

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP**17 DECEMBER 2019****2019/20 BUDGET AND MONITORING****JOINT REPORT BY DIRECTOR AND TREASURER**

This report provides a monitoring update on the Partnership's Revenue and Capital expenditure.

1 RECOMMENDATIONS**1.1 That the Partnership :-**

- (i) notes the position regarding Core Revenue expenditure as at 31 October 2019 as detailed in Appendix A;
- (ii) notes progress on the approved 2019/20 RTS Revenue Programme and related expenditure as discussed within the report and detailed in Appendices B and C; and
- (iii) notes progress on the 2019/20 Capital Programme and related expenditure as discussed within the report and detailed in Appendix D.

2 BACKGROUND

- 2.1 At its meeting on 18 December 2018 the Partnership approved a Core Revenue Budget for financial year 2019/20 and agreed to request that constituent Councils make provision for their respective funding contributions within their 2018/19 Revenue Budgets (Report RTP/18/46 refers). At that time the Partnership also noted an anticipated Scottish Government Grant in Aid award of £522,750 in 2019/20, maintaining the previous annual level of Grant in Aid funding.
- 2.2 At the same meeting the Partnership agreed that any underspend in Core and Revenue Programme funding be carried forward as Deferred Income to supplement the 2019/20 Revenue Budget Programme (Report RTP/18/45 refers).
- 2.3 At its meeting on 19 March 2019 the Partnership noted the Partner Councils' approval of requested Revenue contributions towards the approved 2019/20 Core Budget and confirmed award of Scottish Government Grant in Aid of up to £522,750 in 2019/20. At the same meeting the Partnership approved an initial 2019/20 Regional Transport Strategy (RTS) Revenue Programme and agreed to receive a report on a finalised 2019/20 RTS Programme at its next meeting (Report RTP/19/10 refers).

- 2.4 At its meeting on 19 March 2019 the Partnership was informed that it was anticipated that a minimum allocation of £100,000 for the Active Travel Grant scheme would be provided to Tactran by Sustrans during the 2019/20 financial year (Report RTP/19/10 refers).
- 2.5 At the same meeting the Partnership was given an update on progress with a £133,400 allocation of Capital grant funding by Transport Scotland through the Regional Active Travel Development Fund which was completed by end of June 2019, in partnership with SEStran who also provided £46,600 to the project. In addition, the Partnership was informed of additional Active Travel Grant funding provided by Transport Scotland to deliver further Active Travel projects by end of June 2019 (Report RTP/19/07 refers).
- 2.6 At its meeting on 28 June the Partnership approved a finalised 2018/19 RTS Revenue Programme and received a monitoring update on general Revenue expenditure and Capital Expenditure (Report RTP/19/20 refers). A further monitoring update on Revenue and Capital expenditure was received at the Partnership meeting on 17 September 2019 (Report RTP/19/37 refers).

3 DISCUSSION

2019/20 Core Revenue Budget

- 3.1 The approved Core Budget and expenditure to 31 October 2019 and projected expenditure to the financial year end are shown in Appendix A.
- 3.2 As reported in the Director's Report to this meeting, Graeme Brown, Strategy Officer (Sustainable Transport) commenced shared paternity leave on 27 November 2019 for an 8 month period. Over this period it has been agreed Graeme will work up to 20 days as Shared Parental Leave In Touch (SPLIT Days). The leave and SPLIT arrangements result in a projected £12,393 underspend in Staff Costs which will be used to fund the consultancy costs noted in Paragraph 3.4 below.
- 3.3 There is an overspend in Hospitality, due substantially to Tactran hosting the RTP Chairs meeting in June 2019. However, it is predicted that savings within Supplies and Services and Transport Costs will offset the overspend. There is a further overspend in Information Technology due to an increase of £1,200 for Office 365 licences.
- 3.4 As noted in Paragraph 3.2 above Graeme Brown commenced shared paternity leave on 27 November for 8 months. The Director's Report provides background to the arrangements for cover and the award of a contract to Merry Scott Consulting for up to two days per week until end of July 2020. This has resulted in a projected increase of £9,100 in Other Third Party Payments, with a further £500 required for 2019/20 Pension Report.
- 3.5 All other income and expenditure is currently projected to be on budget.

