual is made at the remuneration rates applicable in the following financial year. Any accrual made is required under statute to be reversed from the General Fund Balance by crediting the Accumulating Compensated Absences Adjustment Account in the Movement in Reserves Statement.

The Local Government Pension Scheme

The Local Government Scheme is accounted for as a defined benefits scheme:

- The liabilities of the Tayside Superannuation Fund attributable to the Partnership are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates etc, and projections of projected earnings for current employees,
- The assets of the Tayside Superannuation Fund attributable to the Partnership are included in the Balance Sheet at their fair value,
 - quoted securities – current bid price,
 - unquoted securities – professional estimate,
 - unitised securities – current bid price,
 - property – market value,

- The change in the net pensions liability is analysed into seven components:
 - current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked;
 - past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs;
 - interest cost – the expected increase in the present value of liabilities during the year as they move one year closer to being paid – debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement;
 - expected return on assets – the annual investment return on the fund assets attributable to the Authority, based on an average of the expected long-term return – credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement;
 - gains/losses on settlements and curtailments – the result of actions to relieve the Partnership of liabilities or events that reduce the expected future service or accrual of benefits of employees – debited/credited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs;
 - actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – debited to the Pensions Reserve;
 - contributions paid to the Tayside Superannuation fund – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Partnership to the Pension Fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact on the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

Discretionary Benefits

The Partnership also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

EVENTS AFTER THE REPORTING PERIOD

Events after the reporting period are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events;
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

GOVERNMENT GRANTS AND CONTRIBUTIONS

Whether paid on account, by instalments or in arrears, Government grants, third party contributions and donations are recognised as due to the Partnership when there is reasonable assurance that:

- the Authority will comply with the conditions attached to the payments and
- the grants or contributions will be received.

Amounts recognised as due to the Partnership are not credited to the Comprehensive Income and Expenditure Account until conditions attaching to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants/contributions) or Taxation and Non-Specific Grant Income (non-ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

FINANCIAL INSTRUMENTS

In the Notes to the Financial Statements, financial instruments are required to be shown at fair value. Fair value is defined as the amount for which an asset could be exchanged or a liability settled, assuming that the transaction was negotiated between parties knowledgeable about the market in which they are dealing and willing to buy/sell at an appropriate price, with no other motive in their negotiations other than to secure a fair price.

LEASES

Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

RESERVES

Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The Reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments and retirement benefits and do not represent usable resources for the Partnership – these reserves are explained in note 4.

VAT

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

2. ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION UNCERTAINTY

The Statement of Accounts contains estimated figures that are based on assumptions made by the Partnership about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Partnerships Balance Sheet at 31 March 2011 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Pensions Liability

Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Partnership with expert advice about the assumptions to be applied.

The effects on the net pensions liability of changes in individual assumptions can be measured. For instance, a 0.5% increase in the discount rate assumption would result in a decrease in the pension liability of £277,182

and a similar decrease in the discount rate assumptions would result in an increase in the pension liability of £327,209.

However, the assumptions interact in complex ways. During 2010/2011, the Partnership's actuaries advised that the net pensions liability had decreased by £358,000 due to updating of the assumptions.

3. MOVEMENT IN RESERVES STATEMENT – ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS

This note details the adjustments that are made to the Comprehensive Income and Expenditure Statement recognised by the Partnership in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Partnership to meet future capital and revenue expenditure.

The Partnership holds no usable reserves.

	Movement in unusable Reserves 2009/10 £000	Movement in unusable Reserves 2010/11 £000
Adjustments involving the Pensions Reserve:		
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	(18)	118
Employer's pensions contributions and direct payments to pensioners payable in the year	13	(22)
Adjustment involving the Accumulating Compensated Absences Adjustment Account		
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	1	(4)
Total Adjustments	(4)	92

4. BALANCE SHEET – UNUSABLE RESERVES

31 March 2010 £000		31 March 2011 £000
(848)	Pensions Reserve	(490)
(5)	Accumulating Compensated Absences Adjustment Account	(9)
(853)	Total Unusable Reserves	(499)

Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Partnership accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Partnership makes employer's contributions to pensions funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Partnership has set aside to meet them. The statutory requirement

on constituent Councils to meet the net cost of the Partnership will ensure that funding will have been set aside by the time the benefits come to be paid.

