

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP****15 DECEMBER 2020****2020/21 BUDGET AND MONITORING****JOINT REPORT BY DIRECTOR AND TREASURER**

This report provides a monitoring update on the Partnership's Revenue and Capital expenditure and seeks the Partnership's approval of a revised 2020/21 RTS Revenue Programme.

**1 RECOMMENDATIONS****1.1 That the Partnership :-**

- (i) notes the position regarding Core Revenue expenditure as at 31 October 2020 as detailed in Appendix A;
- (ii) notes progress on and approves a revised 2020/21 RTS Revenue Programme and related expenditure as discussed within the report and detailed in Appendices B and C; and
- (iii) notes progress on the 2020/21 Capital Programme and related expenditure as discussed within the report and detailed in Appendix D;
- (iv) agrees to delegate authority to approve the use of remaining Contingency budget in the RTS Revenue Programme budget to the Partnership Director and Treasurer;
- (v) approves the proposals at Sections 3.4 to 3.6 for the use of 2020/21 Core Budget underspend; and
- (vi) Delegates authority to the Executive Committee to endorse any new submissions to Transport Scotland's MaaS Innovation Fund.

**2 BACKGROUND**

- 2.1 At its meeting on 17 December 2019 the Partnership approved a Core Revenue Budget for financial year 2020/21 and agreed to request that constituent Councils make provision for their respective funding contributions within their 2020/21 Revenue Budgets (Report RTP/19/45 refers). At that time the Partnership also noted an anticipated Scottish Government Grant in Aid award of £522,750 in 2020/21, maintaining the current annual level of Grant in Aid funding.
- 2.2 In March 2020 the Partnership agreed that any final year underspend in 2019/20 RTS Revenue Programme funding be carried forward to supplement the 20120/21 Revenue Budget Programme (Report RTP/20/14 refers).

- 2.3 Furthermore, in March 2020 the Partnership noted the Partner Councils' approval of requested Revenue contributions towards the approved 2020/21 Core Budget and confirmed award of Scottish Government Grant in Aid of up to £522,750 in 2020/21. At the same meeting the Partnership approved an initial 2020/21 Regional Transport Strategy (RTS) Revenue Programme and agreed to receive a report on a finalised 2020/21 RTS Programme at a future meeting (Report RTP/20/15 refers).
- 2.4 Also, in March 2020 the Partnership was informed that it was anticipated that a minimum allocation of £100,000 for the Active Travel Grant scheme would be provided to Tactran by Sustrans during the 2020/21 financial year. In addition, it was noted that there was potential for a further £133,400 from Scottish Government through a Regional Active Travel Development Fund Grant in 2021 (RADTF) (Report RTP/20/15 refers).
- 2.5 In June 2020 the Partnership approved the allocation of funding from the Regional Active Travel Development Fund and Tactran Active Travel Development Grant and delegated authority to the Director and Treasurer to agree further projects and award funding for the remainder of the Active Travel Grant Fund in 2020/21 (Report RTP/20/23 refers).
- 2.6 The Partnership received a further monitoring update at its meeting on 15 September 2020 and agreed to delegate authority to Director and Treasurer to reallocate award of Regional Active Travel Development Fund (Report RTP/20/29 refers).

### **3 DISCUSSION**

#### **2020/21 Core Revenue Budget**

- 3.1 The approved Core Budget and expenditure to 31 October 2020 and projected expenditure to the financial year end are shown in Appendix A.
- 3.2 The Covid-19 pandemic has had a significant impact on Tactran's Core Budget for 2020/21, with staff working from home since mid-March 2020 and meetings taking place on-line rather in person. This has resulted in adjustments to the year-end projections for Property, Supplies and Services and Transport costs with the assumption that the existing working arrangements continue until 31 March 2021.
- 3.3 On the basis of Appendix A, a surplus will be generated for the year which will result in an uncommitted reserves balance at 31 March 2021 of £22,910.
- 3.4 It had previously been agreed by the Partnership on 15 September 2020 (Report RTP/20/28 refers) that a non-earmarked general reserve of 3% of Core budget (£15,000) be created and that this is achieved over three years. Tactran is in a position to create the full reserve in the current financial year and it is proposed that £15,000 of the anticipated current year surplus is allocated to the non-earmarked reserve, thereby removing the need to budget for future years.