2019/20 RTS Revenue Programme

- 3.6 The approved 2019/20 RTS Revenue budget of £167,577 comprises Scottish Government Grant in Aid totalling £138,603 plus £28,974 deferred income. In addition, other income of £556,186 as outlined in Appendix B has been secured to supplement the RTS Revenue budget.
- 3.7 RTS programme expenditure to 31 October 2019 and projected expenditure to the financial year end is shown in Appendix C. Progress on individual elements of the RTS Revenue programme are outlined below.

Development of RTS and Delivery Plan (£9,500)

- 3.8 This provision allows for annually recurring costs associated with statutory monitoring and reporting on the Regional Transport Strategy. It also includes HR support and promotion of Tactran, as outlined in the Digital Marketing Strategy.
- 3.9 To date £8,943 expenditure has been incurred with a further £2,568 committed under this budget heading, resulting in a predicted overspend of £2,011. This is due to additional material for the Digital Marketing Strategy and a joint RTP promotion. The overspend can be accommodated within Contingencies.

Strategic Connectivity (£60,000)

- 3.10 This provision allows for supporting Regional Transport Working Groups and City Deals for the Tay Cities and Stirling & Clackmannanshire city-regions, which it is envisaged the Partnership will have a key role in supporting during the months and years ahead, and for inputting to and influencing the ongoing review of the National Transport Strategy (NTS) and the related review and updating of the Strategic Transport Projects Review (STPR).
- 3.11 As previously reported Tactran is developing the Tay Cities Regional Transport Model in partnership with the Tay Cities Deal Councils and Transport Scotland. As reported to the Partnership meeting on 25 September 2018, the total cost of the model development estimated to be in the range of £417,000 to £466,000, with Transport Scotland funding 50% and Tactran and the 4 Tay Cities Authorities providing 50%. The Partnership has previously contributed a total of £105,000 towards the costs of developing the model and it is anticipated that a further £35,000 will be required in 2019/20 to complete the model development. It is expected that the Tay Cities Regional Transport Model will be completed for use by the end of January 2019.
- 3.12 In addition, Tactran commissioned York Aviation to undertake a Tay Cities Aviation Study, to provide input into developing the Outline Business Case for Tay Cities Dundee Airport Investment project. Scottish Enterprise and Fife Council provided £7,000 each in 2018/19 towards the cost of the study with Tactran and Dundee City Council providing a £7,000 contribution each in 2019/20. The study was completed by end of June 2019 and has been used to inform and develop the Outline Business Case.

- 3.13 To date £14,087 expenditure has been incurred with a further £35,000 committed under this budget heading.

Health & Transport (£12,000)

- 3.14 This allocation provides for a recurring allocation of £12,000/annum towards the annual Safe Drive/Stay Alive road safety campaign in all four partner Council areas in support of Community Safety Plans.

- 3.15 Scottish Fire and Rescue Service lead on planning the Safe Drive Stay Alive events, but rely on funding support from Tactran, Local Authorities and NHS. In addition to direct financial support Local Authorities assist with booking and financing venues as well as transporting pupils from schools to venues.

- 3.16 To date £12,000 expenditure has been incurred under this budget heading, with no further commitment anticipated.

Active Travel (£41,500)

- 3.17 This allocation includes provision for continued full year costs towards appointment of the embedded Regional Cycle Training & Development Officer in partnership with Cycling Scotland and also allows for a contribution for the multi-modal monitoring project, for which Tactran is also receiving £20,000 grant income from Paths for All Smarter Choices Smarter Places Open Fund. The multi modal monitoring project commenced in 2018/19 with partner Councils also contributing £10,000 through their monitoring budgets. Consultants Systra were procured to arrange, manage and supervise the mode share surveys with the programme completed by the end of August 2019.

