



**Public Services Reform (Scotland) Act 2010**

**Annual Statement 2013/14**

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## Statement on Measures to Support Sustainable Economic Growth – 2013/14

### 1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-
- create and oversee the delivery of the statutory Regional Transport Strategy (RTS);
  - engage proactively in Community Planning and support implementation of Single Outcome Agreements;
  - engage as a Key Agency in the Development Planning process at a regional and local level; and
  - support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote and increase sustainable economic growth through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement on Measures to Support Sustainable Economic Growth summarises the key areas of relevant Tactran activity during financial year 2013/14. It should be read in conjunction with the separate statement on Efficiency, Effectiveness and Economy, and the financial information that is also required to be published under the Act.
- 1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

### Regional Transport Strategy

- 1.5 The Tactran Regional Transport Strategy 2008 – 2023, approved by Ministers in June 2008, supports Scottish Government's central purpose to promote sustainable economic growth. The Strategy has at its heart 3 key strategic themes, which are to :-
- deliver economic prosperity;
  - connect communities and be socially inclusive; and
  - promote environmental sustainability, health and wellbeing.
- 1.6 Our 16 RTS Objectives have been mapped against Scottish Government's Strategic Objectives and National Outcomes as illustrated in Appendix C of the RTS. This demonstrates close alignment of the RTS with Scottish Government's strategic aims and priorities. The RTS and Outcome mapping can be viewed on our [website](#).

## Community Planning

- 1.7 The Partnership is a formal signatory to and is committed to supporting the delivery of the 4 Single Outcome Agreements (SOAs) covering the Angus, Dundee City, Perth & Kinross and Stirling Community Planning Partnership areas. Since 2008/09 our RTS policies and Delivery Plan actions have been progressively aligned to support SOA priorities and related SOA Action Plans, to ensure that the Partnership's own activity and delivery priorities contribute to defined National and Local Outcomes, including those relating to sustainable economic growth.
- 1.8 During 2013/14 new SOAs were developed and Tactran contributed proactively to this process in all 4 Council areas. The Partnership formally endorsed and is a signatory to the 4 updated SOAs. Tactran will continue to align its own RTS and Delivery Plan priorities with the emerging Action Plans for the new SOAs.
- 1.9 Particular RTS activity and priorities during 2013/14 which contribute to SOA outcomes include :-
- **supporting sustainable and vibrant economic growth** - through promoting and supporting enhancements to transport infrastructure and internal and external connectivity, including development of proposals for Park & Ride, Tay Estuary Rail Strategy (TERS) rail connectivity and infrastructure enhancements; liaising with Transport Scotland on development of STPR proposals for improved strategic road/rail network connectivity nationally; and engaging with Transport Scotland, Network Rail and all prospective bidders for the next ScotRail, Caledonian Sleeper and East Coast rail franchises;
  - **supporting improvements in health and wellbeing, increased physical activity and reducing health inequalities** - through continued development of the Regional Health & Transport Framework and working with CPPs to develop locally relevant Health & Transport Action Plans;
  - **contributing to community and road safety** - through partnering on the delivery of road safety education campaigns such as Safe Dive/Stay Alive and contributing to delivery of local infrastructure improvements, promoting active travel and other initiatives;
  - **supporting the provision of high quality and accessible local services** - through ongoing development and implementation of our Buses Strategy; Travel Information Strategy; Park & Ride Strategy; Walking & Cycling Strategy; and Tay Estuary Rail Strategy;
  - **supporting improvements in environmental quality and reduction in transport related carbon emissions** - through supporting public and private sector organisations to develop and implement Active Travel Plans; improved travel information; delivering more sustainable travel choices by developing Park & Ride; TERS rail service and infrastructure enhancements; progressing Freight Quality Partnership initiatives aimed at more sustainable transport of goods.

## Development Planning

- 1.10 The designation of RTPs as statutory Key Agencies in the Development Planning process reflects the importance of ensuring that strategic transportation and land use policy and planning are aligned and integrated in a manner that supports sustainable economic growth.
- 1.11 The Tactran RTS promotes the principle that new development should be directed to the most economically and environmentally sustainable locations, supported by efficient, effective and sustainable transport systems and infrastructure, and that existing developments should adopt more sustainable approaches to meeting transport demands associated with employment, customers and goods deliveries. The Tactran Travel Plan

Officers and our various Travel Plan “toolkits” are available to support public and private sector stakeholders in the creation, implementation and monitoring of effective Active Travel Plans.