- 3.5 Within the £22,910 surplus in 3.3 above is an amount of £7,000 for relocation expenses which has not been utilised due to the workplace restrictions arising as a consequence of Covid-19. At this stage it is not known when this funding will be drawn upon and it is therefore proposed that this is ring-fenced as an amount within the general reserve for use in 2021/22.
- 3.6 Paragraphs 3.4 and 3.5 propose to allocate a total of £22,000 of the projected underspend to reserves. It is proposed that actual underspend in excess of £22,000 in the Core Budget for the year is made available in 2021/22 to supplement the RTS Revenue budget. A further update on the projected year-end position for the Core Budget will be reported to the next meeting of the Partnership and will include any adjustment to the funding available for the setting of the provisional 2021/22 RTS Revenue Programme budget.

### **2020/21 RTS Revenue Programme**

- 3.7 During March 2020, the Partnership approved an initial 2020/21 Regional Transport Strategy (RTS) Revenue Programme based on a budget of £161,114 provided from the balance of Scottish Government Grant in Aid and other anticipated income (Report RTP/20/15 refers).
- 3.8 The Accounts for 2019/20 include a final reserve amount of £20,225 to supplement the 2020/21 RTS Revenue budget. Following an adjustment of £4,382 to the Core Budget and the surplus for 2019/20 being finalised, the RTS budget has been further refined resulting in a revised budget of £165,075 available to fund RTS implementation work this financial year. In addition, other income of £1,310,089 as outlined in Appendix B has been secured to supplement the RTS Revenue budget.
- 3.9 RTS programme expenditure to 31 October 2020 and projected expenditure to the financial year end is shown in Appendix C. Progress on individual elements of the RTS Revenue programme are outlined below.

### **Development of RTS and Delivery Plan (£22,000)**

- 3.10 This provision allows for annually recurring costs associated with statutory monitoring and reporting on the Regional Transport Strategy. It also includes for costs for promotion of Tactran, as outlined in the Digital Marketing Strategy.
- 3.11 At its meeting on 15 September 2020 the Partnership agree to commence work on a new Regional Transport Strategy for the Tactran region. Most of this work will be undertaken in house by Tactran officers, however, there is a need for external support to assist with production of supporting documentation and consultation materials. It is proposed that £10,000 allowance be made for this support during financial year 2020/21.

- 3.12 Expenditure to date under this budget heading has been concentrated on promoting and supporting the Digital Marketing Strategy and provision for Tactran.gov website. It is proposed to undertake a thorough review of Tactran Marketing including an update of the Tactran.gov website and as such it is proposed that an allowance of £5,000 is made for this purpose.
- 3.13 It is therefore proposed to increase the budget available under this heading to £22,000.
- 3.14 To date there has been £2,543 expenditure incurred with a further £4,077 committed under this budget heading.

Strategic Connectivity (£9,000)

- 3.15 This provision allows for supporting Regional Transport Working Groups and City Deals for the Tay Cities and Stirling & Clackmannanshire city-regions, which it is envisaged the Partnership will have a key role in supporting during the months and years ahead, and for inputting to and influencing the ongoing review and updating of the Strategic Transport Projects Review (STPR). Although Covid-19 pandemic had caused a pause in progressing the STPR, Transport Scotland has recently resumed this work and is now engaging again through the respective Regional Transport Working Groups.
- 3.16 The Partnership has previously contributed a total of £141,616 towards the costs of developing the Tay Cities Regional Transport Model up to end of 2019/20 in partnership with the Tay Cities Deal Councils and Transport Scotland. It is anticipated that a further £9,000 will be required in 2020/21 to complete the model. There will also be ongoing maintenance costs in future years.
- 3.17 The Tay Cities Regional Transport Model 2017 Base model has now been completed and work has commenced on forecasting models for completion during December 2020. It is proposed that a more detailed report on the Tay Cities Regional Transport Model be provided at the Partnership meeting scheduled in March 2021.
- 3.18 Further consideration is being given nationally regarding the effect the pandemic may have on future years, with consideration being given to a number of scenarios.
- 3.19 To date there has been £5,000 committed under this budget heading and it is projected that a further £4,000 will be incurred this financial year. Therefore, it is proposed to reduce the budget allowance for this heading to £9,000.