2009/10 £000		2010/11 £000
(290)	Balance at 1 April	(848)
(553)	Actuarial gains or losses on pension assets and liabilities	262
(18)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	118
13	Employer's pensions contributions and direct payments to pensioners payable in the year	(22)
(848)	Balance as at 31 March	(490)

Accumulating Compensated Absences Adjustment Account

The Accumulating Compensated Absences Adjustment Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

2009/10 £000		2010/11 £000
(6)	Balance at 1 April	(5)
1	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(4)
(5)	Balance at 31 March	(9)

5. CASH FLOW STATEMENT – CASH AND CASH EQUIVALENTS

The balance of Cash and Cash Equivalents is made up of the following elements:

31 March 2010 £000		31 March 2011 £000
209	Bank current accounts	141
209	Balance at 31 March	141

6. AMOUNTS REPORTED FOR RESOURCE ALLOCATION DECISIONS

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by the Best Value Accounting Code of Practice. However, decisions regarding resource allocation are taken by the Partnership's Board on the basis of budget reports analysed across functions. These reports are prepared on a different basis from the accounting policies used in the financial statements. In particular:

- no charges are made in relation to capital expenditure (where as depreciation, revaluation and impairment losses in excess of the balance on the Revaluation Reserve and amortisations are charged to services in the Comprehensive Income and Expenditure Statement),
- the cost of retirement benefits is based on cash flows (payments of employer's pensions contributions) rather than current service cost of benefits accrued in the year,
- expenditure on some support services is budgeted for centrally and not charged to projects.

The income and expenditure of the Partnership's principal functions recorded in the budget reports for the year is as follows:

Segmental Income & Expenditure 2010/11	Core Service £,000	Projects £,000	Totals £,000
Fees, charges & other service income	(1)	(52)	(53)
Interest and Investment Income	0	0	0
Government Grants	(230)	(385)	(615)
Constituent Council requisitions	(170)	(9)	(179)
Total Income	(401)	(446)	(847)
Employee Expenses	313	0	313
Other service expenses	71	0	71
Support service recharges	22	0	22
Project Costs	0	441	441
Total Expenditure	406	441	847
Net Expenditure	5	(5)	0

Segmental Income & Expenditure 2009/10	Core Service £,000	Projects £,000	Totals £,000
Fees, charges & other service income	(602)	(40)	(642)
Interest and Investment Income	(1)	0	(1)
Government Grants	(220)	(432)	(652)
Constituent Council requisitions	(194)	(54)	(248)
Total Income	(1,017)	(526)	(1,543)
Employee Expenses	319	0	319
Other service expenses	81	0	81
Support service recharges	28	0	28
Project Costs	600	515	1,115
Total Expenditure	1,028	515	1,543
Net Expenditure	11	(11)	0

Reconciliation of Segmental Income and Expenditure to Cost of Services in the Comprehensive Income and Expenditure Statement

This reconciliation shows how figures in the analysis of the segmental income and expenditure relate to amounts included in the Comprehensive Income and Expenditure Statement.

	2010/11 £000	2009/10 £000
Net Expenditure in Segmental Analysis	0	0
Amounts in the Comprehensive Income and Expenditure Statement not reported to management in Segmental Analysis	(117)	(14)
Amounts included in the Segmental Analysis not included in the Comprehensive Income and Expenditure Statement	179	195
Cost of Services in Comprehensive Income and Expenditure Statement	62	181

Reconciliation to Subjective Analysis

This reconciliation demonstrates how the figures in the analysis of the segmental income and expenditure relate to a subjective analysis of the Surplus or Deficit on the Provision of Services included in the Comprehensive Income and Expenditure Statement (CIES).