- 3.18 To date £28,509 expenditure has been incurred with a further £9,169 committed under this budget heading.

Travel Planning (£190,558)

- 3.19 This allocation allows for recurring costs of approximately £9,000 for development and maintenance of regional and local Liftshare websites, plus an allowance for a contribution to developing a Travelknowhow Scotland App and to support and encourage the development of Travel Planning initiatives.

- 3.20 As shown in Appendix B, this budget heading is supplemented by additional Scottish Government grant of up to £55,526 to support continued maintenance and development of the Travelknowhow Scotland travel planning website.

- 3.21 A further £48,500 is also being provided by Paths for All Smarter Choices Smarter Places Open Fund to develop a Travelknowhow Scotland App and pilot its use, with the RTP's providing £48,500 match funding, of which Tactran's contribution is £6,470. The project commenced in late March 2019, with completion of the initial phase programmed for January 2020.

3.22 Tactran has also been awarded £28,000 by Paths for All Smarter Choices Smarter Places Open Fund utilising the Liftshare licence fee investment within the region as match funding to create a promotional budget in order to raise awareness of the Liftshare platform across the region. Tactran has commissioned Liftshare to take forward this project programmed for completion in March 2020.

3.23 To date £110,506 expenditure has been incurred with a further £78,998 committed under this budget heading.

Buses (£2,398)

3.24 This allocation provides for maintenance, promotion and potential development of the regional Thistle Assistance Card. The budget has been supplemented by contributions from Hitrans and Sestran £1,398 as part of a joint promotion exercise.

3.25 To date £2,100 expenditure has been incurred under this budget heading.

Park & Ride (£8,000)

3.26 There are a number of initiatives that are considering how to best advance Park & Ride facilities in the Tactran region.

3.27 Tactran in partnership with Stirling Council was successful in being awarded funding from round 1 of Transport Scotland's Local Rail Development Fund to take forward an appraisal of Strategic Park & Ride at Stirling. In addition, Tactran has been successful in being awarded further funding from round 2 of the Local Rail Development Fund to consider strategic Park & Ride at Dundee and Perth. This is discussed further in the Rail section of this report.

3.28 Furthermore, on 3 October 2019, Transport Scotland wrote to Local Authorities planning an LEZ and advised that they were seeking expressions of interest from Local Authorities, or their neighbouring Local Authorities, for additional funding of related works in this financial year 2019/20 that will complement a planned LEZ. Transport Scotland asked for ready-to-go schemes or other works that are achievable within the timescale. The total Transport Scotland funding available in 2019/20 for LEZ related sustainable travel measures and bus priority works is £10.3 million.

3.29 Following discussions between officers from Dundee City, Fife, Tactran, Sestran and the Tay Road Bridge Manager, it was established that an expression of interest to take forward the Tay Bridgehead Park & Choose should be submitted. However, given the timescale for work to be completed by 31 March 2020, this bid would be for preparatory work, rather than construction.

- 3.30 Therefore, an expression of interest was developed by Fife Council, Dundee City Council, Tactran and Tay Road Bridge Manager (and supported by SEStran). Fife Council on 18 October 2019 subsequently entered an expression of interest to the LEZ fund for funding to take forward the Tay Bridgehead Park & Choose project, to carryout necessary work to obtain planning permission, with the intention that the project could be ready for implementation the following financial year. The bid is to progress and update Tay Bridgehead Park & Ride work that was undertaken in 2010. The 2010 proposal includes a Park & Ride site with an approximate 450 space car park, landscaping, access junction, drainage, lighting, CCTV, bus turning facilities, bus stances and shelters, EV charging.
- 3.31 Transport Scotland on 28 November 2019 awarded grant of £235,000 to Fife Council to take forward the Tay Bridgehead Park & Ride project.
- 3.32 In order to assess the strategic benefits of Park & Ride and support the development of business cases, an £8,000 provision for Park & Ride has been made in 2019/20. Following the award of grant for Tay Bridgehead Park & Choose further consideration is being given prior to committing this funding.
- 3.33 To date there has been no expenditure under this budget heading.

