

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP**19 MARCH 2019****2018/19 BUDGET AND MONITORING****JOINT REPORT BY DIRECTOR AND TREASURER**

This report provides a monitoring update on the Partnership's 2018/19 Revenue and Capital expenditure.

1 RECOMMENDATIONS**1.1 That the Partnership:**

- (i) notes the position regarding Core Revenue expenditure as at 28 February 2019 as detailed in Appendix A;
- (ii) notes progress on the 2018/19 RTS Revenue Programme and related expenditure as discussed within the report and detailed in Appendices B & C; and
- (iii) notes progress on the 2018/19 Capital Programme and related expenditure as discussed within the report and detailed in Appendix D.

2 BACKGROUND

- 2.1 At its meeting on 12 December 2017 the Partnership approved a Core Revenue Budget for financial year 2018/19 and agreed to request that constituent Councils make provision for their respective funding contributions within their 2018/19 Revenue Budgets (Report RTP/17/36 refers). At that time the Partnership also noted an anticipated Scottish Government Grant in Aid award of £522,750 in 2018/19, maintaining the previous annual level of Grant in Aid funding.
- 2.2 At the same meeting the Partnership agreed that any underspend in Core and Revenue Programme funding be carried forward as Deferred Income to supplement the 2018/19 Revenue Budget Programme (Report RTP/17/35 refers).
- 2.3 At its meeting on 27 March 2018 the Partnership noted the Partner Councils' approval of requested Revenue contributions towards the approved 2018/19 Core Budget and confirmed award of Scottish Government Grant in Aid of up to £522,750 in 2018/19. At the same meeting the Partnership approved an initial 2018/19 Regional Transport Strategy (RTS) Revenue Programme and agreed to receive a report on a finalised 2018/19 RTS Programme at its next meeting (Report RTP/18/11 refers).

- 2.4 At its meeting on 27 March 2018 the Partnership was informed that Tactran has secured a minimum allocation of £100,000 for the Active Travel Grant scheme from Sustrans during the 2018/19 financial year (Report RTP/18/09 refers). At the same meeting the Partnership noted a potential allocation of additional Capital grant funding by Transport Scotland through a proposed Regional Active Travel Development Fund (Report RTP/18/14 refers).
- 2.5 At its meeting on 26 June 2018 the Partnership approved a revised 2018/19 RTS Revenue Programme and received a monitoring update on general Revenue expenditure and Capital expenditure (Report RTP/18/24/refers). The Partnership received a further quarterly monitoring update on Revenue and Capital expenditure at its meeting on 25 September 2018 (Report RTP/18/36 refers).
- 2.6 At its meeting on 18 December 2018, the Partnership approved a revised 2018/19 RTS Revenue Programme and received a monitoring update on general Revenue expenditure and Capital expenditure. At the same meeting the Partnership delegated authority to the Director and Treasurer to procure suitably qualified consultants to develop a Regional Electric Vehicle Strategy and also agreed that any underspend in Core and RTS Revenue Programme funding is carried forward as Deferred Income to supplement the 2019/20 Revenue Budget and Programme (Report RTP/18/45 refers).

3 DISCUSSION

2018/19 Core Revenue Budget

- 3.1 The approved Core Budget and expenditure to 28 February 2019 and projected expenditure to the financial year end are shown in Appendix A.
- 3.2 At the time of reporting on 18 December it was projected that Core budget was to be on budget, with a projected underspend in Travel and Subsistence offset by a similar projected increase in Public Transport.
- 3.3 Since the last meeting adjustments have been made to the Core Budget projections and updated projections are included in Appendix A. From this it can be seen that an overall overspend of £2,966 is projected. Notable variances include an increase in staff cost projections due to a variation in salary increments and the pay settlement, and an increase in Transport Costs, due to greater use of public transport as all posts in the staff structure have been filled.

2018/19 RTS Revenue Programme

- 3.4 The revised 2018/19 RTS Revenue Programme of £295,184 comprises Scottish Government Grant in Aid totalling £164,702 plus £130,482 Deferred Income. In addition grant award income of up to £393,572, as outlined in Appendix B has been secured to supplement the RTS Revenue budget. A number of these grant awards are for projects that will continue into next financial year and it is anticipated that £141,727 expenditure will be utilised in 2018/19 and up to £251,845 being utilised in 2019/20.
- 3.5 RTS programme expenditure to 28 February 2019 and projected expenditure to the financial year end is shown in Appendix C. Progress on individual elements of the RTS Revenue programme is outlined below.

Development of RTS and Delivery Plan (£15,000)

- 3.6 This provision allows for annually recurring costs associated with statutory monitoring and reporting on the Regional Transport Strategy, anticipated further accessibility modelling in support of the RTS Monitoring Framework and a Graduate Placement on an equally shared basis with the Transport and Planning Team at Perth & Kinross Council.
- 3.7 To date there has been £6,355 expenditure incurred with a further £8,500 committed under this budget heading. It is therefore projected that the final outturn expenditure under this heading will be £14,855.

Strategic Connectivity (£110,000)

- 3.8 This provision allows for supporting emerging City Deals for the Tay Cities and Stirling & Clackmannanshire city-regions, which it is envisaged the Partnership will have a key role in supporting during the months and years ahead, and for inputting to and influencing the ongoing review of the National Transport Strategy (NTS) and the related review and updating of the Strategic Transport Projects Review (STPR). Sustran has provided Tactran with a £10,000 contribution allocated under this budget heading.
- 3.9 As reported in a separate report to this meeting following Tay Cities Deal Heads of Terms agreed on 22 November 2018, Tactran continues to support the development of the Deal through participation at Tay Cities Joint Committee, Management Group, Connected Tay (Transport) theme advisor and development of Tay Cities Regional Transport Model.
- 3.10 The Partnership has previously agreed to contribute a total of £105,000 over financial years 2017/18 (£50,000) and 2018/19 (£55,000) towards the costs of developing the Tay Cities Regional Transport Model in partnership with the Tay Cities Deal Councils and Transport Scotland (Report RTP/17/35 refers).