2010/11	Segmental Analysis	Not Reported to Mgmt	Not included in CIES	Cost of Services	Corporate Amounts	Deficit on Provision of Service
	£000	£000	£000	£000	£000	£000
Reconciliation to Subjective Analysis						
Fees, charges & other service income	(53)					(53)
Interest & Investment Income	0					0
Government Grants	(615)					(615)
Constituent Councils requisitions	(179)		179		(179)	(179)
	(847)	0	179	0	(179)	(847)
Employee expenses	313					313
Other service expenses	71					71
Support service recharge	22					22
Project costs	441					441
Pension interest cost					111	111
Expected return on pension assets					(86)	(86)
Past service gains		(143)				(143)
Employer contributions		(46)				(46)
Current service cost		67				67
Accumulated absences		5				5
	847	(117)	0	0	25	755
(Surplus) or Deficit on the provision of Service	0	(117)	179	0	(154)	(92)

2009/10	Segmental Analysis	Not Reported to Mgmt	Not included in CIES	Cost of Services	Corporate Amounts	Deficit on Provision of Service
	£000	£000	£000	£000	£000	£000
Reconciliation to Subjective Analysis						
Fees, charges & other service income	(642)					(642)
Interest & Investment Income	(1)		1		(1)	(1)
Government Grants	(652)					(652)
Constituent Councils requisitions	(248)		194		(194)	(248)
	(1,543)	0	195	0	(195)	(1,543)
Employee expenses	319					319
Other service expenses	81					81
Support service recharge	28					28
Project costs	1,115					1,115
Pension interest cost					74	74
Expected return on pension assets					(56)	(56)
Past service gains						0
Employer contributions		(45)				(45)
Current service cost		32				32
Accumulated absences		(1)				(1)
	1,543	(14)	0	0	18	1,547
(Surplus) or Deficit on the provision of Service	0	(14)	195	0	(177)	4

7. MEMBERS ALLOWANCES

The Authority paid the following amounts to members of the Partnership during the year.

	2009/10 £000	2010/11 £000
Expenses	1	1
	1	1

8. EXTERNAL AUDIT COSTS

The external auditors of the Partnership are appointed by the Accounts Commission for Scotland, for a period of 5 years. The total fee payable to Audit Scotland in respect of the 2010/2011 financial year, for external audit services undertaken in accordance with the Code of Audit Practice is £10,360 (2009/2010 £10,930). During 2010/2011, the external auditor did not provide any other services to the Partnership other than the duties undertaken in accordance with the Code of Audit Practice.

9. DEFINED BENEFIT PENSION SCHEMES

Participation in pension schemes

As part of the terms and conditions of employment of its officers, the Authority makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, the Partnership has a commitment to make the payments and this needs to be disclosed at the time that employees earn their future entitlement.

The Partnership participates in:

- The Local Government Pension Scheme, administered locally by Dundee City Council is a funded defined benefit final salary scheme, meaning that the Authority and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.

Transactions relating to post employment benefits

The costs of retirement benefits are recognised in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge which requires to be made is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

	Local Government Pension Scheme	Local Government Pension Scheme
	£000	£000
	2009/10	2010/11
Costs of Services		
Current Service Cost	32	67
Past Service Costs	0	(143)
Financial and Investment Income and Expenditure		
Interest Costs	74	111
Expected return on scheme assets	(56)	(86)
Total Post Employment Benefit Charged to the surplus or Deficit on the Provision of Services	50	(51)
Actuarial gains and losses	(553)	262
Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement	4	(92)
Movement in Reserves Statement		
Reversal of net charges made to the surplus or Deficit for the Provision of Services for Post employment benefits in accordance with the code	(4)	92
Employers contributions payable to scheme	45	46

The cumulative amount of actuarial gains and losses recognised in the Comprehensive Income and Expenditure Statement to the 31 March 2011 is a loss of £529,000 (31 March 2010 £791,000).

