



Public Services Reform (Scotland) Act 2010

Annual Statement 2015/16

Contents Page

1. Statement on Measures to Support Sustainable Economic Growth – 2015/16
2. Statement of Efficiency, Effectiveness and Economy – 2015/16
3. Financial Statement

Statement on Measures to Support Sustainable Economic Growth – 2015/16

1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-
- create and oversee the delivery of the statutory Regional Transport Strategy (RTS);
 - engage proactively in Community Planning and support implementation of Single Outcome Agreements;
 - engage as a Key Agency in the Development Planning process at a regional and local level; and
 - support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote and increase sustainable economic growth through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement on Measures to Support Sustainable Economic Growth summarises the key areas of relevant Tactran activity during financial year 2015/16. It should be read in conjunction with the separate statement on Efficiency, Effectiveness and Economy, and the financial information that is also required to be published under the Act.
- 1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

Regional Transport Strategy

- 1.5 The first Tactran Regional Transport Strategy 2008 – 2023 (RTS) was approved by Scottish Ministers in June 2008. In accordance with revised Ministerial direction in 2008 the RTS is a “high level” strategy. During 2015/16 a comprehensive review and updating of the RTS, undertaken in consultation with partner Councils and other key stakeholders, was completed. The resultant Regional Transport Strategy 2015 – 2036 Refresh (link) (RTS Refresh) was approved by the Minister for Transport and Islands in July 2015.
- 1.6 The core policy framework and strategic direction of the original RTS remains valid 8 years after initial approval and the RTS Vision and key Objectives are unchanged. The RTS Refresh supports Scottish Government's central purpose to promote sustainable economic growth, whilst the 16 strategy Objectives align with Scottish Government's Strategic Objectives and National Outcomes. The Strategy's 3 key strategic themes remain :-
- supporting economic prosperity;
 - connecting communities and being socially inclusive; and
 - promoting environmental sustainability and improving health and wellbeing.

- 1.7 Since 2008 there have been various changes to the economic, environmental, social and policy contexts within which the Partnership operates. The RTS Refresh contains a number of updated policies and proposals and now identifies 31 Strategic Actions (previously 23) which are aimed at supporting delivery of the 3 key strategic themes.
- 1.8 Consultation on updating the RTS Refresh Main Issues Report was undertaken in parallel with the Main Issues stage of the second TAYplan Strategic Development Plan (SDP) which covers much of the region, and the delivery horizon of 2036 aligns with that for the second SDP, which is proposed to gain Ministerial approval in mid-2016.
- 1.9 Following completion of the RTS Refresh a comprehensive review and updating of the RTS Delivery Plan has been undertaken during 2015/16, again in consultation with Councils and key stakeholders. This has included a comprehensive mapping of RTS policies and delivery actions against a raft of relevant national, regional and local strategies and policies, and their associated action plan/programme priorities, with a view to ensuring that the RTS Refresh and its delivery priorities continue to align with and support the delivery of national and local outcomes. It is anticipated that the Partnership will approve a finalised RTS Delivery Plan update, focussing on the 5-year term from 2016 – 2021, at its meeting in June 2016.

Community Planning

- 1.10 RTPs are statutory Community Planning agencies and partners. The Partnership is a formal signatory to and remains committed to supporting the delivery of the 4 Single Outcome Agreements (SOAs) covering the Angus, Dundee City, Perth & Kinross and Stirling Community Planning Partnership areas. RTS Refresh policies and the updated Delivery Plan have been comprehensively aligned to support SOA priorities and related SOA Action Plans, to ensure that the Partnership's own activity and delivery priorities moving forward contribute to defined National and Local Outcomes, including those relating to sustainable economic growth.
- 1.11 RTS activity and priorities during 2015/16 which contributed to SOA outcomes included:-
 - **supporting sustainable and vibrant economic growth** - through promoting and supporting enhancements to transport infrastructure and internal and external connectivity, including development of proposals for Park & Ride; improved rail services and connectivity through the Tay Estuary Rail Study and strategy (TERS) and membership of the East Coast Mainline Authorities (ECMA) consortium and the High Speed Rail Scotland group; ongoing liaison with Transport Scotland and Network Rail on development of Strategic Transport Projects Review (STPR) and rail industry proposals for improved strategic road and rail network connectivity nationally and regionally; engaging proactively with the new operators of the ScotRail, Caledonian Sleeper and East Coast rail franchises, which commenced in March/April 2015; and working with HIAL and the Dundee Airport Consultative Committee to support improved air connectivity and facilities at Dundee Airport;