### **Climate Change Public Sector Duties**

- 1.12 RTPs are designated public bodies with a statutory responsibility to contribute to the delivery of emissions reduction targets and generally act in a way that supports national climate change mitigation and adaptation programmes and frameworks.
- 1.13 During 2012/13 the Partnership employed the Atkins consultancy to undertake a Transport Carbon Assessment for the Tactran and TAYplan regions, to identify possible approaches to setting targets and mitigating transport sector emissions regionally and in each local authority area within the Tactran and TAYplan regions. This work was developed in 2013/14 to inform the Partnership’s and also our partner Councils’, Development Planning Authorities’ and Community Planning Partnerships’ proposals and actions in relation to statutory Climate Change Act public sector duties, having specific regard to reducing the impacts of transport.
- 1.14 The further work undertaken during 2013/14 identified the following key options and actions as having most potential for enabling Tactran and other public sector partners to contribute cost-effectively towards transport carbon reduction :-
  - continued promotion of Travel Planning and behavioural change;
  - support for development of Eco-driving initiatives with public and private sector organisations;
  - promoting the positive role of Development Planning in supporting behavioural change in favour of more sustainable modes of transport/travel;
  - targeted development and promotion of low carbon vehicles and infrastructure.
- 1.15 The outputs from this work have been shared with all Community Planning Partnerships and Development Planning Authorities and are being used to inform prioritisation of the Partnership’s own RTS delivery programmes and activity moving forward.

## **2 Measures to Support Sustainable Economic Growth**

- 2.1 The RTS fully recognises the key role that efficient, integrated and environmentally sustainable transport networks and infrastructure play in supporting an economically vibrant, environmentally responsible and inclusive society. The strategic aims and actions set out in the RTS, coupled with development of the delivery proposals and priorities in the RTS Delivery Plan, are designed to support and promote sustainable economic growth locally, regionally and nationally.
- 2.2 The RTS Delivery Plan sets out the Partnership's proposals for successful implementation and realisation of the RTS Vision and Objectives. The Delivery Plan is a framework for determining priorities for improving transport infrastructure, services and facilities in consultation with our partner Councils, Transport Scotland and other agencies.
- 2.3 Specific measures which the Partnership has progressed and/or implemented through its 2013/14 Revenue and Capital Programmes, and through its activity generally in fulfilment of its statutory role and duties during 2013/14, are summarised below. Further detailed information on projects, initiatives and the Partnership's activity generally can be obtained by visiting our [website](#).

### **Integrating Strategic Transportation and Land Use Planning**

- 2.4 In line with its statutory Key Agency role in Development Planning, Tactran contributed to and commented formally during 2013/14 on the following :-
- Scottish Government consultation on Draft Scottish Planning Policy (SPP)
  - Scottish Government consultation on the 3<sup>rd</sup> National Planning Framework (NPF3)
  - Perth & Kinross Council Supplementary Guidance on Developer Contributions Transport Infrastructure
  - Perth & Kinross Council Draft Supplementary Guidance on Sustainable Design and Zero Carbon Development
  - Stirling Council Draft Supplementary Guidance on Small Settlements
  - Stirling Council Draft Towns, Villages and Rural Area Transport Plan
  - Cairngorms National Park Proposed Local Development Plan
  - Visit Scotland consultation on Draft Tourism Development Framework for Scotland
- 2.5 In addition to the above formal consultations the Partnership's Officers continued to engage with Strategic and Local Development Planning authorities supporting development of and ensuring alignment of Development Plans and their supporting Action Programmes with the RTS and Delivery Plan. The Partnership also contributed financially and through officer input to supporting research aimed at informing the next iteration of the TAYplan SDP.
- 2.6 Tactran will continue to engage proactively in the various Development Planning processes, and will comment formally and input to the relevant Main Issues Reports, Proposed Plans and Action Programmes as these come forward and evolve.
- 2.7 The Partnership has agreed to align the first statutory review and refresh of the RTS with the second iteration of the TAYplan SDP and work will commence on this in early summer 2014, with a view to submitting a refreshed RTS for Ministerial approval by the end of March 2015.