Assets and liabilities in relation to post employment benefits

Reconciliation of present value of the scheme liabilities (defined benefit obligation):

	Funded liabilities Local Government Pension Scheme £000 2009/10	Funded liabilities Local Government Pension Scheme £000 2010/11
Opening Balance at 1 April	1,073	1,983
Current Service Costs	32	67
Interest Cost	74	111
Contributions by scheme participants	19	20
Settlements and curtailments	0	0
Actuarial gains and losses	785	(255)
Benefits Paid	0	0
Past service costs	0	(143)
Closing balance at 31 March	1,983	1,783
	2009/10 £000	2010/11 £000
Opening Balance at 1 April	783	1,134
Rate of return	56	86
Actuarial gains and losses	230	7
Employer contributions	46	46
Contributions by scheme participants	19	20
Benefits Paid	0	0
Closing balance at 31 March	1,134	1,293

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date. Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

The actual return on scheme assets in the year was £93,041 (2009/2010: £286,535).

Scheme History

	2007/08 £	2008/09 £	2009/10 £	2010/11 £
Present Value of Liabilities				
Local Government scheme	(530,178)	(1,072,997)	(1,982,502)	(1,782,872)
Fair Value of Assets in Local Government Pension Scheme	288,121	783,287	1,134,208	1,292,977
(Deficit) of the Scheme	<u>(242,057)</u>	<u>(289,710)</u>	<u>(848,294)</u>	<u>(489,895)</u>

The liabilities show the underlying commitments that the Partnership has in the long term to pay post employment (retirement) benefits. The total liability of £490,000 has a substantial impact on the net worth of *tactran* as recorded in the Balance Sheet, resulting in a negative overall balance of £499,000. However, statutory arrangements which require the pensions funding deficit to be met by constituent Councils, mean that the financial position of the Partnership remains healthy:

- The deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (i.e. before payments fall due), as assessed by the scheme actuary.
- Funding is only required to be raised to cover discretionary benefits when the pensions are actually paid.

Basis for estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Barnett Waddingham, an independent firm of actuaries, estimates for the Fund being based on the latest full valuation of the scheme as at 1 April 2011.

The principal assumptions used by the actuary have been:

	Local Government Discretionary Benefits Pension Scheme			
	2008/09	2009/10	2010/11	
Equities	7.8%	8.3%	8.2%	
Gilts	4.0%	4.5%	4.4%	
Other Bonds	6.5%	5.5%	5.5%	
Property	7.3%	5.5%	5.4%	
Cash	3.0%	3.0%	3.0%	
Mortality assumptions:				
Longevity at 65 for current pensioners:				
Retiring Today:	Males	21.37	21.37	21.4
	Females	24.44	24.44	24.4
Retiring in 20 Years:	Males	22.30	22.30	22.3
	Females	25.34	25.34	25.3
Rate of inflation	3.0%	3.9%	3.5%	
Rate of increase in salaries	4.5%	5.4%	5.0%	
Rate of increase in pensions	3.0%	3.9%	2.7%	
Rate for discounting scheme liabilities	6.7%	5.5%	5.5%	

Discretionary Benefits

The Discretionary Benefits arrangements have no assets to cover its liabilities. The Local Government Pension Scheme assets consist of the following categories, by proportion of the total assets.

	31 March 2010	31 March 2011
Equities	72%	72%
Gilts	7%	7%
Other Bonds	10%	10%
Property	8%	9%
Cash	3%	2%
Total	100%	100%

History of Experience Gains and Losses

The actuarial gains/(losses) identified as movements on the Pensions Reserve in 2010/2011 can be analysed into the following categories, measured as a percentage of assets or liabilities at 31 March 2011.

	2007/08	2008/09	2009/10	2010/11
	%	%	%	%
Difference between the expected and actual return on assets	(11.5)	29.0	20.3	0.5
Experience gains and losses on liabilities	0	(44.5)	0	0

The actuary advised that gains and losses are estimated for each year but only calculated on an actual basis every 3 years.