Rail (£346,230)

- 3.34 This allocation provides for ongoing membership by Tactran and partner Councils of the East Coast Mainline Authorities (ECMA) consortium.
- 3.35 In addition, Scottish Government is providing Local Rail Development Fund grants for Study Bridge of Earn/South Perth Transport Appraisal and Stirling Strategic Park & Ride with up to £83,200 and £113,030 available respectively in 2019/20 to complete the two appraisals. These projects are being taken through the STAG process in 3 stages, the Case for Change, Initial Appraisal and Detailed Appraisal.
- 3.36 The Case for Change reports for both these projects were submitted to Transport Scotland on 18 April, a response from Transport Scotland was expected within approximately 4 weeks. However, Tactran received responses from Transport Scotland on 8 July and 7 August respectively and Tactran/Systra are currently working on resubmissions for Transport Scotland before progressing to the next stage. This obviously raises questions as to the programme for completion of the studies with the grant letter stating that all three stages of the studies should be completed by end of March 2020. The Director wrote to Transport Scotland's Director of Rail on 8 October seeking assurances that the funding deadline can be extended by 6 months and that steps are being taken to speed up the process going forward. A response from the Director of Rail was received on 28 October indicating that they were seeking approval for the funding deadline to be extended and were working to iron out problems regarding time delays.

- 3.37 Tactran has been successful in being awarded £147,000 from round 2 of the Local Rail Development Fund to consider rail park & ride opportunities along the Perth-Montrose rail corridor that would complement the broader Tay Cities Park & Ride strategy and hence inform both the work of the Tay Cities Regional Transport Working Group as well as any submissions to Transport Scotland's second Strategic Transport Projects Review.
- 3.38 The study will aim to identify whether:
- There are rail or coach opportunities between Dundee east and Arbroath/Montrose
 - There are rail or coach opportunities between Dundee west and Perth east
 - Any rail park & ride would complement the proposed Dundee south park and ride
 - There is any opportunity for Glasgow and/or Edinburgh services to turn around north of Perth, and whether there is sufficient demand in this corridor to justify such
- 3.39 As with previous LRDF award the study will follow the 3 stage STAG appraisal process, aiming for completion by end of March 2021. In order to avoid similar delays encountered by the LRDF round 1 projects, it is intended that Tactran officers and Transport Scotland Transport Strategy and Analysis Team will hold an early meeting at the outset of the study.
- 3.40 Tactran is currently procuring consultants to undertake this work for completion by March 2021.
- 3.41 In addition, Dundee City Council has been awarded funding from Transport Scotland to investigate key congested junctions where buses have specific travel time problems and develop outline bus priority measures / designs and other innovative solutions to reduce bus delay. Given the synergy between this and the LRDF Perth – Montrose corridor study, discussions are ongoing on how to best integrate both studies.
- 3.42 To date £16,385 expenditure has been incurred under this budget heading.

Freight (£10,000)

- 3.43 The allocation provides for continuing support for Stirling and Tayside Timber Transport Group and other freight initiatives such as HGV mapping in consultation with the Regional Freight Quality Partnership.
- 3.44 Tactran has a partnership through a Memorandum of Understanding agreement with Lorry Route to provide HGV/LGV mapping to make compliant routing information for commercial vehicles available to haulage companies and businesses with HGV/LGV fleet throughout the Tactran region and also provide a portal to report non-compliance. Lorry Route and Lorry Watch are now live on the Tactran.gov website, making this facility available throughout the Tactran region.

- 3.45 The cost for Lorry Route to provide this facility in 2019/20 is £2,990 and £1,200 per annum thereafter.
- 3.46 To date £2,690 expenditure has been incurred with a further £2,990 committed under this budget heading.