Health & Transport (£3,000)

- 3.20 This allocation usually provides for a recurring allocation of towards the annual Safe Drive/Stay Alive road safety campaign in all four partner Council areas in support of Community Safety Plans.

- 3.21 The budget for this year has been reduced as it has been confirmed that Safe Drive Stay Alive events in Angus, Dundee and Perth & Kinross will not take place during 2020/21 due to the covid19 pandemic. It is currently anticipated that the event will proceed in the Stirling area in February 2021.
- 3.22 To date there has been £3,000 committed under this budget heading.

Active Travel (£269,000)

- 3.23 This allocation includes provision for continued full year costs towards appointment of the embedded Regional Cycle Training & Development Officer in partnership with Cycling Scotland.
- 3.24 In addition, Tactran has been awarded £250,000 from Sustrans' Spaces for People initiative to monitor the impact of Covid-19 pandemic on travel in the Tactran region, in particular assessing the impact of Spaces for People infrastructure implemented by Tactran's constituent Councils; assessing trends in our towns/cities and undertaking behaviour and attitude monitoring. Systra have been appointed to manage the survey companies and design, collate and report on surveys undertaken.
- 3.25 The monitoring of Spaces for People projects is ongoing, with the first two waves of attitudinal surveys having been completed and on the Tactran [website](#). A summary of the main trends identified from these surveys is provided within the Director's Report to this meeting.
- 3.26 To date there has been £35,162 expenditure incurred with a further £66,667 committed under this budget heading.

Travel Planning (£64,810)

- 3.27 This allocation allows for recurring costs for development and maintenance of regional and local Liftshare websites, plus an allowance for a contribution to developing a Travelknowhow Scotland App and to support and encourage the development of Travel Planning initiatives, totalling £13,000. It is now projected that only £9,000 of this allowance will be required.
- 3.28 As shown in Appendix B, this budget heading is supplemented by additional Scottish Government grant of up to £55,810 to support continued maintenance and development of the Travelknowhow Scotland travel planning website.
- 3.29 To date £22,160 expenditure has been incurred with a further £33,650 committed under this budget heading. However, given the projected spend is anticipated to reduce, the budget allowance under this heading has been adjusted to £64,810.

### Buses (£12,500)

- 3.30 This allocation provides for maintenance and potential development of the regional Thistle Assistance Card.
- 3.31 The Thistle Assistance [website](#) and app was developed and launched last financial year with Sustran leading on this joint RTP initiative. The website has subsequently been updated to provide safe social distancing travel advice and to provide additional assistance for those unable to wear face masks.
- 3.32 The Transport (Scotland) Act 2019 sets out a framework of options for different governance arrangements for bus services including: direct operation of bus services by local transport; franchising; and Bus Service Improvement Partnerships (BSIP). In recognition of this, Local Authorities and Regional Transport Partnerships have been in discussion with Bus Operators regarding forming Bus Alliances, with a Bus Alliance having been formed for both the Forth Valley area and Tayside area.
- 3.33 In addition to this the Scottish Government on 9 November 2020 issued Bus Partnership Fund (BPF) guidance and a call for applications. The BPF is intended to support local authorities, in partnership with bus operators, to tackle the negative impact of congestion on bus services so that bus journeys are quicker and more reliable – encouraging more people to travel by bus.
- 3.34 The BPF will complement the new powers in the Transport (Scotland) Act 2019 and enable local authorities and RTPs, in partnership with bus operators, to work together to develop and deliver ambitious schemes that incorporate bus priority measures to tackle the negative impacts of congestion.
- 3.35 It is proposed to provide an additional £10,000 under this budget heading to support BSIPs and development of projects for submission to the BPF, bringing the total allowance available to £12,500.
- 3.36 To date £2,187 expenditure has been committed under this budget heading.

### Park & Ride (£Nil)

- 3.37 There are a number of initiatives that are considering how to best advance Park & Ride facilities in the Tactran region.
- 3.38 Tactran was successful in being awarded funding from Transport Scotland's Local Rail Development Fund (LRDF) to take forward an appraisal of Strategic Park & Ride at Stirling. The first stage of the LRDF process, the 'Case for Change', was accepted by Transport Scotland in February 2020. The second stage of the LRDF process, the 'Preliminary Options Appraisal' was submitted to Transport Scotland during October to seek approval to advance to the third stage, the 'Detailed Appraisal'.