10. TRANSACTIONS WITH RELATED PARTIES

The four constituent Councils are related parties of *tactran*, in terms of the Accounting Code of Practice, as both *tactran* and the Councils are subject to common control by Central Government. During 2010/2011, the Partnership entered into a number of transactions with the constituent Councils and these are detailed as follows:

2009/10			2010/11	
Income From £	Payments To £		Income From £	Payments To £
Angus Council				
(44,471)	0	<i>tactran</i> Requisition	(41,035)	0
(4,429)	0	Other Income	0	0
0	0	Supplies and Services	0	1,615
0	11,992	Third Party Payments	0	50,907
<u>(48,900)</u>	<u>11,992</u>		<u>(41,035)</u>	<u>52,522</u>
Dundee City Council				
(55,091)	0	<i>tactran</i> Requisition	(50,891)	0
(25,553)	0	Other Income	0	0
0	4,495	Supplies and Services	0	3,160
0	1,135	Third Party Payments	0	52,949
<u>(80,644)</u>	<u>5,630</u>		<u>(50,891)</u>	<u>56,109</u>
Perth & Kinross Council				
(58,777)	0	<i>tactran</i> Requisition	(54,295)	0
(576)	0	Interest Receivable	(139)	0
(46,272)	0	Other Income	(52,956)	0
0	9,279	Supplies and Services	0	188
0	5,650	Third Party Payments	0	28,919
0	39,000	Central Support Services	0	32,712
0	9,080	Property Costs	0	4,326
		Transport Costs	0	723
<u>(105,625)</u>	<u>63,009</u>		<u>(107,390)</u>	<u>66,868</u>
Stirling Council				
(35,693)	0	<i>tactran</i> Requisition	(32,971)	0
(3,598)	0	Other Income	0	0
0	2,086	Supplies and Services	0	4,094
0	85,928	Third Party Payments	0	42,845
<u>(39,291)</u>	<u>88,014</u>		<u>(32,971)</u>	<u>46,939</u>

11. BALANCES WITH RELATED PARTIES

The four constituent Councils are related parties of *tactran*, in terms of the Accounting Code of Practice, as both are subject to common control by Central Government. The following balances existed between the Partnership and its related parties as at 31 March 2011.

2009/10 Amount Due To/(From) Received In Advance From £		2010/11 Amount Due To/(From) Received In Advance From £
	Angus Council	
4,355	<i>tactran</i> Requisition	10,722
1,992	Third Party Payments	2,522
<u>6,347</u>		<u>13,244</u>
	Dundee City Council	
5,401	<i>tactran</i> Requisition	13,298
0	Supplies and Services	3,160
20,000	Third Party Payments	0
<u>25,401</u>		<u>16,458</u>
	Perth & Kinross Council	
(392)	Interest Receivable/(Payable)	(82)
(44,233)	<i>tactran</i> Requisition	14,188
(40,348)	Other Income	(51,969)
52,698	Staff Cost	26,560
7,685	Supplies and Services	2,532
5,000	Third Party Payments	0
<u>(19,590)</u>		<u>(8,771)</u>
	Stirling Council	
4,787	<i>tactran</i> Requisition	8,615
19,380	Third Party Payments	0
4,000	Supplies and Services	4,263
0	Staff Costs	2,506
<u>28,167</u>		<u>15,384</u>

12. FINANCE AND OPERATING LEASES

Partnership as Lessee

The Partnership held no assets on finance lease during 2010/2011 (2009/2010: None) and accordingly there were no finance lease rentals paid to lessors during 2010/2011 (2009/2010: None). The Partnership occupies office premises in Perth on an operating lease which commenced in November 2006. The lease is for a period of six years. The annual rent is £12,000 to be reviewed in November 2012.

