

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in the Canmore Room, County Buildings, Forfar on Tuesday 17 December 2019 at 10.30am.

Present: Provost Ronnie Proctor and Councillor Mark McDonald (Angus Council); Councillors Richard McCready and Lynne Short (substitute for Mark Flynn) (Dundee City Council); Councillors Alasdair Bailey and Andrew Parrott (Perth & Kinross Council); Councillor Jim Thomson (Stirling Council); Heather Anderson, Bob Benson, Paul Cronin and David Scotney (Members).

In Attendance: T Flanagan (Director); N Gardiner, N Moran, J Padmore, A Roger and M Scott (Tactran); S Hendry (Secretary); W Scott (Angus Council); E Gourlay (Dundee City Council); D Coyne and A Deans (Perth & Kinross Council).

Apologies for absence were received from: Councillors Mark Flynn and Alan Ross (Dundee City Council); Councillor David Illingworth (Perth & Kinross Council); Councillor Danny Gibson (Stirling Council); and Mark Craske (Member).

Councillor Richard McCready, Chair, Presiding

1. WELCOME TO NEW MEMBERS

The Chair welcomed the new non-Councillor Members, Heather Anderson and Paul Cronin and asked them to give a brief introduction of themselves.

2. DECLARATIONS OF INTEREST

None.

3. MINUTE OF MEETING OF 17 SEPTEMBER 2019

The minute of the meeting of the Tayside and Central Scotland Transport Partnership of 17 September 2019 was submitted and approved as a correct record.

4. LOCAL ISSUES PRESENTATION: ANGUS COUNCIL

There was a [presentation](#) by W Scott, Service Leader Roads & Transportation, Infrastructure Services, Angus Council on Angus Issues. W Scott updated the Partnership since last year's presentation and advised Angus Council has been successful in receiving funding from Sustrans: Places for Everyone for a walking and cycling project in Arbroath. He outlined the plans for the project and advised following the Council budget setting in 2020, detailed timescales would be available.

W Scott also outlined a cross boundary project with Dundee City Council between Broughty Ferry and Monifieth which would improve walking and cycling along the coastal route between Dundee and Arbroath.

B Benson said the Arbroath initiative was very exciting and asked how the economic benefits would be measured? W Scott said there were a number of economic benefits including health and safety and that these would need to be monitored as the scheme progresses.

The Director asked if any part of the Arbroath project had an impact on a trunk road. W Scott confirmed the A92 at Arbroath was not part of the trunk road network.

The Chair thanked W Scott for the presentation and agreed all Councils faced similar issues regarding consultations. The Chair was pleased with the cross-boundary project.

Councillor Short asked whether the Brought Ferry/Monifieth project was being aligned with flood defences work and which organisation was delivering the scheme. W Scott confirmed the projects were aligned and are being delivered by both Dundee City Council and Angus Council Engineers.

5. APPOINTMENT OF DEPUTY CHAIR AND MEMBER OF THE EXECUTIVE COMMITTEE

There was submitted a report by the Director (RTP/19/43) requesting the Partnership to consider the election of a Deputy Chair and a non-Councillor Member of the Executive Committee, noting that these do not have to be one and the same person. It also noted the position of the non-Councillor member nominated by the NHS Trusts.

The Chair invited nominations/volunteers for the Deputy Chair position.

Provost Ronnie Proctor nominated himself and was seconded by Councillor McDonald.

Councillor Parrot nominated himself and was seconded by Councillor Bailey.

There was a recorded vote which resulted in Councillor Parrott being elected as Deputy Chair. It was also agreed that Councillor Parrott be the Tay Cities Joint Committee representative.

In seeking a non-Councillor member representative for the Executive Committee, H Anderson nominated herself and was seconded by Councillor Short and Provost Proctor. It was agreed H Anderson join the Executive Committee as the non-Councillor member representative.

Resolved:

- (i) The election of Councillor Parrott as Deputy Chair;
- (ii) To nominate the Deputy Chair to take up the co-opted member position on the Tay Cities Joint Committee;
- (iii) The election of H Anderson as non-Councillor member of the Executive Committee; and
- (iv) To note the position of the non-Councillor member nominated by the NHS Trusts and agree to grant an extension to membership up until 31 March 2020 to confirm a nomination.

6. 2018/19 TACTRAN ANNUAL REPORT

There was submitted a report by the Director (RTP/19/44) introducing the Tactran Annual Report for 2018/19.

B Benson considered that the great strides made in Active Travel were worthy of being commended.