Travel Information Strategy (£26,000)

- 3.47 This provision allows for implementation of the travel information proposal contained within the Digital Marketing Strategy, in particular to support the Get on the Go social media campaign. The budget for this has been supplemented by £10,500 contribution by Angus, Dundee City and Perth & Kinross Councils.
- 3.48 In addition, an allowance has been made for the development of Mobility as a Service (MaaS) proposals for the region, in preparation of a bid to the Scottish Government's £2m MaaS challenge fund. Following a Tactran MaaS Event held on 5 June 2019, specialist consultants Sympatric, were procured and commissioned to assist in developing a MaaS Challenge Fund Bid. Further work has since taken place developing a draft specification. As noted in the Director's Report a bid was subsequently submitted to the MaaS Challenge Fund and at the time of writing the outcome is awaited.
- 3.49 To date £15,289 expenditure has been incurred with a further £9,460 committed under this budget heading.

Climate Change (£10,000)

- 3.50 This provision allows for the completion of a Regional Electric Vehicle Strategy commenced during 2018/19, in partnership with all 4 constituent Councils.
- 3.51 As reported to the Partnership meeting on 19 March 2019 (Report RTP/19/09 refers), specialist consultants Urban Foresight were procured to develop a Regional Electric Vehicle Strategy for the region. Work commenced in February 2019 with the Regional EV Strategy being approved at the Partnership meeting on 17 September 2019 (Report RTP/19/35 refers). £20,000 expenditure was incurred in 2018/19, with a further £10,000 committed in 2019/20.
- 3.52 Since September there has been a further Steering Group meeting and work has commenced in developing an action programme. It is intended to hold the first Tactran Regional EV Delivery Forum early in 2020.
- 3.53 In addition, Tactran's Transport Carbon Assessment identifies 6 key priority mitigation areas where Tactran has significant potential to contribute to or support reduction in transport carbon emissions, as follows: low carbon vehicles and infrastructure; eco-driving; Travel Planning; supporting road based public transport; supporting rail improvements; influencing travel demand and behaviour.

- 3.54 Many of these are cross-cutting and the budget allocations under Health and Transport, Active Travel, Travel Planning, Buses and Rail will contribute towards achieving Tactran's Climate Change duties.
- 3.55 To date £10,000 has been committed under this budget heading.

Contingency (£7,577)

- 3.56 A contingency of £7,577 is available, with £2,011 to be utilised for the overspend in the Development of RTS and Delivery Plan budget heading. It is proposed that the remainder of this allocation is retained meantime as a general Revenue Budget contingency to accommodate other emerging priorities and opportunities.
- 3.57 The Partnership is asked to note progress on the 2019/20 RTS Revenue Programme, as outlined above and detailed in Appendices B and C.

2019/20 Capital Programme

Regional Active Travel Development Fund

- 3.58 The RTPs were awarded grants by Transport Scotland for a Regional Active Travel Development Fund totalling £1m across the 7 RTPs with Tactran receiving £133,400 to take forward sections of the Regional Walking and Cycling Network (RWCN) to feasibility and design. Three sections of the RWCN were identified as a priority: Brechin to Montrose; Dunkeld to Blairgowrie and Stirling to Plean and 2020 Consultancy were procured and commenced in March 2019, with the work completed by the end of June 2019. Agreement was made with SeStran over the continuation of the Stirling to Plean route to Forth Valley Royal Hospital and Larbert and SEStran contributed £46,600 to this work.
- 3.59 All RTPs submitted proposals to Transport Scotland regarding a further additional Regional Active Travel Development Fund Capital allocation in 2019/20, with Tactran being allocated a further £133,400. This funding is to be used to take forward sections of Tactran Regional Walking & Cycling Network or to further develop Tactran Active Travel Audits.
- 3.60 At its meeting on 17 September the Partnership approved 2 projects, namely Aberargie Path NCN Bridge of Earn to Newburgh (£40,000) and Stirling to Plean Active Travel Route (£40,000).
- 3.61 At the same meeting, the Partnership also delegated authority to the Director and Treasurer to agree further projects and award funding for the remainder of the Regional Active Travel Development Fund 2019/20. One further project has subsequently been awarded funding of £15,000; Arbroath to Friockheim Active Travel feasibility study, as part of the Regional Walking and Cycling Network between Arbroath and Brechin. Discussions are ongoing with Dundee City Council officers regarding an active travel design study at North West

Dundee, utilising the Active Travel Audit and feeding into other proposals for the area.