- **supporting improvements in health and wellbeing, increased physical activity and reducing health inequalities** - through continued development of the Regional Health & Transport Framework and working with CPPs to develop locally relevant Health & Transport Action Plans; and working with Councils, Health Boards, Sustrans and other partners on the development of regional and local Active Travel strategies and delivery of supporting infrastructure and capacity regionally;
- **contributing to community and road safety** - through partnering on the delivery of road safety education campaigns such as Safe Dive/Stay Alive in all 4 partner Council areas; supporting the national Give Everyone Cycle Space campaign in all 4 Council areas; and contributing, as appropriate, to delivery of local infrastructure improvements, promoting active travel and other initiatives;
- **supporting the provision of high quality and accessible local services** - through development and implementation of our Buses Strategy, including ongoing funding support for Bus Investment Fund and other “kick-start” projects in Angus, Perth & Kinross and Stirling; our Travel Information Strategy and comprehensively updated www.GoToo.com travel information website; the regional Park & Ride Strategy; regional Active Travel Strategy; and the Tay Estuary Rail Strategy;
- **supporting improvements in environmental quality and reduction in transport related carbon emissions** - through supporting public and private sector organisations to develop and implement Active Travel Plans and supporting measures and infrastructure; improved travel information; delivering more sustainable travel choices by developing Park & Ride; TERS rail service and infrastructure enhancements; and progressing Freight Quality Partnership initiatives aimed at more sustainable transport of goods.

Development Planning

- 1.12 The designation of RTPs as statutory Key Agencies in the Development Planning process reflects the importance of ensuring that strategic transportation and land use policy and planning are aligned and integrated in a manner that supports sustainable economic growth.
- 1.13 The RTS Refresh promotes the principle that new development should be directed to the most economically and environmentally sustainable locations, supported by efficient, effective and sustainable transport systems and infrastructure, and that existing developments should adopt more sustainable approaches to meeting transport demands associated with employment, customers and goods deliveries. The Tactran Travel Plan Officer and our various Travel Plan “toolkits” are available to support public and private sector stakeholders in the creation, implementation and monitoring of effective Travel Plans.

Climate Change Public Sector Duties

- 1.14 RTPs are designated public bodies with a statutory responsibility to contribute to the delivery of emissions reduction targets and generally act in a way that supports national climate change mitigation and adaptation programmes and frameworks.
- 1.15 The Partnership undertook a Transport Carbon Assessment for the Tactran and TAYplan regions during 2012/13 and 2013/14, to identify possible approaches to setting targets for mitigating transport sector emissions regionally and in each local authority area within the Tactran and TAYplan regions. This work has informed the Partnership and also our partner Councils', Development Planning Authorities' and Community Planning Partnerships' understanding and identification of proposed actions in relation to statutory Climate Change Act public sector duties, having specific regard to reducing the impacts of transport.
- 1.16 This work identified the following key options and actions as having most potential for enabling Tactran and other public sector partners to contribute cost-effectively towards transport carbon reduction :-
- continued promotion of Travel Planning and behavioural change;
 - support for development of eco-driving initiatives with public and private sector organisations;
 - promoting the positive role of Development Planning in supporting behavioural change in favour of more sustainable modes of transport/travel;
 - targeted development and promotion of low carbon vehicles and infrastructure.
- 1.17 The outputs from this work were shared with all Community Planning Partnerships and Development Planning Authorities and were used to inform the Partnership's own RTS Refresh and the comprehensive review and updating of the RTS Delivery Plan during 2015/16.
- 1.18 Tactran continues to work closely with a range of public and private sector employers to promote Travel Planning and behavioural change. In September 2015 the Partnership approved an updated workplace Travel Plan for its own staff and headquarters and all of the Partnership's staff have undertaken fuel efficient driving training delivered by the Energy Savings Trust.
- 1.19 Tactran submitted an initial trial Public Bodies Duties Climate Change Report for 2014-15 to the Sustainable Scotland Network (SSN) for the Partnership's operations. The first mandatory annual report will be submitted in autumn 2016.

