

17 DECEMBER 2019

**APPOINTMENT OF DEPUTY CHAIR  
AND MEMBER OF THE EXECUTIVE COMMITTEE****REPORT BY DIRECTOR**

This report requests the Partnership to consider the election of a Deputy Chair and a non-Councillor Member of the Executive Committee, noting that these do not have to be one and the same person. It also notes the position of the non-Councillor member nominated by the NHS Trusts.

**1. RECOMMENDATIONS**

1.1 That the Partnership :-

- (i) considers the election of a Deputy Chair who can either be a Councillor or non-Councillor member of the Board;
- (ii) nominates the Deputy Chair to take up the co-opted member position on the Tay Cities Joint Committee;
- (iii) considers the election of a non-Councillor member of the Board to the Executive Committee;
- (iv) notes the position of the non-Councillor member nominated by the NHS Trusts and agrees to grant an extension to membership up until 31 March 2020 to confirm a nomination.

**2. BACKGROUND**

2.1 Following the resignation of Trudi Craggs as a non-Councillor member of the Board with effect from the September meeting, the Partnership now needs to consider how to replace the positions of Deputy Chair and the non-Councillor member of the Executive Committee. These positions could be held by the same person but need not be as the Deputy Chair role can be held by a Councillor member of the Board. The formal regulations are detailed below.

Appointment of Deputy Chair(s)

2.2 In terms of Paragraph 4(1) of Schedule 2 of the Regional Transport Partnerships (Establishment, Constitution and Membership) Order 2005 the Partnership may appoint such number of Deputy Chairs as it considers appropriate.

- 2.3 In terms of Paragraph 4 (2) of Schedule 2 to the Order the Deputy Chair(s) shall hold office for a period to be determined by the Partnership, not exceeding two full Council terms (currently 10 years). Previous appointments to the position of Deputy Chair(s) have been until the next ordinary Council election. The Partnership's Standing Orders, as revised on 6 December 2016, specify (i) that the term of office of Deputy Chair(s) will be from the date of appointment until the next ordinary Council election, or such other term as the Partnership may agree and (ii) that the Chair and Deputy Chair(s) shall not be persons appointed by the same Council.
- 2.4 At its meeting on 6 December 2016 the Partnership agreed that consideration should be given to adopting a system of rotating appointments under which each of the 4 partner Councils would, at some point, take the Chair. In the event of adoption of a system of rotating appointments for the position of Chair consideration will also require to be given to the position(s) of Deputy Chair in accordance with (ii) above. In terms of Standing Orders, the position(s) of Deputy Chair may be filled by a Councillor or a non-Councillor member.
- 2.5 Members will be aware that Tactran is afforded a non-voting co-opted member of the Tay Cities Joint Committee. As the current Chair is already a voting member of the Joint Committee due to his position with Dundee City Council, it is suggested that the elected Deputy Chair takes up the co-opted position.

#### Non-Councillor Member from the NHS Trusts

- 2.6 Reflecting the important policy and delivery relationships between health and transport, Scottish Government has encouraged all Regional Transport Partnerships to appoint an individual with direct experience or knowledge of the health sector as one of their non-Councillor members. Officials from both NHS Tayside and NHS Forth Valley have fulfilled this role previously.
- 2.6 Following previous discussion with NHS Tayside and NHS Forth Valley Mark Craske, Travel Manager with NHS Forth Valley was appointed as health sector representative on the Partnership Board on 12 March 2013 (Report RTP/13/01 refers). Further extensions to Mark's appointment were approved on two occasions taking his tenure up to 30 September 2019 (Report RTP/17/11 refers). Before confirming an NHS nomination Mark has suggested a meeting to include the Chair, Partnership Director, Cathie Cowan (Chief Exec NHSFV) and Grant Archibald (Chief Exec NHST) to discuss the way forward. It is proposed that a 6-month extension to Mark's tenure be agreed to allow the meeting to take place and confirmation be provided to the March Board.

### **3. CONCLUSION**

- 3.1 The Partnership is asked to consider the appointment of a Deputy Chairperson(s) and a non-Councillor member of the Executive Committee. Also, to note the position of the non-Councillor member appointed by the NHS Trusts and agree to grant an extension to membership to confirm a nomination.

#### **4. CONSULTATIONS**

- 4.1 The report has been prepared in consultation with partner authorities and the Proper Officers.

#### **5. RESOURCE IMPLICATIONS**

- 5.1 There are no resource implications with regard to this report.

#### **6. EQUALITIES IMPLICATIONS**

- 6.1 In making any new non-Councillor member appointments to formal positions the Partnership must have regard to Scottish Government guidance and objectives in relation to achieving gender balance and diversity in the membership of public sector Boards.

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#### **NOTE**

Background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information), relied on to a material extent in preparing the above Report.

Report to Partnership RTP/17/11, Appointment of Non-Councillor Members, 13 June 2017.

Report to Partnership RTP/19/33, Appointment of Non-Councillor Members, 17 September 2019.