13. DEBTORS

2009/10 £ 000		2010/11 £000
	<u>Current (Due within 1 year)</u>	
48	Central Government	35
2	Angus Council	0
2	Dundee City Council	0
92	Perth and Kinross Council	52
<u>144</u>		<u>87</u>

14. CREDITORS

2009/10 £ 000		2010/11 £000
8	Angus Council	13
27	Dundee City Council	16
73	Perth and Kinross Council	43
28	Stirling Council	15
20	Other Local Authorities	0
4	NHS Tayside	5
198	Other Entities and Individuals	145
<u>358</u>		<u>237</u>

15. GRANT INCOME

The Partnership received the following grants and contributions in 2010/2011:

	2010/11 £000
Scottish Government	615
Constituent Authorities	200
	<u>815</u>

16. FINANCIAL INSTRUMENT BALANCES

Accounting regulations require that the "financial instruments" shown on the balance sheet be further analysed into various defined categories.

Financial liabilities and financial assets represented by loans and receivables are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:

- the fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair value of an instrument is determined by calculating the Net Present Value (NPV) of future cash flows, which provides an estimate of the value of payments in the future in today's terms.

Fair value of Financial Assets carried at Amortised cost (Less than 12 months)

	31 March 2010		31 March 2011	
	Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
Cash	209	209	141	141
	209	209	141	141

Nature and extent of risks arising from Financial Instruments

The Partnership's activities expose it to a variety of financial risks:

- i. credit risk – the possibility that other parties might fail to pay amounts due to the Partnership;
- ii. liquidity risk – the possibility that the Partnership might not have funds available to meet its commitments to make payments;
- iii. market risk – the possibility that financial loss might arise for the Partnership as a result of changes in such measures as interest rates.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Partnership's customers. The Partnership places deposits with The Co-Operative Bank and Perth and Kinross Council.

The following analysis summarises the Partnership's potential maximum exposure to credit risk, based on past experience and current market conditions. No credit limits were exceeded during the financial year and the Partnership expects full repayment on the due date of deposits placed with its counterparties.

	Amounts at 31 March 2011 £000	Historical experience of default %	Historical experience adjusted for market conditions as at 31 March 2011 %	Estimated maximum exposure to default and uncollectability £000
Deposits with banks and other financial institutions	141	0	0	0
Customers	87	0	0	0
Total	228	0	0	0

Debtors

The Partnership does not generally allow credit for customers, such that no amount of the balance is past its due date for payment. The level of debtors can be analysed by age as follows:

	31 March 2011 £000
Less than three months	87
Total	87

Liquidity Risk

The Partnership has deposits with both The Co-operative Bank and Perth and Kinross Council, both of which are on-call with immediate access. Therefore, there is no significant risk that the Partnership will be unable to raise finance from these sources to meet its commitments under financial instruments.

17. AUTHORISATION OF ACCOUNTS

The unaudited Statement of Accounts was authorised for issue on 28 June 2011 and the audited Statement of Accounts was authorised on 30 August 2011.

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

STATEMENT ON THE SYSTEM OF INTERNAL FINANCIAL CONTROL

This statement is made in respect of the 2010/2011 Statement of Accounts for the Tayside and Central Scotland Transport Partnership. We acknowledge our responsibility for ensuring that an effective system of internal financial control is maintained and operated in connection with the resources concerned.

The system of internal financial control can provide only reasonable and not absolute assurance that assets are safeguarded, that transactions are authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected within a timely period.

The system of internal financial control is based on a framework of regular management information and budget monitoring, financial regulations, administrative procedures (including segregation of duties), management supervision, and a system of delegation and accountability. Development and maintenance of the system is undertaken by senior officials and staff of the Partnership. In particular, the system includes:

- a revenue budget system;
- the preparation of regular financial reports which indicate actual expenditure against forecasts and budget;
- monthly internal monitoring reporting by Partnership staff and accountants
- annual financial reports which indicate actual financial performance against budget;
- clearly defined financial regulations, powers of delegation and scheme of administration; and
- setting targets to measure financial and other performance

Our review of the effectiveness of the system of internal financial control is informed by:

- the work of senior officials and staff of the Partnership;
- budget monitoring meetings;
- assurances received from the Partnership Board; and
- the external auditors in their annual audit letter and any other reports

In conclusion, we are not aware of any significant weaknesses or failures in the Partnership's system of internal financial control that could have a material effect on the operations of the Partnership.