## **RTS Project Development and Delivery**

- 2.8 The policies, proposals and priority actions which are required to deliver the RTS Vision and Objectives are set out in the Strategy; its associated sub-Strategies for Walking & Cycling; Buses; Park & Ride; Travel Information; Health & Transport Framework; Tay Estuary Rail Strategy; Freight Quality Partnership Action Plan; and in the RTS Delivery Plan.
- 2.9 Projects and initiatives progressed and/or implemented through our 2013/14 Revenue and Capital Programmes are highlighted below.

### Strategic Connectivity

- 2.10 The Tactran region is a vitally important national strategic corridor. Uniquely, the region includes 3 of Scotland's 7 cities, Dundee, Perth and Stirling, whilst the region's road and rail networks connect all of Scotland's cities

Supporting and developing the efficiency and contribution of these strategic road and rail connections is crucial to ensuring that Scotland's 7 cities are well connected and remain vibrant contributors to local, regional and national economic growth and prosperity. Tactran liaises on an ongoing basis with Transport Scotland, partner and neighbouring Councils, adjoining RTPs, the rail industry and a wide range of other stakeholders on the development of the strategic transport network and through development of our RTS priorities and those STPR proposals which relate to enhancement of the region's road, rail and air connectivity.

- 2.11 The Partnership's 2013/14 RTS Revenue Programme contributed £22,000 towards maintaining the Dundee – London air connection pending completion of a Public Service Obligation process for securing longer term service retention, with a further £6,000 contribution towards a multi-agency marketing campaign promoting Dundee air connectivity and services.

### Road Connectivity

- 2.12 Through the 2013/14 Tactran Capital Programme the Partnership and Perth & Kinross Council funded ongoing design feasibility work on the proposed **A94 – A9 Cross Tay Link Road (CTRL)** and remodelling of the **A9/A85 Junction**. These projects will improve strategic connectivity within the region and assist in realising the economic growth potential of Perth City through addressing growing traffic congestion and air quality management issues within the City Centre and on its key approaches.
- 2.13 In partnership with Dundee City Council, Perth & Kinross Council, SEStran, Fife Council and Transport Scotland, work continued on developing **Strategic Park & Ride/Choose** proposals set out in the STPR and the Regional Park & Ride Strategy. A preferred site has been identified for a facility at Tay South on A92(T)/B946 immediately south of the Tay Bridge. Following refusal of planning consent for a proposed site to the west of Dundee further consultation will be undertaken with Transport Scotland and Dundee City Council on options for Park& Ride facilities serving the western, eastern and northern approaches to Dundee. Work continued on design development and site acquisition for a proposed Park & Ride/Choose facility at East Perth, adjacent to the A90 (T).

- 2.14 The Capital Programme also contributed funding support to enhance Dundee's Urban Traffic Management and Control (UTMC) system, by improving links to traffic signals and adding further Air Quality and Real Time Bus Passenger Information functionality to the common database. These measures support the efficient movement of people and goods on the city's transport network.
- 2.15 The strategic bus network was developed in 2013/14 with financial support given to two Bus Investment Fund (BIF) services; the Ring of Breadalbane Explorer (ROBE) service, providing for local and tourist demands in the Breadalbane area and the Muckhart/West Kinross-shire DRT. In addition the Partnership agreed to fund production of the Thistle Card to assist people with disabilities when accessing bus services across the region. As part of a wider Blairgowrie town centre improvement scheme, a Capital Programme contribution was provided to upgrade the Wellmeadow bus stances into a high quality, accessible and safe bus interchange.

