

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP****17 MARCH 2020****APPOINTMENT OF PARTNERSHIP DIRECTOR****REPORT BY DIRECTOR**

This report informs the Partnership of the outcome of the Partnership Director recruitment following interviews of the shortlisted candidates conducted by the Executive Committee held on 10 March 2020.

**1 RECOMMENDATION**

- 1.1 That the Partnership endorses the recommendation of the Executive Committee to appoint the successful candidate to the role of Partnership Director following the interview process for shortlisted candidates held on 10 March.

**2 BACKGROUND**

- 2.1 At its meeting on 17 December 2019 the Partnership agreed to advertise the position of Partnership Director on the basis of a 2-year fixed term contract and agreed to delegate authority to the Executive Committee to progress and conclude the recruitment and appointment process, supported by the Director, Partnership Secretary and Human Resources (HR) advisors (Report RTP/19/52 refers).
- 2.2 Following approval of the Recruitment Pack and process by the Executive Committee the position was advertised extensively through My Jobs Scotland, the Partnership's website, partner Councils, key stakeholders, professional associations and technical press, with a closing date of 14 February 2020.

**3 DISCUSSION**

- 3.1 Six applications were received by the closing date of 14 February. The assessment of applications was conducted in consultation with HR advisors and the Secretary. Based on the assessment of applications it was considered that three candidates sufficiently satisfied the necessary Essential and Desirable criteria and were, therefore, recommended to be invited for interview by the Executive Committee. Since being notified, one of the candidates withdrew and so the remaining two candidates were interviewed.
- 3.2 The Executive Committee interviewed the shortlisted candidates on 10 March 2020. A minute of that meeting is provided at Appendix A confirming the conclusion of the process.
- 3.3 The Partnership is asked to consider the attached minute of the Executive Committee and endorse the preferred candidate as recommended.

## **4 CONSULTATIONS**

- 4.1 The assessment of applications and recommendations on invitation to interview has been conducted in consultation and agreement with the Secretary and HR advisors.

## **5 RESOURCE AND EQUALITIES IMPLICATIONS**

- 5.1 The consolidated assessment sheet for the shortlisting of candidates considered the candidates experience of financial management and reporting along with their knowledge of and commitment to Equalities legislation and outcomes. This was further explored at interview in both the presentation given by candidates and in the set questions posed by the Executive Committee.

**Tom Flanagan**  
**Director**

Report prepared by Tom Flanagan. For further information contact email [TomFlanagan@tactran.gov.uk](mailto:TomFlanagan@tactran.gov.uk) or telephone 01738 475771.

### **NOTE**

The following background paper, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) was relied on to a material extent in preparing this Report :-

Report to Partnership RTP/19/52, Role of Partnership Director, 17 December 2020

Report to Executive Committee RTP/20/02, Appointment of Partnership Director, 19 February 2020

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP**

Minute of Meeting of the Tayside and Central Scotland Transport Partnership Executive Committee held in the Conference Room, Bordeaux House, 31 Kinnoull Street, Perth on Tuesday 10 March 2020 at 9.30am.

**Present:** Provost Ronnie Proctor (Angus Council); Councillor Richard McCready (Dundee City Council); Councillor Andrew Parrott (Perth & Kinross Council); and Ms Heather Anderson (Member).

**In Attendance:** T Flanagan (Director) and S Hendry (Secretary).

Councillor Richard McCready, Chair, Presiding

**1. DECLARATIONS OF INTEREST**

None.

**Exclusion of Public and Press**

In order to avoid the disclosure of information which is exempt in terms of Schedule 7A to the Local Government (Scotland) Act 1973 it was agreed that members of the public and press should be excluded during consideration of Item 2.

**2. APPOINTMENT OF PARTNERSHIP DIRECTOR OF TACTRAN**

In accordance with the delegation of authority approved by the Partnership at its meeting on 17 December 2019 (Report RTP/19/52 refers), the Committee had agreed to invite 2 applicants for interview for the position of Partnership Director.

Following interview of the candidates and consideration of their respective applications and performance at interview in demonstrating fulfilment of the essential and desirable criteria for the position and having regard to their potential contribution towards the role of Partnership Director, the Committee unanimously agreed to offer the position to Mr Mark Speed, subject to references.

The current Partnership Director will provide an update on receipt of references to the Board meeting.

**Resolved:**

- (i) To agree to offer the position of Partnership Director to Mr Mark Speed; and
- (ii) To remit to the Director and Secretary to make the necessary arrangements for conclusion of the appointment.