Resolved:

- (i) To approve for publication and submission to Scottish Ministers the Tactran Annual Report for 2018/19.

7. 2020/21 CORE REVENUE BUDGET

There was submitted a report by the Treasurer and Director (RTP/19/45) seeking the Partnership's approval of a proposed 2020/21 Core Revenue Budget.

Councillor Bailey requested clarification of the increase in costs under the Third Party Payments heading. D Coyne confirmed the cost increase was to cover the consultancy costs for the paternity cover for the Strategy Officer (Sustainable Transport) which would be offset in a reduction in Staffing Costs.

Resolved:

- (i) To approve the proposed 2020/21 Core Revenue Budget as detailed in Appendix A to the report;
- (ii) To request that partner Councils make provision for their proposed respective funding contributions within their 2020/21 Revenue Budgets; and
- (iii) To agree to receive a report with a finalised 2020/21 Core Revenue Budget and proposed 2020/21 Regional Transport Strategy Revenue Programme Budget at its next meeting.

8. 2019/20 BUDGET AND MONITORING

There was submitted a report by the Treasurer and Director (RTP/19/46) providing a monitoring update on the Partnership's Revenue and Capital expenditure.

The Director confirmed a 6 month extension had been approved by Transport Scotland for the Local Rail Development Fund (LRDF) Round 1 Projects.

Resolved:

- (i) To note the position regarding Core Revenue expenditure as at 31 October 2019 as detailed in Appendix A;
- (ii) To note progress on the approved 2019/20 RTS Revenue Programme and related expenditure as discussed within the report and detailed in Appendices B and C; and
- (iii) To note progress on the 2019/20 Capital Programme and related expenditure as discussed within the report and detailed in Appendix D.

9. STRATEGIC TRANSPORT PROJECTS REVIEW UPDATE

There was submitted a report by Senior Partnership Manager and Senior Strategy Officer (RTP/19/47) asking the Partnership to note progress and engagement with Transport Scotland on the second Strategic Transport Projects Review.

N Gardiner noted that an elected members engagement session had been confirmed for 17 January 2019 for the Tay Cities region and that a similar event was being organised for late January 2019 for the Stirling / Clackmannanshire / Falkirk region.

Councillor Short advised she had written to Michael Matheson, Cabinet Secretary for Transport, Infrastructure and Connectivity regarding Tay South Park and Choose and that she was pleased with the funding received and looked forward to the advantageous impact this would have in Dundee for the LEZ. Councillor Short also thanked N Gardiner for the work done in coordinating the funding bid. N Gardiner confirmed £235,000 funding had been awarded to Fife Council to take forward the business case, design and planning permission for Tay South Park & Choose facility and a Steering Group comprising Fife Council, Dundee City Council, Tactran, Sestran and Tay Road Bridge Manager had been formed to take forward the project. Fife Council would be leading the project.

N Gardiner also confirmed additional LRDF funding had been received to take forward feasibility and appraisal of Park & Choose opportunities along the Montrose to Perth corridor, including around Dundee and Perth.

Councillor Parrott asked for confirmation of the proposed location of the Tay South Park & Choose site. N Gardiner explained its location and advised he would forward the relevant documentation to Councillor Parrott.

Resolved:

- (i) To note progress and engagement with Transport Scotland on the second Strategic Transport Projects Review (STPR2).

10. THE ROLE OF PUBLIC SECTOR BODIES IN TACKLING CLIMATE CHANGE: CONSULTATION RESPONSE

There was submitted a report by the Senior Partnership Manager (RTP/19/48) asking the Partnership to note the response approved by the Executive Committee to the Scottish Government consultation on 'The role of Public Sector Bodies in tackling climate change'.

Resolved:

- (i) To note the response approved by the Executive Committee to the Scottish Government consultation on 'The role of Public Sector Bodies in tackling climate change' as shown in Appendix A.

11. DEVELOPMENT PLANNING CONSULTATIONS

There was submitted a report by the Strategy Officer (Strategic Connectivity) (RTP/19/49) asking the Partnership to note the officer comments submitted to Perth & Kinross Council in relation to the Local Development Plan 2: Draft Delivery Programme 2017-2029; and for information, note the status of development plans across the region.

Resolved:

- (i) To note the officer comments submitted to Perth & Kinross Council in relation to the Local Development Plan 2: Draft Delivery Programme 2017-2029, as contained in Appendix A; and
- (ii) To note the status update of the Development Plans within the Tactran region, as contained in Appendix B.