### Rail Connectivity

- 2.16 The Partnership's **Tay Estuary Rail Strategy (TERS)** sets out a comprehensive package of proposals for phased enhancements to regional and local rail services and infrastructure. TERS has been developed to complement and supplement planned national improvements to rail connectivity between the north and north east of Scotland and the Central Belt, as set out in Transport Scotland's Strategic Transport Projects Review (STPR). The TERS study (2009) demonstrated a positive Business Case for introducing incremental service enhancements and additional calls at local stations between Arbroath – Dundee – Perth – Stirling and Glasgow, with significant potential for modal shift in favour of rail for suburban travel around Dundee and Perth, and for longer distance travel to/from and within the Central Belt. The study also developed proposals for enhancing facilities at and developing the role of Gleneagles Station and for relocating Invergowrie Station.
- 2.17 In December 2011 a significant increase in the level of rail services stopping at **Broughty Ferry** station in Dundee City was introduced, initially for a 12 month trial period, as a result of a negotiated agreement between Tactran and ScotRail. Tactran and ScotRail jointly promoted these new facilities in the area and strong passenger growth and usage has ensured the continuation of services and demonstrated the growth potential for further development of local services in the longer term. Building on the 2011 timetable enhancements further improvements to services at **Broughty Ferry, Invergowrie and Carnoustie** were introduced in December 2012 through negotiation with ScotRail and in consultation with Transport Scotland. The introduction of additional services at Broughty Ferry station has resulted in a 3-4 fold increase in demand, securing the operation of services into the new ScotRail franchise term beyond April 2015 and further demonstrating the potential for significant passenger growth for local commuter and other travel demands. In December 2013 further local service improvements to services calling at **Monifieth** were introduced. Tactran has engaged with all 5 prospective bidders for the new ScotRail franchise, starting in April 2015, with a view to embedding the longer term TERS and other rail aspirations within the new ScotRail franchise.
- 2.18 Tactran has provided Revenue and Capital funding to develop detailed design and construction of a new road access and increased car parking at **Gleneagles Station**. During 2013/14 work continued in partnership with Perth & Kinross Council, Transport Scotland, First ScotRail and Network Rail, and in liaison with Event Scotland, with a view to implementing the TERS proposals for improved road access, extended car parking, disabled access, customer information and other passenger facilities enhancements ahead of the Ryder Cup event at Gleneagles in September 2014. A provision totalling £2.8 million has been made from the Tactran and Perth & Kinross Council Capital Programmes to support delivery of this key RTS Delivery Plan project, with further funding contributions from Transport Scotland and the rail industry. This project also enables development of an

integrated transport interchange serving the Strathearn area.

- 2.19 Through the Partnership's 2013/14 RTS Revenue Programme further work has been undertaken on investigating the business case for proposed relocation of Invergowrie Station to a new location at Dundee West adjacent to Riverside Avenue. The TERS study indicated that this offers the potential to generate growth in rail patronage associated with serving existing and proposed developments on the western edge of Dundee, including the existing business and science parks at Riverside Avenue and Ninewells Hospital. The findings of this work will be considered further with the rail industry, Transport Scotland and Development Planning Authorities during 2014/15. Jointly funded work with Stirling Council has also progressed on examining the potential benefits of a suggested relocation of Bridge of Allan station, having regard to proposals for major housing and infrastructure developments identified in the Stirling Local Development Plan. In addition Tactran contributed funding towards a joint study with Perth & Kinross Council, SEStran and Fife Council into the potential demand for new/reopened stations at Bridge of Earn (Oudenarde) and Newburgh.
- 2.20 Through our work on TERS and by contributing to Network Rail and ScotRail working groups on station facilities, access, and timetabling, Tactran seeks to ensure that rail connectivity and facilities within the region meet current and future needs.
- 2.21 Tactran continued to work jointly with the other RTPs and through active officer input to the High Speed Rail Scotland group on making the case for early extension of the proposed UK **High Speed Rail** network to Scotland and ensuring that the potential economic benefits from improved cross-border rail connectivity and journey times extend to businesses and communities located within the region. In 2013/14 Tactran also became a member of and contributed funding to the East Coast Mainline Authorities Group (ECMA), which consists of local authorities and RTPs along the East Coast rail route and has been established to explore and promote the potential for developing the economic role of this key cross-border rail connection.

#### Freight Connectivity

- 2.22 The **Regional Freight Quality Partnership** has undertaken studies into Lorry Parking and Lorry Routeing and developed a web-based regional lorry routeing map on the Partnership's multi-modal travel information site [www.tactranconnect.com](http://www.tactranconnect.com) to inform and encourage more appropriate and efficient routeing of HGVs using the region's road network and when accessing key freight generators and destinations, including industrial estates, Ports etc.
- 2.23 During 2013/14 freight activity focussed primarily on developing, in Partnership with Perth & Kinross Council, proposals for a Freight Consolidation Centre (FCC) for Perth, which aimed to address local air quality issues through more efficient and environmentally friendly approaches to movement of freight to/from and within Perth City Centre. The project had been successful in securing EU InterReg IVB funding to support a pilot scheme as part of the Last Mile Logistics (LaMiLo) project, involving 12 other European partners, and Tactran had committed match funding totalling £102,500 across financial years 2012/13 – 2014/15 plus officer support for development, implementation and monitoring of the pilot project, working in partnership with Perth & Kinross Council's Air Quality officers, with further match funding being delivered through Scottish Government Air Quality Grant. Unfortunately this pilot project had to be abandoned in January 2014 following withdrawal of the private sector FCC delivery partner and inability to secure an alternative operator.