Scott Walker
Treasurer
tactran
30 August 2011



Eric Guthrie
Partnership Director
tactran
30 August 2011

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

REMUNERATION REPORT

(i) Remuneration Policy for Senior Employees

The Partnership Board determines initial remuneration for senior employees with reference to the level of responsibility of the post.

The Partnership does not operate a Remuneration Committee.

Annual inflationary increases are based on those agreed by the Scottish Joint Negotiating Committee for Chief Officials of Local Authorities (Scotland).

(ii) Remuneration for Senior Councillors

Under current legislation Councillor Members of the Partnership are not entitled to receive any remuneration from *tactran*. Expenses paid to Board members are detailed in note 7 to the financial statements.

(iii) Officers Remuneration

The Partnership has three Proper Officers who undertake tasks within their specialised areas and earn in excess of £50,000, however these officers are employed and paid by Perth and Kinross Council and are not included within the Remuneration report.

The number of employees whose remuneration, excluding employer's pension contributions, was £50,000 or more in bands of £5,000 were:

<i>Number of Employees 2009/10</i>	Salary Banding	Number of Employees 2010/11
1	£75,000 - £79,999	1

(iv) Senior Employees Remuneration

Name and Post Title	Salary, Fees and Allowance £000	Total Remuneration 2010/11 £000	Total Remuneration 2009/10 £000
Eric Guthrie Partnership Director	79	79	77
	<hr/>	<hr/>	<hr/>
	79	79	77

The senior employee in the above table has overall chief executive officer responsibility and accountability for the strategic direction and management of the Partnership, to the extent that the person has powers and authority to direct and control the major activities of the Partnership, including activities involving the expenditure of money. They are also responsible for ensuring that the Partnership fulfils its statutory duties and obligations in line with priorities set by the Partnership Board during the year to which the Report relates, whether solely or collectively with other persons.

(v) Senior Employees Pension Entitlement

The pension entitlement of the Partnership senior employee is as follows:

In year pension contributions

Accrued pension benefits

Name and Post Title	2009/10	2010/11		As at 31	As at 31	Difference
	£000	£000		March	March	from 31
				2010	2011	March
				£000	£000	2010
Eric Guthrie Partnership Director	14	15	Pension	30	32	2
			Lump Sum	87	89	2
	<u>14</u>	<u>15</u>				

(vi) Audit Review

All information disclosed within the tables is audited by the Partnership's appointed External Auditors. The other sections of the Remuneration Report are reviewed by External Auditors to ensure that they are consistent with the financial statements.



Scott Walker CPFA
Treasurer
tactran
30 August 2011

Independent auditors' report to the members of Tayside and Central Scotland Transport Partnership and the Accounts Commission for Scotland

We certify that we have audited the financial statements of Tayside and Central Scotland Transport Partnership for the year ended 31 March 2011 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Movement in Reserves Statement, Comprehensive Income and Expenditure Statement, Balance Sheet, Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2010/11 (the 2010/11 Code).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 123 of the Code of Audit Practice approved by the Accounts Commission for Scotland, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Respective responsibilities of the Treasurer and Auditors

As explained more fully in the Statement of Responsibilities set out on page 10, the Treasurer is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Partnership's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Treasurer; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Statement of Accounts to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view in accordance with applicable law and the 2010/11 Code of the state of the affairs of the Partnership as at 31 March 2011 and of the income and expenditure of the Partnership for the year then ended;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2010/11 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973 and the Local Government in Scotland Act 2003.

Opinion on other prescribed matters

In our opinion:

- the part of the remuneration report to be audited has been properly prepared in accordance with The Local Authority Accounts (Scotland) Regulations 1985; and
- the information given in the Treasurer's Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We are required to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit; or
- the Statement on the System of Internal Financial Control does not comply with the 2010/11 Code; or
- there has been a failure to achieve a prescribed financial objective.

We have nothing to report in respect of these matters.

Henderson Loggie

Henderson Loggie
Chartered Accountants
Registered Auditors
Royal Exchange
Panmure Street
Dundee
DD1 1DZ

30 August 2011