12. A TRANSPORT AND ACCESS STRATEGY FOR NHS TAYSIDE

There was submitted a report by the Senior Strategy Officer (RTP/19/50) asking the Partnership to note emerging work with NHS Tayside on developing a Transport and Access Strategy for NHS Tayside.

The Chair agreed this was an important piece of work as greater concentration of services within Ninewells had an impact for not only the areas around Ninewells but also for patients who travelled to access health facilities at the hospital. Councillor Parrott agreed as there were various access issues, especially for people in rural Perth and Kinross.

Councillor Short was also pleased this was being looked at as air pollution at Ninewells Hospital is an issue and she hoped the changes within the bus fleets would improve this.

B Benson considered that the issue needs to be looked at in conjunction with the NHS Tayside Transforming Tayside initiative in providing improved access to health services. He proposed that NHS Tayside Assistant Chief Executive be invited to a future Partnership meeting. The Chair agreed, as this was an important issue.

Resolved:

- (i) To note the emerging work on supporting NHS Tayside develop a Transport and Access Strategy; and
- (ii) To receive a presentation on this topic to a future Partnership meeting.

13. DIRECTORS REPORT

There was submitted a report by the Director (RTP/19/51) providing updates on the MaaS Investment Fund bid; the development of the Delivery Plans for the respective City Region Deals; an update on cover for Shared Paternity Leave; the items discussed at the recent RTP Chairs' Forum hosted by Hitrans in Elgin; and an update on the Transport (Scotland) Act 2019.

The Director advised that notification had been received from Transport Scotland that Tactran had been successful with our MaaS Investment fund bid, but official confirmation was awaited. J Padmore will attend a meeting in Glasgow on 19th December where more details will be confirmed.

The Director noted that the Confederation of Passenger Transport (CPT) had given an interesting presentation from CPT regarding bus services and infrastructure at the recent RTP Chairs meeting, aiming to improve services and patronage. There was also a presentation from the Scottish Youth Parliament, providing young people's perspective on transport, which was well received.

Councillor Short asked for clarification on the MaaS application. The Director confirmed a new platform is going to be developed and it will take cognisance of the lessons learned from the successful NaviGogo pilot. B Benson thanked the Director for the good work on the MaaS application.

Resolved:

- (i) To note the strategic region-wide bid made to the MaaS Investment Fund building on previous work across the region and that the outcome is awaited;
- (ii) To note the update on development of the Delivery Plans and approval processes for the signing of the respective City Region Deals;
- (iii) To note the proposals to procure cover for the Shared Paternity Leave of the Strategy Officer (Sustainable Transport);
- (iv) To note the items discussed at the recent RTP Chairs' Forum hosted by Hitrans and held in Elgin on 4 December 2019;
- (v) To note the passage of the Transport (Scotland) Act 2019 into law;
- (vi) To note the update and progress made by the Aberdeen – Central Belt Reference Group and proposed next steps; and
- (vii) To note the progress with the Local Governance Review and the opportunity to submit proposals for testing and development.

14. MEMBERS ISSUES AND AOCB

Provost Proctor raised issues regarding providing a walking and cycle path at Pitnappie Cutting. He explained it is the old railway line between Meigle and Dundee and he asked if Tactran could provide support for this section to be

upgraded for walking and cycling which would take pressure off the road. N Gardiner said G Brown had been in discussions with Angus Council officers and confirmed he would follow up these discussions with Angus Council and Sustrans to consider the options available. It was agreed to provide an update to a future Partnership Meeting.

Councillor Parrot reported the success in Perth regarding reinvigorating the harbour. A contract with Calmac commenced in 2018 which a 5 year recovery plan, there has been an increase from 20 ships per year to 1 ship per week. He was delighted with this progress and noted that increased waterborne freight traffic could potentially remove HGVs from Perth city centre and assist with improving air quality and reducing CO2 emissions.

15. DATES OF FUTURE MEETINGS

17th March in Dundee
16th June in Perth
15th September in Stirling
15th December in Forfar

All meetings will commence at 10.30am.

The Chair thanked all for attending.

IT WAS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULED 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 (PART 1, PARAGRAPH 1)

P1. ROLE OF PARTNERSHIP DIRECTOR

There was submitted a report by the Director (RTP/19/52) advising the partnership that the current Partnership Director would be leaving their post at the end of March 2020 and proposing that a recruitment process be launched on the basis of another fixed term appointment.

Resolved:

- (i) The contents of Report RTP/19/52 be noted; and
- (ii) It be agreed to commence a recruitment process for a Partnership Director on a 2-year fixed term contract, based on the proposals set out in Report RTP/19/52.