- 3.39 Tactran was also successful in being awarded LRDF funding for Tay Cities Park & Choose Strategy, which is considering Park & Choose opportunities along the Montrose – Perth Corridor for both rail and bus. This study, which began in 2019/20 has been progressing and the draft Case for Change report was submitted to Transport Scotland during November 2020. At the time of writing a response from Transport Scotland is awaited.
- 3.40 Fife Council, in partnership with Dundee City Council and Tactran, was awarded funding through a Low Emission Zones fund in 2019/20 to develop the business case and design of a Park & Choose facility at the Tay Road Bridgehead. However, due to the award being late in the 2019/20 financial year work on the business case and design was not able to be completed in 2019/20. It is estimated that a further £116,000 is required to complete this work, however Transport Scotland has confirmed there is no LEZ funding available for this project in 2020/21. Fife Council and all partners are continuing to explore if there are other funding sources available.
- 3.41 As Park & Ride at Dundee and Perth is considered to be a priority for the Tay Cities region, it is considered that the Tay Cities Regional Transport Working Group will be best placed to take forward these Park & Ride proposals.
- 3.42 To date there has been no expenditure and it is anticipated that no further expenditure will be incurred under this budget heading, as outlined above Park & Ride projects and proposals are being delivered from other budgets. The 2020/21 budget has, therefore, been removed and will be revisited during the setting of the provisional 2021/22 budget for the RTS Revenue Programme.

#### Rail (£297,941)

- 3.43 This allocation provides for ongoing membership by Tactran and partner Councils of the East Coast Mainline Authorities (ECMA) consortium.
- 3.44 As outlined in Park & Ride Section above, Scottish Government is providing Local Rail Development Fund (LRDF) grants for Stirling Strategic Park & Ride Study and Tay Cities Park & Choose Strategy. In addition, work is continuing on the LRDF Bridge of Earn Transport Appraisal. Grant funding of up to £89,141, £147,000 and £58,800 is available respectively in 2020/21 to continue the three appraisals.
- 3.45 To date £35,585 expenditure has been incurred with a further £76,644 committed under this budget heading.

#### Freight (£5,000)

- 3.46 The allocation provides for continuing support for Stirling and Tayside Timber Transport Group and other freight initiatives such as Lorry Route HGV/LGV mapping in consultation with the Regional Freight Quality Partnership.
- 3.47 To date there has been £1,200 committed under this budget heading.

### Travel Information Strategy (£760,222)

- 3.48 This allocation provides for the ENABLE Mobility as a Service (MaaS) project. In addition, an allowance of £4,000 is provided in support for the Get on the Go Tayside social media campaign.
- 3.49 As previously reported (Reports RTP/20/13 and RTP/20/25 refer) Transport Scotland awarded Tactran £550,112 from the Mobility Innovation Fund to take forward the ENABLE MaaS Project. Tactran is contributing a total of £120,000 to the project with £55,000 allocated this financial year. Perth & Kinross Council is contributing £50,000 subject to Tay Cities Deal funding. A further £90,000 has been provided by Paths for All through their Smarter Choices Smarter Places fund. Fuse Mobility have been appointed as the lead technical contractor, and Ansons Consulting as the Monitoring and Evaluation partner. Systra has been appointed to provide marketing and user support for the pilot services, as well as some project support.
- 3.50 The MaaS platform (the plan, book and pay 'backroom engine') and user interfaces (e.g. the apps) were completed in time for the intended launches in Autumn 2020. However, the different, but ongoing issues the three pilot services (NHS Tayside, Loch Lomond and the Trossachs National Park Authority and Dundee and Angus College) are currently facing have resulted in the planned launches being delayed. Transport Scotland have previously confirmed that they will consider any necessary extensions to the project as a consequence of Covid-19 restrictions. A further update will be provided at a future meeting of the Partnership pending progress.
- 3.51 To date there has been £290,911 expenditure incurred with a further £325,628 committed under this budget heading.
- 3.52 Transport Scotland have announced that round two of the MaaS Innovation Fund will be launched in January 2021, with bids expected to be required to be submitted by the end of February 2021. Tactran officers are currently in discussion with Councils and partner services regarding potential bids to fund additional interfaces for services and their users to utilise the MaaS platform. If there is a desire amongst partners to submit additional bids, endorsement will be sought from the Executive Committee in February 2021.