2 Measures to Support Sustainable Economic Growth

- 2.1 The original RTS and RTS Refresh fully recognise the key role that efficient, integrated and environmentally sustainable transport networks and infrastructure play in supporting an economically vibrant, environmentally responsible and inclusive society. Our updated strategic aims and actions, coupled with development of the delivery proposals and priorities contained in the RTS Delivery Plan update, are specifically framed and designed to support and promote sustainable economic growth locally, regionally and nationally.
- 2.2 The RTS Delivery Plan sets out the Partnership's proposals for successful implementation and realisation of the RTS Vision and Objectives. The updated Delivery Plan will continue to be a framework for determining priorities for improving transport infrastructure, services and facilities in consultation and partnership with our constituent Councils, Transport Scotland and other agencies, within a five-year horizon from 2016 - 2021.
- 2.3 Specific measures which the Partnership has progressed, implemented or supported through its 2015/16 activity, in fulfilment of its statutory role and duties, are summarised below. Further detailed information on projects, initiatives and the Partnership's activity generally can be obtained by visiting our [website](#).

Integrating Strategic Transportation and Land Use Planning

- 2.4 In line with its statutory Key Agency role in Development Planning, Tactran contributed to and commented formally during 2015/16 on the following Development Planning and other relevant consultations :-
 - TAYplan Proposed Strategic Development Plan 2016 – 2036
 - Loch Lomond & The Trossachs National Park Proposed Local Development Plan
 - Angus Proposed Local Development Plan
 - Dundee Local Development Plan 2 Main Issues Report
 - Perth & Kinross Local Development Plan Review Main Issues Report
 - Stirling Local Development Plan Review Main Issues Report
 - Dundee City Council Draft Planning Guidance : The Dundee Green Network
- 2.5 In addition to the above formal consultations the Partnership's officers engaged on an ongoing basis with Strategic and Local Development Planning authorities, supporting development and ensuring alignment of Development Plans and their supporting Action Programmes with the RTS and Delivery Plan.
- 2.6 Tactran will continue to engage proactively in the various Development Planning processes, and will comment formally and input to the relevant Main Issues Reports, Proposed Plans and Action Programmes as these come forward and evolve.
- 2.7 As indicated above, the first statutory review and refresh of the RTS was aligned with the second iteration of the TAYplan Strategic Development Plan, including a joint Main Issues public consultation.

RTS Development and Delivery

2.8 The policies, proposals and priority actions which are required to deliver the RTS Vision and Objectives are set out in the RTS 2015 – 2036 Refresh, which includes detailed strategies/frameworks covering :-

- strategic connectivity
- health & transport
- active travel
- travel planning
- buses
- park & ride
- rail
- freight
- travel information

2.9 Projects and initiatives progressed and/or implemented during 2015/16 are highlighted below.

Strategic Connectivity

2.10 The Tactran region is a vitally important nationally strategic corridor. The region includes 3 of Scotland's 7 cities, Dundee, Perth and Stirling, and lies at the heart of the strategic road and rail networks connecting all of Scotland's cities. Supporting and developing the efficiency and contribution of these strategic road and rail connections is crucial to ensuring that all of Scotland's 7 cities are well connected and remain vibrant contributors to local, regional and national economic growth and prosperity.

2.11 Tactran liaises on an ongoing basis with Transport Scotland, partner and neighbouring Councils, adjoining RTPs, the rail industry and a wide range of other stakeholders on the development of the strategic transport network and through development of RTS priorities and those Strategic Transport Projects Review (STPR) proposals which relate to enhancement of the region's road, rail and air connectivity.

Road Connectivity

2.12 In partnership with Dundee City Council, SEStran, Fife Council and Transport Scotland, work continued on developing a preferred site for a **Strategic Park & Ride/Choose** facility at Tay South, on the A92(T)/B946, immediately south of the Tay Road Bridge, supporting delivery of proposals set out in the STPR and the Regional Park & Ride Strategy. Through Perth & Kinross Council work continued on design development and site acquisition for the proposed Park & Ride/Choose facility at East Perth, adjacent to the A90(T).