Additional Active Travel Grant

- 3.62 As reported to the Partnership meeting on 19 March 2019, Tactran officers were in discussion with Transport Scotland regarding additional Active Travel Grant. Tactran was subsequently awarded £233,300 to take forward 6 projects in Dundee City and Perth & Kinross. These projects were taken forward in partnership with the Local Authorities and were completed by the end of June 2019.

Tactran Active Travel Grant

- 3.63 Tactran has secured a minimum allocation of £100,000 from Sustrans to take forward the Active Travel Grant (ATG) scheme in 2019/20. The ATG has been targeted at Health and Further and Higher Education facilities. Tactran Officers have been in discussion with Local Authorities, Health and Education authorities and Sustrans and identified a number of expressions of interest for projects. The Partnership approved award of grant funding at its meeting on 17 September 2019, subject to receipt of more detailed information around the proposed outcomes of the projects and their suitability against the 2019/20 ATG criteria. The projects approved were:

- Angus Council – All ability access routes to Brechin Infirmary
- Dundee City Council - Electric Bike infrastructure
- Dundee City Council - Student Bike parking
- Dundee City Council / NHS Tayside - Ninewells Wayfinding
- Perth & Kinross Council - Green Routes - Dunning/Glenfarg
- Stirling Council - Active Travel access to the Stirling City care village
- NHS Tayside - All ability access audits at main NHS Tayside facilities

- 3.64 Following the Partnership meeting further information has been sought for all of these projects with 5 projects being awarded grant funding as outlined in the table below:

Organisation	Project	Outline Costs
Angus Council	All ability access routes to Angus Health centres	£42,000
Dundee City Council	Infrastructure works to support an electric bike hire scheme at NHS and HE/FE sites across Dundee city	£15,000
Dundee City Council	Secure cycle parking for Students as part of a wider cycle parking strategy for Dundee city	£16,000
Dundee City Council / NHS Tayside	Signage and wayfinding at Ninewells Hospital	£7,000
Perth & Kinross Council	Green Route connecting health facilities in Dunning and Glenfarg	£20,000
Total		£100,000

- 3.65 There was a change in two of these projects, with the all ability access routes to Brechin Infirmary being extended to other health facilities in Angus and Student Bike parking in Dundee being adjusted with more detailed estimates.
- 3.66 Tactran officers are still in discussion with Stirling Council and NHS Tayside regarding the Active Travel access to the Stirling City care village and All ability access audits at main NHS Tayside facilities projects. Sustrans has indicated that additional funding in addition to the initial £100,000 will be made available for these projects, subject to receipt of more detailed information around the proposed outcomes of the projects and their suitability against the 2019/20 ATG criteria.
- 3.67 The Partnership is asked to note progress on the 2019/20 Capital Programme, as outlined above and detailed in Appendix D.

4 CONSULTATIONS

- 4.1 The report has been prepared in consultation with the Transportation Officers Liaison Group, Public Transport Officers Liaison Group and Chief Officers Liaison Group.

5 RESOURCE IMPLICATIONS

- 5.1 The main resource implications are addressed within the report.

6 EQUALITIES IMPLICATIONS

6.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no major issues have been identified.

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Director

Scott Walker
Treasurer

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NOTE

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report.

Reports to Partnership RTP/18/45, 2018/19 Budget and Monitoring and RTP/18/46, 2019/20 Core Revenue Budget, 18 December 2018

Reports to Partnership RTP/19/07, Active Travel Progress Update, RTP/19/09 2018/19 Budget and Monitoring and RTP/19/10, 2019/20 Budget and Programme, 19 March 2019

Report to Partnership RTP/19/20 2019/20 Budget and Monitoring, 18 June 2019.