### Climate Change (£19,866)

- 3.53 This allocation provides for the development and implementation of the Regional Electric Vehicle Strategy and Delivery Plan, in partnership with all 4 constituent Councils. Angus and Perth & Kinross Councils are also each providing £4,933 financial contributions.
- 3.54 The Regional EV Strategy was approved by the Partnership in September 2019 with the associated Delivery Plan being approved by the Partnership in June 2020.



- 3.55 A steering group comprising officers from the 4 constituent Councils and Transport Scotland, supported by Urban Foresight, are taking forward the short-term actions and commencing some of the higher priority medium and long-term actions within the Delivery Plan.
- 3.56 Work undertaken to date includes a number of actions to take forward Supporting Vehicle Uptake; Developing Infrastructure and Promoting Electric Vehicles.
- 3.57 The intention is that this work will assist in delivering the objectives of the strategy and provide a co-ordinated approach to implementation. It will also provide a sound basis for the development of potential regional funding bids to maximise external funding opportunities for the region.
- 3.58 The current tranche of work is due to be completed during December 2020 and a more detailed update will be provided at the next Partnership meeting scheduled for March 2021.
- 3.59 Following endorsement of the Delivery Plan, and throughout its delivery, each Local Authority will ensure its elected members are kept informed of progress through their own reporting processes.
- 3.60 In addition, Tactran's Transport Carbon Assessment identifies 6 key priority mitigation areas where Tactran has significant potential to contribute to or support reduction in transport carbon emissions, as follows: low carbon vehicles and infrastructure; eco-driving; Travel Planning; supporting road based public transport; supporting rail improvements; influencing travel demand and behaviour.
- 3.61 Many of these are cross-cutting and the budget allocations under Health and Transport, Active Travel, Travel Planning, Buses and Rail will contribute towards achieving Tactran's Climate Change duties.
- 3.62 To date £9,866 expenditure has been incurred with a further £4,934 committed under this budget heading.

Contingency (£11,825)

- 3.63 It is proposed to utilise £10,000 of the contingency to support the changing requirements of the RTS Revenue Programme as outlined under the various budget headings above.
- 3.64 A revised contingency of £11,825 is available and it is proposed that this allocation is retained meantime as a general Revenue Budget contingency to accommodate other emerging priorities and opportunities. For the purpose of responsiveness and efficiency, it is proposed that the Partnership Director and Treasurer agree any future virements from the Contingency budget to other budget headings within the 2020/21 RTS Revenue Programme, and that movements will be reported in future 2020/21 Budget and Monitoring updates to the Partnership.

- 3.65 The Partnership is asked to note progress on and approve the 2020/21 RTS Revenue Programme, including the proposals for the approval of the use of the remaining Contingency budget, as outlined above and detailed in Appendices B and C.

### **2020/21 Capital Programme**

#### **Regional Active Travel Development Fund (RATDF)**

- 3.66 A grant offer letter was received from Transport Scotland on 30 April 2020 confirming the award of £133,400 to Tactran.
- 3.67 The criteria for identifying suitable RATDF projects approved by the Partnership in March 2020 is that the RATDF funding will be utilised to either:
- take forward the recommendations of the 13 active travel audits undertaken at key settlements across Angus, Dundee, Perth & Kinross and Stirling Council areas;
  - develop and implement key routes within the Tactran Regional Walking and Cycling Network (TRWCN);
  - develop and implement access to key regional services within the Tactran Region
- 3.68 The Partnership in June 2020 agreed to allocate funding to projects in Angus; Perth & Kinross and Stirling. Following a request from Stirling Council to change its project priority, the Partnership at its meeting on 15 September 2020, agreed to delegate authority to the Director and Treasurer to agree a revised project in Stirling and reallocate award of RATDF funding. This has now been agreed and the following three projects will be taken forward:
- Angus Council – Sidlaw Path Network (£30,000)
  - Perth & Kinross Council - Aberargie Path Development (£63,400)
  - Stirling Council – Stirling to Alloa, Strategic Active Travel Routes, Audit & Feasibility (£40,000)