## Active and Sustainable Travel

- 2.24 Tactran liaises with partner Councils, Health Boards, Universities and other public sector bodies on the promotion and development of Active Travel modes and associated infrastructure, Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group. The Tactran Travel Plan Officer works closely with and supports public bodies and private sector organisations in the development of Travel Plans which aim to improve efficient and sustainable access for workplace and other travel demands. During 2013/14 the Partnership has agreed to work jointly with Sustrans to appoint a regional Active Travel Officer who will support the development, promotion and delivery of Active travel measures and infrastructure working with partner Councils, communities and other stakeholders.
- 2.25 During 2013/14 Revenue funding totalling £121,676, representing 48% of the available 2013/14 RTS Revenue Programme, was allocated to supporting Active Travel initiatives and projects in partnership with Councils, Cycling Scotland, Sustrans, the Countryside Trust and local community groups. Of this approximately £94,000 was allocated for walking and cycling projects, including a £10,000 match-funding contribution to enable the national Give Me Cycle Space initiative to be rolled out in 2014 at a further 30 primary schools across the region. Many of the Active Travel projects supported the provision and promotion of more sustainable workplace travel and associated facilities. Other projects supported the promotion and delivery of Active Travel as an important contributor to the regional and local tourism economy.
- 2.26 Tactran funds and maintains the [www.tactranliftshare.com](http://www.tactranliftshare.com) lift-sharing website and the [Travel Know How](#) travel plan implementer toolkit, which is designed to support small and large public and private sector organisations in the development, ongoing implementation and monitoring of workplace and organisational Travel Plans. During 2013/14 over 50 public and private sector employers had signed up for the support offered through Travel Know How.
- 2.27 Through the Partnership's **Sustainable Travel Grant Scheme** provision of matched grant funding continued to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.

## Travel Information

- 2.28 Accessible and reliable travel information is a key part of an economically supportive and environmentally efficient transportation system. During 2013/14 we maintained and developed the [www.tactranconnect.com](http://www.tactranconnect.com) multi-modal travel information web portal which includes personalised journey planning facilities linked to the Traveline Scotland system; information on walk, cycle, bus, rail, car, air; and road freight. The Partnership has also contributed financially, along with other RTPs, to development of Traveline Scotland's mobile travel application for people with visual impairment.

## Transport and Health

- 2.29 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service the Partnership has developed the **Tayside & Central Scotland Health & Transport Framework**. This establishes a framework for addressing the key relationships between transport and health, namely :-
- promoting active travel as a means of improving personal health and wellbeing;
  - reducing the impacts of transport on health – for example air quality;
  - improving access to healthcare; and
  - encouraging more sustainable NHS employee/workplace travel.

2.30 Following earlier approval by the Partnership and endorsement by the Boards of NHS Forth Valley and NHS Tayside and Community Planning Partnerships within the region work has continued on developing locally and regionally relevant Health & Transport Action Plans under the auspices of CPPs. During 2013/14 Tactran, NHS Forth Valley and NHS Tayside funded consultancy support for Action Plan development. Specific measures being developed include :-

- promoting Active Travel generally and within designated communities (Angus, Dundee and Stirling);
- identifying responsibility for and improving efficiency and coordination of transport to health services (Angus and Dundee);
- engaging with the voluntary sector to build capacity (Angus and Dundee);
- audit of Active Travel and Public Transport access to Stracathro Hospital;
- raising awareness of links between transport and public health – e.g. in relation to air quality (Dundee).

2.31 Work will continue on the development of Health & Transport Action Plans during 2014/15.

## **Statement of Efficiency, Effectiveness and Economy – 2013/14**

### **1. Introduction**

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-
- create and oversee delivery of the statutory Regional Transport Strategy (RTS);
  - engage proactively in Community Planning and support implementation of Single Outcome Agreements;
  - engage as a Key Agency in the Development Planning process at a regional and local level; and
  - support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement summarises the key areas of relevant Tactran activity. It should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act.
- 1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

### **2. Progress and Activity During 2013/14**

- 2.1 During the year a number of operational and/or cost efficiency initiatives were implemented, developed or maintained.