Report to Partnership RTP/19/35, Regional Electric Vehicle Strategy and RTP/19/37, 2019/20 Budget and Monitoring, 17 September 2019

Tactran Income and Expenditure Account
Revenue
2019/20
Detailed Statement - Core

Appendix A

Income	Budget	Actuals to 31	Projected	Actual
	£	October 2019	Outturn	Variance to
	£	£	2019/20	Budget
			£	£
Scottish Government Grant Revenue Received	384,147	366,000	384,147	0
Deferred Income	-	-	-	0
Council Req's Revenue Rec'd	103,020	64,725	103,020	0
Interest Received	-	-	-	0
Other Income	2,230	2,230	2,230	0
	489,397	432,955	489,397	0
Expenditure				
<u>Staff Costs</u>				
Salary GP	313,869	133,074	303,784	(10,085)
Salary Supn	53,358	22,224	52,337	(1,021)
Salary NI	34,975	14,513	33,688	(1,287)
Training/Conferences	1,200	780	1,200	0
Subscriptions	330	285	330	0
	403,732	170,876	391,339	(12,393)
<u>Property Costs</u>				
Energy	4,290	2,441	4,290	0
Cleaning	2,000	222	2,000	0
Maintenance	500	-	500	0
Rent	13,400	8,993	13,400	0
Rates	-	-	-	0
	20,190	11,212	20,190	0
<u>Supplies and Services</u>				
Office Consumables	4,125	1,875	4,125	0
Communications	3,000	1,087	2,500	(500)
Insurance	5,800	3,803	5,800	0
Information Technology	200	188	1,400	1,200
Hospitality	700	1,582	1,800	1,100
Board Expenses - misc.	1,000	-	500	(500)
	14,825	8,535	16,125	1,300
<u>Transport Costs</u>				
Travel and Subsistence	1,800	575	1,700	(100)
Public Transport	3,500	1,615	3,500	0
Expenses - Board Members	1,000	92	1,000	0
	6,300	2,282	6,200	(100)
<u>Third Party Payments</u>				
Audit Fees External	9,900	3,337	9,900	0
PKC Finance Service	14,000	14,000	14,000	0
PKC Secretariat Service	8,000	8,000	8,000	0
PKC Legal Services	3,000	3,000	3,000	0
PKC IT Services	8,250	-	8,250	0
Other Third Party Payments	1,200	620	10,800	9,600
	44,350	22,283	53,950	9,600
Gross Expenditure	489,397	215,188	487,804	(1,593)
Net Expenditure	0	(217,767)	(1,593)	(1,593)

Core

Appendix B

Third Party Contributions 2019/20
RTS Revenue

	Project	Swestrans	Hitrans	Sestran	SPT	Nestrans	Zettrans	Transport Scotland	Dundee City Council	Perth & Kinross Council	Stirling Council	Angus Council	Paths for All	Total Contributions
Development of RTS & Delivery Plan														£0
Strategic Connectivity	Tay Cities Aviation Strategy								£7,000					£7,000
Health and Transport														£0
Active Travel	Multi-Modal Monitoring - SCSP Open Fund												£20,000	£20,000
Travel Planning	TravelKnowhow App Pilot - SCSP Open Fund	£5,050	£6,470	£9,710	£11,907	£6,470	£2,425						£48,500	£90,532
	TravelKnowHow Scotland - Website/Marketing							£55,526						£55,526
	Liftshare - SCSP Open Fund												£28,000	£28,000
Buses Strategy	Thistle Card		£699	£699										£1,398
Park & Ride														£0
Rail	LRDF Stirling South Park & Ride Study							£113,030						£113,030
	LRDF Bridge of Earn Transport Appraisal							£83,200						£83,200
	LRDF Tay Cities P&R Study							£147,000						£147,000
Freight														£0
Travel Information	Get on The Go Social Media								£3,500	£4,000		£3,000		£10,500
Climate Change														£0
Total														£556,186