#### **Tactran Active Travel Grant**

- 3.69 In April 2020 Tactran received confirmation from Sustrans that a minimum of £100,000 is available for the Tactran ATG.
- 3.70 The ATG has been designed to reflect and support Sustrans' Places for Everyone scheme and associated criteria, and in March 2020 the Partnership agreed to focus the ATG on improved access to NHS facilities and access to all tiers of Educational establishments.
- 3.71 The Partnership in June 2020 agreed to allocate funding to three projects:

- Dundee City Council – Active Travel Audit Development (£30,000)
- Perth & Kinross Council – Aberargie Path Development (Balance of grant provided by RADTF) (£9,100)
- NHS Tayside – Cycle Parking, Victoria Hospital (£10,914)

3.72 The allocation in June 2020 allocated £50,014 of the £100,000 available and the Partnership delegated authority to the Director and Treasurer to agree further projects and award funding for the remainder of the allocation available. Three further projects have been awarded funding:

- Dundee City Council – Bike Hire Scheme Infrastructure (£15,000)
- Angus Council – Carnoustie House Grounds Footpath/Cyclepath (£47,000)
- Angus Council – Arbroath to Marywell Feasibility Study (£12,000)

3.73 This takes the total grant awarded under Tactran’s Active Travel Grant to £124,014, and Sustrans have confirmed the additional expenditure above the minimum £100,000 will be provided to Tactran.

3.74 Grant awards have been made for each of the projects, which have commenced for completion by March 2021.

3.75 The Partnership is asked to note progress on the 2020/21 Capital Programme, as outlined above and detailed in Appendix D.

#### **4 CONSULTATIONS**

4.1 The report has been prepared in consultation with the Regional Transport Liaison Group.

#### **5 RESOURCE IMPLICATIONS**

5.1 The main resource implications are addressed within the report.

#### **6 EQUALITIES IMPLICATIONS**

6.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no major issues have been identified.

**Mark Speed**  
Director

**Scott Walker**  
Treasurer

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#### **NOTE**

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report.

Report to Partnership RTP/19/45, 2020/21 Core Revenue Budget, 17 December 2019

Reports to Partnership RTP/20/13. Mobility as a Service: ENABLE Pilot; RTP/20/14, 2019/20 Budget and Monitoring; RTP/20/15, 2020/21 Budget and Programme, March 2020