- 2.13 The Partnership provided further funding during 2015/16 towards maintaining strategic bus network developments introduced in 2013/14 with financial support through the Bus Investment Fund (BIF), supporting the Ring of Bredalbane Explorer (ROBE) seasonal service providing for local and tourist demands, and the Muckhart/West Kinross-shire pilot Demand Responsive Transport (DRT) scheme. Further financial support was also provided towards a package of significantly improved bus services between Dundee – Forfar – Brechin –Stracathro Hospital – Edzell. The Partnership also funded ongoing maintenance of the Thistle Card assistance card, which alerts operational staff to the needs of people with disabilities when accessing bus services across the region.

Rail Connectivity

- 2.14 The Partnership's **Tay Estuary Rail Strategy (TERS)** sets out a comprehensive package of proposals for phased enhancements to regional and local rail services and infrastructure. TERS has been developed to complement and supplement planned national improvements to rail connectivity between the north and north east of Scotland and the Central Belt, as set out in Transport Scotland's Strategic Transport Projects Review (STPR). Through our TERS work the Partnership seeks to ensure that rail connectivity and infrastructure meet current and future needs.
- 2.15 The TERS study (2009) demonstrated a positive Business Case for introducing incremental service enhancements and additional calls at local stations between Arbroath – Dundee – Perth – Stirling and Glasgow, with significant potential for modal shift in favour of rail for suburban travel around Dundee and Perth, and for longer distance travel to/from and within the Central Belt.
- 2.16 The study also developed proposals for enhancing facilities at and developing the role of Gleneagles Station and for relocating Invergowrie Station. A comprehensive upgrading of **Gleneagles Station**, consisting of a new road access, improved passenger facilities, increased car parking and provision of an integrated transport interchange, was delivered by a partnership with Perth & Kinross Council, Transport Scotland, First ScotRail and Network Rail, ahead of the Ryder Cup event in September 2014.
- 2.17 During 2015/16 work was completed on an Outline Business Case (OBC) for relocation of **Invergowrie Station**. This indicates a positive Benefit to Cost (BCR) for relocation to a new Dundee West site adjacent to Riverside Avenue on the western approach to Dundee. In June 2015 the Partnership agreed to note the findings of the OBC report and defer further work pending progress on implementation of an hourly stopping service.
- 2.18 During 2015/16 work continued on the ongoing redevelopment and enhancement of **Dundee Station** as part of the major Dundee Waterfront economic regeneration project.
- 2.19 Jointly funded work with Stirling Council examined the potential benefits of a suggested relocation of **Bridge of Allan Station**, having regard to proposals for major housing and infrastructure developments identified in the Stirling Local Development Plan. Initial demand forecasting work has been fed into Development Management & Planning Technical Appraisal Guidance (DPMTAG) work being undertaken to inform the Stirling Local Development Plan review, with additional Tactran officer support and input.