Tactran Income and Expenditure Account
Revenue
2019/2020
Detailed Statement - RTS

Appendix C

	Approved Budget £	Other Income	Total Budget	Actuals to 31 Oct 2019 £	Committed 2019/2020 £	Projected Outturn 2019/2020 £	Variance to Total Budget £
Income							
Scottish Executive Grant Revenue Received	138,603		138,603			138,603	0
Deferred Income	28,974		28,974	28,974		28,974	0
Other Income - See Appendix B for detail		556,186	556,186	146,849	409,337	556,186	0
	167,577	556,186	723,763	175,823	409,337	723,763	0
Expenditure on Projects							
Development of RTS & Delivery Plan	9,500		9,500	8,943	2,568	11,511	2,011
Strategic Connectivity	53,000	7,000	60,000	14,087	35,000	60,000	0
Health and Transport	12,000		12,000	12,000	-	12,000	0
Active Travel	21,500	20,000	41,500	28,509	9,169	41,500	0
Travel Planning	16,500	174,058	190,558	110,506	80,052	190,558	0
Buses	1,000	1,398	2,398	2,100	-	2,398	0
Park & Ride	8,000		8,000	-	-	8,000	0
Rail	3,000	343,230	346,230	16,385	-	346,230	0
Freight	10,000		10,000	2,690	2,990	10,000	0
Travel Information	15,500	10,500	26,000	15,289	9,460	26,000	0
Climate Change	10,000		10,000	-	10,000	10,000	0
Contingency	7,577		7,577	-	-	5,566	(2,011)
Gross Expenditure	167,577	556,186	723,763	210,509	149,239	723,763	0
Net Expenditure	0	0	0	34,686	(260,098)	0	0

Tactran Income and Expenditure Account
Revenue
2019/20
Detailed Statement - Capital Grants

	Budget	Actuals to	Committed	Projected	Variance to
	£	31 Oct 2019	2019/20	Outturn	Budget
	£	£		2019/20	£
				£	
Income					
Transport Scotland - Regional Active Travel Development Fund	266,800	133,400	133,400	266,800	-
SEStran - Regional Active Travel Development Fund Contribution	46,600	46,600	-	46,600	-
Transport Scotland - Additional Active Travel Grant	233,300	233,300	-	233,300	-
Sustrans - Tactran Active Travel Grant	100,000	-	100,000	100,000	-
	646,700	413,300	233,400	646,700	-
Capital Grant Expenditure					
Regional Active Travel Development Fund					
Walking & Cycling Feasibility Study	180,000	172,363	6,000	180,000	-
Aberargie path NCN Bridge of Earn to Newburgh	40,000	-	40,000	40,000	-
Stirling to Plean Active Travel Route	40,000	-	40,000	40,000	-
Arbroath to Friockheim Feasibility	15,000	-	15,000	15,000	-
Additional Transport Scotland Active Travel Grant					
DCC - Active Travel Audit Work in Dundee City	5,300	5,300	-	5,300	-
DCC - North East Campus	30,000	30,000	-	30,000	-
Ninewells Hospital - Footway Upgrade	30,000	30,000	-	30,000	-
DCC - Wayfinding Information Signage	43,000	43,000	-	43,000	-
PKC Auchterarder Community School	35,000	35,000	-	35,000	-
PKC Old Gallows Road Link	90,000	90,000	-	90,000	-
Tactran Active Travel Grant					
Angus Council - Access to health centres	42,000	-	42,000	42,000	-
DCC - Electric Bike infrastructure	15,000	-	15,000	15,000	-
DCC - Student Bike parking	16,000	-	16,000	16,000	-
DCC/NHST - Ninewells Wayfinding	7,000	-	7,000	7,000	-
PKC - Green Routes - Dunning/Glenfarg	20,000	-	20,000	20,000	-
Gross Expenditure	608,300	405,663	201,000	608,300	-
Net Expenditure	(38,400)	(7,637)	(32,400)	(38,400)	-