Report to Partnership RTP/20/23, Active Travel Capital Grants, June 2020

Report to Partnership RTP/20/28, General Fund Reserve, September 2020

**Tactran Income and Expenditure Account**  
**Revenue**  
**2020/21**  
**Detailed Statement - Core**

Appendix A

	Budget	Actuals to 31 October 2020	Projected Outturn 2020/21	Actual Variance to Budget
	£	£	£	£
<b>Income</b>				
Scottish Government Grant Revenue Received	377,900	377,900	377,900	0
Council Req's Revenue Rec'd	103,020	46,772	103,020	0
Interest Received	0	134	200	200
Other Income	2,230	2,230	2,230	0
	<b>483,150</b>	<b>427,036</b>	<b>483,350</b>	<b>200</b>
<b>Expenditure</b>				
<u>Staff Costs</u>				
Salary GP	300,849	131,367	282,912	(17,937)
Salary Supn	49,930	22,801	47,942	(1,988)
Salary NI	33,306	15,445	32,301	(1,005)
Training/Conferences	1,200	89	500	(700)
Subscriptions	330	200	330	0
	<b>385,615</b>	<b>169,902</b>	<b>363,985</b>	<b>(21,630)</b>
<u>Property Costs</u>				
Energy	4,290	2,265	2,665	(1,625)
Cleaning	2,000	(124)	1,400	(600)
Maintenance	500	(500)	500	0
Rent	13,400	12,366	13,400	0
	<b>20,190</b>	<b>14,007</b>	<b>17,965</b>	<b>(2,225)</b>
<u>Supplies and Services</u>				
Office Consumables	4,125	2,968	4,125	0
Communications	2,500	1,110	2,500	0
Insurance	5,800	3,809	5,800	0
Information Technology	2,200	246	2,200	0
Hospitality	700	0	0	(700)
Board Expenses - misc.	500	0	0	(500)
	<b>15,825</b>	<b>8,133</b>	<b>14,625</b>	<b>(1,200)</b>
<u>Transport Costs</u>				
Travel and Subsistence	1,500	189	500	(1,000)
Public Transport	2,800	0	0	(2,800)
Expenses - Board Members	500	0	0	(500)
	<b>4,800</b>	<b>189</b>	<b>500</b>	<b>(4,300)</b>
<u>Third Party Payments</u>				
Audit Fees External	11,720	0	11,720	0
PKC Finance Service	14,000	0	14,000	0
PKC Secretariat Service	8,000	0	8,000	0
PKC Legal Services	3,000	0	3,000	0
PKC IT Services	8,250	0	8,250	0
Other Third Party Payments	11,750	16,514	18,395	6,645
	<b>56,720</b>	<b>16,514</b>	<b>63,365</b>	<b>6,645</b>
Gross Expenditure	<b>483,150</b>	<b>208,745</b>	<b>460,440</b>	<b>(22,710)</b>
Net (Income) / Expenditure	<b>0</b>	<b>(218,291)</b>	<b>(22,910)</b>	<b>(22,910)</b>

Third Party Contributions 2020/21  
RTS Revenue

	Project		Swestrans	Hitrans	Sestran	SPT	Nestrans	Zetrans	Transport Scotland	Dundee City Council	Perth & Kinross Council	Stirling Council	Angus Council	Sustrans	Paths for All	Total Contributions
Development of RTS & Delivery Plan		Received														£0
		Committed														£0
		Total														£0
Strategic Connectivity		Received														£0
		Committed														£0
		Total														£0
Health and Transport		Received														£0
		Committed														£0
		Total														£0
Active Travel	Spaces for People - Monitoring	Received														£0
		Committed											£250,000			£250,000
		Total											£250,000			£250,000
Travel Planning	TravelKnowHow Scotland - Website/Marketing	Received							£16,310							£16,310
		Committed							£39,500							£39,500
		Total							£55,810							£55,810
Buses Strategy		Received														£0
		Committed														£0
		Total														£0
Park & Ride		Received														£0
		Committed														£0
		Total														£0
Rail	LRDF Stirling South Park & Ride Study	Received							£89,141							£89,141
		Total							£89,141							£89,141
	LRDF Bridge of Earn Transport Appraisal	Received							£58,800							£58,800
		Total							£58,800							£58,800
LRDF Tay Cities P&R Study	Received							£147,000							£147,000	
	Total							£147,000							£147,000	
Freight		Received														£0
		Committed														£0
		Total														£0
Travel Information	Get on The Go Social Media	Received								£3,120	£3,120		£3,120			£9,360
		Total								£3,120	£3,120		£3,120			£9,360
	Mobility as a Service	Received							£205,563							£205,563
	Committed							£344,549		£50,000				£90,000	£484,549	
	Total							£550,112		£50,000				£90,000	£690,112	
Climate Change		Received														£0
		Committed									£4,933		£4,933			£9,866
		Total									£4,933		£4,933			£9,866
		Received														<b>£231,233</b>
		Committed														<b>£1,078,856</b>
		Total														<b>£1,310,089</b>

Tactran Income and Expenditure Account  
Revenue  
2020/2021  
Detailed Statement - RTS