- 2.20 During 2015/16 a jointly funded study with Perth & Kinross Council, SEStran and Fife Council, investigating potential demand for new/reopened stations at Bridge of Earn (**Oudendarde**) and Newburgh was completed. This initial demand feasibility assessment indicates a potentially positive business case for providing a new station at Oudendarde or Newburgh, but also recognises that a number of infrastructure and policy constraints and options will require further investigation as part of a full Scottish Transport Appraisal Guidance (STAG) process. Further discussions will take place with Transport Scotland, Network Rail and ScotRail on the wider implications of these proposals to determine whether to proceed to a full or partial STAG appraisal.
- 2.21 Informed by TERS, Tactran successfully negotiated a significant increase in the level of rail services stopping at **Broughty Ferry** from December 2011, initially for a 12 month trial period. Tactran and ScotRail jointly promoted these new facilities and strong passenger growth and usage has ensured their continuation. Building on the 2011 timetable enhancements, additional improvements to services were secured at **Broughty Ferry, Invergowrie and Carnoustie** from December 2012, with further improvements to local services calling at **Monifieth** introduced in December 2013.
- 2.22 During 2014/15 Tactran engaged proactively with prospective bidders for the new ScotRail franchise, which commenced on 1 April 2015, to promote and raise awareness of regional aspirations for enhanced rail services and connections. Following award of the ScotRail franchise to Abellio the Partnership has continued to engage with the rail industry and Transport Scotland to press the case and need for early implementation of the proposals developed through our TERS work of 2009 and 2011, with a view to embedding these and other aspirations within the new ScotRail franchise moving forward.
- 2.23 In March 2016 the Minister for Transport and Islands announced a “Revolution for Rail” for 2018, which will see a significant increase in rail services and offers the potential to implement further elements of our TERS proposals, including an hourly stopping service between Arbroath/Dundee and Glasgow with significantly enhanced services at Carnoustie, Broughty Ferry, Monifieth, Invergowrie and Gleneagles and faster and/or more frequent connections between our 3 cities and to Edinburgh and Glasgow. Tactran will continue to work with ScotRail and Transport Scotland during 2016/17 to secure further delivery of our regional aspirations for significantly improved rail services and connectivity.
- 2.24 Tactran continued to work jointly with the other RTPs and through active officer input to the High Speed Rail Scotland group, on making the case for early extension of the proposed UK **High Speed Rail** network to Scotland, and ensuring that the potential economic benefits from improved cross-border rail connectivity and journey times extend to businesses and communities located within the region.
- 2.25 Tactran is a member of, and contributed funding during 2015/16 to support the activity of, the East Coast Mainline Authorities consortium (ECMA), which consists of local authorities and RTPs along the East Coast rail route and has been established to explore and promote the potential for developing the economic role of this key cross-border rail connection.

Freight Connectivity

- 2.26 The **Regional Freight Quality Partnership** (FQP) has previously undertaken studies into Lorry Parking and Lorry Routeing and developed a web-based regional lorry routeing map to inform and encourage more appropriate and efficient routeing of HGVs using the region's road network and when accessing key freight generators and destinations, including industrial estates, Ports etc.
- 2.27 During 2015/16 freight activity continued to focus primarily on developing, through ongoing participation in the EU InterReg IVB Last Mile Logistics (LaMiLo) project, the potential for piloting sustainable urban logistics solutions. Funding support was provided to MAJR Energy, a social enterprise based in Dundee, to develop feasibility work and a business plan for sustainable urban logistics solutions in Dundee and Perth.

Health and Transport

- 2.28 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service, Tactran has developed the **Tayside & Central Scotland Health & Transport Framework**. This establishes a framework for addressing the key relationships between transport and health, namely :-
- promoting active travel as a means of improving personal health and wellbeing;
 - reducing the impacts of transport on health – for example air quality;
 - improving access to healthcare; and
 - encouraging more sustainable NHS employee/workplace travel.
- 2.29 Following earlier approval by the Partnership and endorsement by the Boards of NHS Forth Valley and NHS Tayside and Community Planning Partnerships within the region work has continued on developing locally and regionally relevant Health & Transport Action Plans under the auspices of CPPs. During 2015/16 work continued on :-
- promoting Active Travel generally and within designated communities (Angus, Dundee, Perth & Kinross and Stirling);
 - supporting development of Angus On The Go marketing brand to promote travel alternatives to the car.

Active Travel and Travel Planning

- 2.30 Tactran liaises closely with and supports partner Councils, Health Boards, Universities and other public sector bodies in the promotion and development of Active Travel modes and associated infrastructure, Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group.
- 2.31 The Tactran Travel Plan Officer continues to work closely with and support public bodies and private sector organisations in the development of Travel Plans which aim to improve efficient and sustainable access for workplace and other travel demands. Tactran funds and maintains the www.tactranliftshare.com lift-sharing website and the [Travel Know How](#) travel plan implementer toolkit, which is designed to support small and large public and private sector organisations in the development, ongoing implementation and monitoring of workplace and organisational Travel Plans.