#### **Public Sector Efficiency**

- 2.2 Efficiency savings equivalent to a modest 0.5% of the Partnership's approved 2013/14 Core Revenue Budget of £419,630 for the year were achieved. Since 2008/09 the Partnership has achieved cumulative Core Budget efficiency savings of approximately 12%, which is broadly in line with the 2% per annum target set by Scottish Government for the public sector over that period.
- 2.3 The Partnership will continue to seek further efficiencies wherever possible. However, as a small strategic body, the scope and opportunities for achieving year on year efficiency savings is becoming increasingly limited.

### General Administration

- 2.4 In 2011 the Partnership agreed to hold all of its meetings in Perth instead of rotating Board meetings around the administrative centres in our 4 partner Council areas. This generated recurring travel and other administrative cost savings equivalent to approximately £1,500 per annum.

### Staffing and Related Resources

- 2.5 A continued freeze on appointment to vacancies for a seventh year has delivered recurring savings equivalent to approximately £41,000 per annum during the period 2007/08 – 2013/14.

### Property

- 2.6 The Partnership's office accommodation is the subject of a private lease. Negotiation of a 3-year fixed price rental for the period 2012/13 – 2014/15 maintained and extended recurring savings equivalent to approximately £3,000 per annum.

### **Shared Services**

#### Administrative Support

- 2.7 Tactran receives Secretariat, Financial and Legal support services from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services.
- 2.8 An earlier review of the division of administrative responsibilities undertaken by Tactran's own staff and staff of Perth & Kinross Council has resulted in a recurring 10% cost saving/annum.

#### Travel Planning and Active Travel

- 2.9 The Partnership's Travel Plan Officer is available to partner Councils, Health Boards and other public and private sector agencies and organisations, offering specialist expertise, advice and support in the development of Travel Plans and sustainable travel policies and practices.
- 2.10 The Travel Know How web-based Travel Plan implementer toolkit, developed by Tactran in partnership with consultants, is available to public and private sector organisations within the region to support their own development and ongoing implementation of workplace Travel Plans. During 2013/14 over 50 public and private sector bodies, including all partner Councils, Health Boards and a number of major private sector employers, were registered as members of Travel Know How.
- 2.11 The [www.tactranliftshare.com](http://www.tactranliftshare.com) website provides a regional trip-sharing facility for private individuals and public/private sector organisations. It also functions as a regional "umbrella" facility for localised liftshare schemes and trip-matching for Councils and Health Board.

- 2.12 During 2013/14 the Partnership agreed to partner with Sustrans to appoint a regional Active Travel Officer who will be embedded with the Partnership and will work with Tactran, Sustrans, partner Councils, communities and other key stakeholders to develop policies and programmes for increased promotion and use of Active Travel modes (walking and cycling) and delivery of associated infrastructure, with the aim of supporting achievement of national and local outcomes in relation to environmental sustainability, reducing carbon emissions and improving personal and community health and wellbeing.

#### Accessibility Planning

- 2.13 Tactran funds a centralised regional resource for Accessibility Planning, enabling Councils, Development Planning Authorities, Health Boards, Community Planning Partnerships and other bodies to make use of this facility to inform their own strategic plans.

#### Travel Information

- 2.14 The [www.tactranconnect.com](http://www.tactranconnect.com) multi-modal travel information web portal provides comprehensive regional travel information on all transport modes, coupled with mode-specific journey planning features linked with Traveline Scotland, Council and other transport provider websites. This unique travel information facility is freely available to individuals and public/private sector organisations, and has been incorporated as a comprehensive travel information source within partner Council and other organisations websites.

#### European Funding and Initiatives

- 2.15 Tactran has continued to subscribe to joint membership of Scotland Europa with SEStran and Hitrans, with a view to identifying potential sources of European funding to assist with implementation of the RTS. Joint membership with the other RTPs realises savings compared with individual membership rates.
- 2.16 Tactran's Strategy Manager is providing freight and wider strategic transportation expertise and input to support Dundee City Council's participation in the ENergy efficiency in City LOGistics and Services (ENCLOSE) project, which aims to assess the applicability and benefits of energy-efficient and sustainable urban logistics measures in small and medium sized European towns and cities.