	Approved Budget (Sept 2020) £	Proposed Budget £	Other Income £	Total Budget £	Actuals to 31 October 2020 £	Committed 2020/2021 £	Projected Outturn 2020/2021 £	Variance to Budget £
<b>Income</b>								
Scottish Executive Grant Revenue Received	144,850	144,850		144,850	144,850		<b>144,850</b>	<b>0</b>
Other Income - See Appendix B for detail			1,310,089	1,310,089	231,233	1,224,647	<b>1,310,089</b>	<b>0</b>
	<b>144,850</b>	<b>144,850</b>	<b>1,310,089</b>	<b>1,454,939</b>	<b>376,083</b>	<b>1,224,647</b>	<b>1,454,939</b>	<b>-</b>
<b>Expenditure on Projects</b>								
Development of RTS & Delivery Plan	7,000	22,000		22,000	2,543	4,077	<b>22,000</b>	<b>0</b>
Strategic Connectivity	15,000	9,000		9,000	-	5,000	<b>9,000</b>	<b>0</b>
Health and Transport	3,000	3,000		3,000	-	3,000	<b>3,000</b>	<b>0</b>
Active Travel	19,000	19,000	250,000	269,000	35,162	66,667	<b>269,000</b>	<b>0</b>
Travel Planning	13,000	9,000	55,810	64,810	22,160	33,650	<b>64,810</b>	<b>0</b>
Buses	2,500	12,500		12,500	-	2,187	<b>12,500</b>	<b>0</b>
Park & Ride	5,000	-		-	-	-	<b>0</b>	<b>0</b>
Rail	3,000	3,000	294,941	297,941	35,585	76,644	<b>297,941</b>	<b>0</b>
Freight	5,000	5,000		5,000	-	1,200	<b>5,000</b>	<b>0</b>
Travel Information	60,750	60,750	699,472	760,222	290,911	325,628	<b>760,222</b>	<b>0</b>
Climate Change	10,000	10,000	9,866	19,866	9,866	4,934	<b>19,866</b>	<b>0</b>
Contingency	21,825	11,825		11,825	-	-	<b>11,825</b>	<b>0</b>
<b>Gross Expenditure</b>	<b>165,075</b>	<b>165,075</b>	<b>1,310,089</b>	<b>1,475,164</b>	<b>396,227</b>	<b>522,987</b>	<b>1,475,164</b>	<b>0</b>
<b>Net Expenditure</b>	<b>20,225</b>	<b>20,225</b>			<b>20,144</b>	<b>(701,660)</b>	<b>20,225</b>	<b>0</b>
<b>(Financed by) / Contribution to Reserves</b>	<b>(20,225)</b>	<b>(20,225)</b>					<b>(20,225)</b>	
<b>Reserves Statement:</b>								
Opening Reserves	20,225	20,225						
Reserves (Used) / Returned	(20,225)	(20,225)						
Closing Reserves	<u>0</u>	<u>0</u>						

**Tactran Income and Expenditure Account****2020/21****Detailed Statement - Capital Grants**

	Budget £	Actuals to 31 October £	Committed 2020/21	Projected Outturn 2020/21 £	Variance to Budget £
<b><u>Income</u></b>					
Transport Scotland - Regional Active Travel Development Fund	133,400	133,400	-	<b>133,400</b>	-
Sustrans - Tactran Active Travel Grant	124,014	-	-	<b>124,014</b>	-
	<b>257,414</b>	<b>133,400</b>	-	<b>257,414</b>	-
<b><u>Capital Grant Expenditure</u></b>					
<b>Regional Active Travel Development Fund</b>					
Sidlaw Path Network: Kirriemuir/Coupar Angus - Dundee	30,000	-	30,000	<b>30,000</b>	-
Aberargie Path Development Ph5	63,400	-	63,400	<b>63,400</b>	-
Stirling to Alloa Strategic Active Travel Routes - Audit & Feasibility	40,000	-	40,000	<b>40,000</b>	-
<b>Tactran Active Travel Grant</b>					
DCC - Active Travel Audits - Dundee	30,000	-	30,000	<b>30,000</b>	-
PKC - Aberargie Path Development Ph5	9,100	-	9,100	<b>9,100</b>	-
NHS Tayside - Royal Victoria Hospital Cycle Parking	10,914	-	10,914	<b>10,914</b>	-
DCC - Bike Hire Scheme Infrastructure	15,000	-	15,000	<b>15,000</b>	-
AC - Carnoustie House Grounds Footpath/Cyclepath	47,000	-	47,000	<b>47,000</b>	-
AC - Arbroath to Marywell feasibility Study	12,000	-	12,000	<b>12,000</b>	-
Gross Expenditure	<b>257,414</b>	-	<b>257,414</b>	<b>257,414</b>	-
Net Expenditure	-	<b>(133,400)</b>	<b>257,414</b>	-	-

Capital Grants