- 2.32 During 2015/16 more than 60 public and private sector organisations across the region had taken up the support offered through Travel Know How. In March 2016 Transport Scotland approached Tactran with a request to develop the Travel Know How toolkit to become a nationally available resource to support public and private sector organisations to successfully develop and implement workplace Travel Plans, in line with Climate Change Act Report on Policies and Proposals (RPP2) objectives for all significant employers to adopt workplace Travel Planning. Transport Scotland has now provided additional Grant in Aid funding to enable Travel Know How to be developed as a nationally available resource during 2016/17, working in partnership with all other RTPs.
- 2.33 Through the Partnership's **Sustainable Travel Grant Scheme** provision of matched grant funding continued to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.
- 2.34 During 2014/15 Tactran entered into a new Active Travel partnership with transport charity Sustrans. Under a Service Level Agreement (SLA) Tactran funds the appointment of a regional Active Travel Officer, who supports the development, promotion and delivery of Active travel measures and infrastructure working with partner Councils, Health Boards, communities and other stakeholders. This partnership with Sustrans attracts additional capital grant funding of £100,000/annum in financial years 2014/15 and 2015/16 from the Sustrans Community Links programme. This funding is available for partner Councils, Health Boards and other public sector bodies to bid into for match funding to support the development and implementation of active travel infrastructure and networks. During 2014/15 and 2015/16 the Partnership's allocation of £100,000/annum was fully utilised. In 2015/16 a further 6 projects across the region were supported.
- 2.35 In March 2016 the Partnership Board approved a further Active Travel partnership initiative with Cycling Scotland, under which Tactran will joint fund the appointment of a regional Cycle Training & Development Officer to encourage modal shift towards sustainable travel through provision of adult, school-age and early years cycle training, promotion and other development work.

Travel Information

- 2.36 Accessible and reliable travel information is a key part of an economically supportive and environmentally efficient transportation system. During 2014/15 work commenced on a comprehensive review and updating of the regional www.tactranconnect.com multi-modal travel information web portal, which was launched in 2009.
- 2.37 Following extensive consultation and development in partnership with partner Councils, Visit Scotland, Health Boards, Traveline Scotland, bus and rail operators and a range of other stakeholders, an improved multi-modal information website www.GoToo.com which is focussed on supporting the lifestyle and mobility needs of both residents and visitors to the region was launched on 1 June 2015.

Eric Guthrie, Partnership Director
June 2016

Statement of Efficiency, Effectiveness and Economy – 2015/16

1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-
- create and oversee delivery of the statutory Regional Transport Strategy (RTS);
 - engage proactively in Community Planning and support implementation of Single Outcome Agreements;
 - engage as a Key Agency in the Development Planning process at a regional and local level; and
 - support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement summarises the key areas of relevant Tactran activity during 2015/16. It should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act.
- 1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

2. Progress and Activity During 2015/16

- 2.1 During the year a number of operational and/or cost efficiency initiatives were implemented, developed or maintained.

Public Sector Efficiency

- 2.2 Over previous years the Partnership has generated cumulative efficiency savings equivalent to approximately 12%, in its Core operating budget. As a small strategic body the scope and opportunities for achieving further year on year efficiency savings is now extremely limited. However the Partnership will continue to seek operational and financial efficiencies wherever possible.

Staffing and Related Resources

- 2.3 An extended freeze on appointment to vacancies has delivered recurring savings equivalent to approximately £42,000 per annum.

Property

- 2.4 The Partnership's office accommodation is the subject of a private lease. This was renegotiated in November 2015, leading to an increase of approximately 12%, based on a fixed rental for a further 3 years and extended 6 year lease.

Shared Services

Administrative Support

- 2.5 Tactran receives Secretariat, Financial and Legal support services from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services.
- 2.6 An earlier review of the division of administrative responsibilities undertaken by Tactran's own staff and support staff provided by Perth & Kinross Council resulted in a recurring 10% cost saving/annum.