#### Strategic Transportation Planning and Liaison

- 2.17 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, the Department for Transport, rail industry, Confederation of Passenger Transport, Road Haulage Association, Freight Transport Association, Cycling Scotland and other relevant bodies on matters of national and regional policy and strategic transportation and connectivity interest.
- 2.18 The Regional Freight Quality Partnership, Regional Buses Forum and Regional Rail Forum provide a locus for engagement between the Partnership, its constituent Councils and the relevant sectorial transport provider and user interests.

- 2.19 The Sustainable Transport Liaison Group provides a forum for engagement with partner Councils, Health Boards, higher education establishments, Cycling Scotland, Sustrans and other relevant agencies on the development of Active Travel strategies and initiatives, including joint and partner funding of schemes and other activity.

#### Climate Change Public Sector Duties

- 2.20 During 2013/14 Tactran completed work on an assessment of transport carbon emissions across the Tactran and TAYplan regions. This work assessed the scale of transport carbon emissions at the regional and local authority level and identified potential actions and priorities for public sector contribution towards reducing carbon emissions from transport, in line with obligations under the Climate Change Act 2009. The report and findings from this work have been shared with all Community Planning Partnerships and Development Planning Authorities.

#### **Procurement**

- 2.21 Supplies, services and contracts to provide support for RTS project development and delivery and other Partnership activity are submitted to competitive tender in accordance with the Partnership's Financial Regulations.
- 2.22 In delivering specific project initiatives use is made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements.

Eric Guthrie  
Partnership Director  
June 2014

**Public Services Reform (Scotland) Act 2010**  
**Financial Information Statement**  
**Period covering 1 April 2013 - 31 March 2014**

**1 Public Relations Statement**

Category	Supplier	External Costs - Invoiced	Total
Promotional - Liftshare	Natural Bag Company	558.00	558.00
	Dundee City Council	2,279.00	2,279.00
Promotional - Tactranconnect	Dundee City Council	2,546.00	2,546.00
Promotional - Tactran	Perth & Kinross Sports Council	300.00	300.00
	Links Design Ltd	360.00	360.00
PR - Strategic Connectivity	LoganAir	6,000.00	6,000.00
	Rail Freight Group	2,000.00	2,000.00
	Dundee City Council	1,319.00	1,319.00
			<b>15,362.00</b>

**2 Overseas Travel**

Reason	Origin / Destination	No of Employees	Travel Costs	Subsistence	Accommodation	Other Expenditure	Total
Attend LaMiLo Project Meeting	Edinburgh / Amsterdam	1	363.32		181.19	37.99	582.50
Attend LaMiLo Project Meeting	Edinburgh / Frankfurt	1	498.10		215.70	27.49	741.29
							<b>1,323.79</b>

**3 Hospitality & Entertainment**

Nil Return

**4 External Consultancy**

Supplier	Project/Service	Total	Supplier Total
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework		
JMP Consultants Ltd	Health & Transport Framework	19,650.00	
JMP Consultants Ltd	Freight Quality Partnership		
JMP Consultants Ltd	Freight Quality Partnership		
JMP Consultants Ltd	Freight Quality Partnership	7,297.11	26,947.11
Liftshare Ltd.com	Liftshare Website		6,699.14
Shona Drummond Marketing	Travelknowhow	3,217.00	3,217.00
Steer Davies Gleave	Tactranconnect		
Steer Davies Gleave	Tactranconnect		
Steer Davies Gleave	Tactranconnect	9,700.00	
Steer Davies Gleave	Tay Estuary Rail Study		
Steer Davies Gleave	Tay Estuary Rail Study		
Steer Davies Gleave	Tay Estuary Rail Study	16,550.00	26,250.00
Links Deisgn Ltd	Thistle Card		4,253.00
			<b>67,366.25</b>

**5 Payments over £25k**

Payee	Reason	Total	Supplier Total
Dundee City Council	Dundee Airport	22,000.00	
Dundee City Council	Promotional Items	6,144.00	28,144.00
JMP Consultants Ltd	Health & Transport Framework	19,650.00	
JMP Consultants Ltd	Freight Quality Partnership	7,297.11	26,947.11
Perth & Kinross Council	Support Services	33,250.00	33,250.00
Steer Davis Gleave	Tactranconnect	9,700.00	
Steer Davis Gleave	Tay Estuary Rail Study	16,550.00	26,250.00

**6 Members or Employees who received remuneration in excess of £150,000**

Nil Return