Travel Planning and Active Travel

- 2.7 The Partnership's Travel Plan Officer and Active Travel Officer are available to partner Councils, Health Boards, Community Planning Partnerships and other public and private sector agencies and organisations, offering specialist expertise, advice and staffing support in the development of Travel Plans, Active Travel Strategies and the development and implementation of sustainable travel policies, practices and projects.
- 2.8 The Travel Know How web-based Travel Plan implementer toolkit, developed by Tactran in partnership with consultants, is available to public and private sector organisations within the region to support their own development and ongoing implementation of workplace Travel Plans. During 2015/16 more than 60 public and private sector bodies, including all partner Councils, Health Boards and a number of major private sector employers, were registered as members of Travel Know How. In March 2016 Transport Scotland agreed to provide additional Grant in Aid funding to the Partnership to support a proposed roll-out of Travel Know How as a nationally available resource, to support similar progress on Travel Planning activity across Scotland, working in partnership with all other RTPs, during 2016/17.
- 2.9 The www.tactranliftshare.com website provides a regional trip-sharing facility for private individuals and public/private sector organisations. It also functions as a regional "umbrella" facility for localised Liftshare schemes and trip-matching for Councils, Health Boards and other public and private sector bodies.

- 2.10 In 2014/15 the Partnership entered into a new Service Level Agreement (SLA) with transport charity Sustrans. Under this agreement Tactran funds the appointment of a regional Active Travel Officer who is embedded with the Partnership and works with Tactran, Sustrans, partner Councils, communities and other key stakeholders to develop policies and programmes for increased promotion and use of Active Travel modes (walking and cycling), with the aim of supporting achievement of national and local outcomes in relation to environmental sustainability, reducing carbon emissions and improving personal and community health and wellbeing. The SLA is initially entered into for a trial period until the end of December 2016, with continuation to be the subject of joint review by Tactran and Sustrans during 2016.
- 2.11 This partnership arrangement attracts a Capital grant allocation of £100,000/annum from the Sustrans Community Links programme during financial years 2014/15, 2015/16 and has now been extended into 2016/17. This budget is available for partner Councils, Health Boards and other public sector bodies to bid into as matched funding to support the development and delivery of walking and cycling infrastructure and networks. During 2014/15 and 2015/16 the Active Travel Grant budget of £100,000 was fully allocated. In 2015/16 the grant supported development and implementation of 6 projects across the region, including schemes in partnership with all 4 partner Councils.

Travel Information

- 2.12 In 2009 the Partnership launched the regional multi-modal travel information website www.tactranconnect.com working with partner Councils, Traveline Scotland, Visit Scotland, Health Boards, transport providers and other stakeholders. The website brought together all available information on walking, cycling, bus, rail, and air and car travel options in a single, easy to access comprehensive travel information web portal with mode-specific journey planning features linked with Traveline Scotland, Council and other transport provider websites.
- 2.13 During 2014/15 and 2015/16 a comprehensive refreshing and updating of the regional travel information facility has been undertaken, in partnership and consultation with all relevant key stakeholders, to improve relevance and utility by focussing on and supporting lifestyle choices of both residents and visitors to the region. The new www.GoToo.com website was launched on 1 June 2015.

European Funding and Initiatives

- 2.14 Tactran continues to subscribe to a joint RTP membership of Scotland Europa with SEStran and Hitrans, with a view to identifying potential sources of European funding to assist with implementation of the RTS. Joint membership with the other RTPs realises savings compared with individual membership rates.

- 2.15 The Partnership continued to participate in the EU InterReg funded Last Mile Logistics (LaMiLo) project which aims to promote new business practices for delivering consumer goods to homes, shops and distribution centres. The initial aim of participation in this project had been to implement a pilot Freight Consolidation Centre (FCC) in Perth leading to a commercially sustainable operation. As the project developed, and learning from experience in other partner countries, the focus of the project has shifted to exploring the potential for developing financially self-sustainable social enterprise business approaches to providing logistics services in Perth and Dundee. In 2015/16 Tactran, along with Dundee City Council, provided funding to enable MAJR Energy to develop a feasibility study and business plan for potential application of sustainable urban logistics solution in Dundee and Perth.

Strategic Transportation Planning and Liaison

- 2.16 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, the Department for Transport, rail industry, Confederation of Passenger Transport, Road Haulage Association, Freight Transport Association, Cycling Scotland and other relevant bodies on matters of national and regional policy and strategic transportation and connectivity interest.
- 2.17 In November 2014 the Partnership Director was elected to the position of Director on the Board of Cycling Scotland. A key part of this role includes the fostering of closer strategic alliances and relationships between Cycling Scotland and RTPs, including supporting delivery of the Cycling Action Plan for Scotland (CAPS).
- 2.18 The Regional Freight Quality Partnership provides a locus for engagement between the Partnership, its constituent Councils and the relevant freight sector provider and user interests.
- 2.19 The Sustainable Transport Liaison Group, supported by the Travel Planning Officer and Active Travel Officer, provides a forum for engagement with partner Councils, Health Boards, higher/further education establishments, Cycling Scotland, Sustrans and other relevant agencies on the development of regional and local Active Travel strategies and initiatives, including joint and partner funding of schemes and other activity.

Climate Change Public Sector Duties

- 2.20 During 2013/14 Tactran undertook work on an assessment of transport carbon emissions across the Tactran and TAYplan regions, which assessed the scale of transport emissions at the regional and local authority level and identified potential actions and priorities for public sector contribution towards reducing carbon emissions from transport, in line with obligations under the Climate Change Act 2009. The report and findings from this work were shared with all Community Planning Partnerships and Development Planning Authorities and continue to inform development of RTS and other relevant plans and Action Plans/Programmes.

Procurement

- 2.21 Supplies, services and contracts to provide support for RTS project development and delivery and other Partnership activity are submitted to competitive tender in accordance with the Partnership's Financial Regulations.
- 2.22 In delivering specific project initiatives use is made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements where these exist.

Eric Guthrie
June 2016

Public Services Reform (Scotland) Act 2010
Financial Information Statement
Period covering 1 April 2015 - 31 March 2016

1 Public Relations Statement

Category	Supplier	External Costs - Invoiced	Total
Promotional - Travel Information and Travel Planning	Dundee City Council	5,922.00	
		791.00	
		375.00	7,088.00
Advertising - GoToo	Central FM	1,820.00	1,820.00
Advertising - GoToo	TAY FM	3,642.00	3,642.00
Promotional - Tactran	Perth & Kinross Sports Council	250.00	250.00
			12,800.00

2 Overseas Travel

Reason	Origin / Destination	No of Employees	Travel Costs	Accommodation	Total
Attend LaMiLo Project Meeting	Edinburgh / Brussels	1	304.48	184.27	488.75
Attend LaMiLo Project Conference	Edinburgh / Brussels	1	296.74	184.27	481.01
					969.76

3 Hospitality & Entertainment

Nil Return

4 External Consultancy

Supplier	Project/Service	Total	Supplier Total
Angus Forbes Photography	Images for RTS and GoToo Website	2,400.00	2,400.00
Easy Read Online	Produce Easy Read Version of RTS	450.00	450.00
JMP Consultants Ltd	Freight Consolidation Centre Workshop	1,278.00	
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework	9,818.00	11,096.00
Liftshare Ltd.com	Liftshare Website Upgrade		
	Liftshare Website	8,936.00	8,936.00
Sestran	Thistle Card App Development	2,000.00	
	Newburgh/Oudendarde	412.00	
	Tay South Park & Ride	10,000.00	12,412.00
Shona Drummond Marketing	Travelknowhow		
	Travelknowhow		
	Travelknowhow		
	Travelknowhow		
	Travelknowhow		
	Travelknowhow		
	Travelknowhow	10,917.00	10,917.00
Steer Davies Gleave	GoToo Project		
Steer Davies Gleave	GoToo Project		
Steer Davies Gleave	GoToo Project	8,601.00	
Steer Davies Gleave	Tay Estuary Rail Study/Timetable Development		
Steer Davies Gleave	Tay Estuary Rail Study/Timetable Development	12,802.00	21,403.00
Transform Creative	RTS Refresh Design & Print	3,774.00	
Transform Creative	2014/15 Annual Report Design & Print	1,125.00	4,899.00
			72,513.00

5 Payments over £25k

Payee	Reason	Total	Supplier Total
Perth & Kinross Council	Support Services	39,900.00	39,900.00
Sustrans	Active Travel Officer	43,018.00	43,018.00

6 Members or Employees who received remuneration in excess of £150,000

Nil Return