- 3.11 As reported to the Partnership at its meeting on 25 September 2018, SYSTRA has been awarded the Tay Cities Regional Transport Model contract by Transport Scotland (Report RTS/18/34 refers). The contract is progressing and is programmed for completion by end of 2019.
- 3.12 Transport Scotland and Tactran, on behalf of Tay Cities, have also signed a Memorandum of Understanding committing to a 50:50 funding basis for delivery of the Tay Cities Regional Transport Model. The Tay Cities contribution is estimated to be around £220,000, with Tactran providing approximately £130,000 and the Tay Cities Local Authorities combined providing £90,000.
- 3.13 Tactran is providing £55,000 in 2018/19 (including the £10,000 Sestran contribution) with the £50,000 allocation in 2017/18 contributing to the data collection undertaken in spring 2018. Tay Cities Local Authorities combined are providing £82,250 in 2018/19. It is anticipated that a further Tactran budget allowance of approximately £25,000 will be required in 2019/20.
- 3.14 As reported in a separate report to this meeting in order to develop the Outline Business Case (OBC) for Tay Cities Deal Dundee Airport Investment project, Tactran is procuring an options appraisal with a budget of up to £40,000, comprising £10,000 each from Dundee City and Fife Councils, Scottish Enterprise and Tactran, with Tactran's funding being provided in 2019/20.
- 3.15 The Heads of Terms Agreement for the Stirling & Clackmannanshire City Region Deal was agreed with Scottish and UK Governments on 31 May 2018.
- 3.16 A provision of £55,000 for supporting the Stirling & Clackmannanshire City Deal during 2018/19 has been allowed within the RTS revenue budget and at its meeting on 18 December the partnership was informed that the intention was to provide this as a grant award to Stirling Council supporting the development of strategic connectivity and other relevant elements of the Stirling & Clackmannanshire City Deal.
- 3.17 Following discussions between Stirling and Tactran officers, discussion at the Stirling-Clackmannanshire Regional Transport Working Group and also discussions between Tactran and Transport Scotland regarding work that can inform the Strategic Transport Projects Review (STPR2), Tactran has provided a grant of £55,000 to Stirling Council to undertake case for change work in line with Scottish Transport Appraisal Guidance (STAG) for:
- Identification of issues and opportunities in and around M9 Junction 10 (Craigforth)
 - Identification of issues and opportunities in and around A91 between Manor Powis and Pirnhall (M9 Junction 9) junctions
- 3.18 Subject to the cost estimates for the above work, it has been agreed that it would also be beneficial for Stirling Council to secure consultancy support to scope the transport modelling work which would be required to help take forward these and other strategic transport projects.

- 3.19 As has been reported to previous meetings, the ongoing review of the National Transport Strategy (NTS) will continue throughout 2018/19, with planned completion in late 2019. Review of the NTS will be accompanied by review and updating of the Strategic Transport Projects Review (STPR), which commenced early in 2019 and is scheduled to be completed by the end of 2020. As reported in a separate report to this meeting Tactran is participating in two Regional Working Groups that will influence and inform the STPR, Stirling & Clackmannanshire and Tay Cities.
- 3.20 To date £55,000 expenditure has been incurred and a further £45,000 of Tactran expenditure has been committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £100,000.

Health & Transport (£18,000)

- 3.21 This allocation includes a recurring allocation of £12,000/annum towards the annual Safe Drive/Stay Alive road safety campaign in all four partner Council areas in support of Community Safety Plans, plus a further £6,000 to support review and development of locally relevant aspects of the Health & Transport Strategy in support of emerging Locality Action Plans through Community Planning Partnerships (CPPs).
- 3.22 This budget is also supplemented by further income of £8,800 from Paths for All towards provision of Liftshare and My PTP (Personalised Travel Plans) for 4,500 staff at NHS Forth Valley, and updating the Liftshare and My PTP scope for 8,500 staff at NHS Tayside. The overall cost of this initiative was £17,580 with funding of £8,800 provided by Paths for All as part of the Smarter Choices Smarter Places (SCSP) initiative. This work has now been completed.
- 3.23 Tactran's Health & Transport Framework and associated Action Plans are also being reviewed with a view to further engagement with the NHS and Community Planning Partnerships, with continuing support from SYSTRA.
- 3.24 To date £20,275 expenditure has been incurred with a further £4,838 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £25,113.

Active Travel (£60,000)

- 3.25 This allocation includes provision for continued full year costs of £18,013 towards appointment of the embedded Regional Cycle Training & Development Officer in partnership with Cycling Scotland, which the Partnership agreed to continue to fund on a permanent basis, subject to budgetary availability, at its meeting on 27 March 2018 (Report RTP/18/11 refers).

- 3.26 This budget is also supplemented by further income of £40,123 received from Sustrans towards finalising Active Travel Audits. This work has now been completed and Tactran in partnership with constituent Councils is considering how best to take these forward to implementation.
- 3.27 As reported in a separate report to this Partnership meeting £30,000 of the Active Travel Budget is being utilised to take forward design of Active Travel Audit recommendations in Coldside and Lochee areas of Dundee, with Sustrans also providing additional funding of £29,774 for this purpose.
- 3.28 At the Partnership meeting on 18 December 2018 it was noted that Tactran in partnership with our constituent Local Authorities had been awarded £20,000 by Paths for All from Smarter Choices Smarter Places Open Fund to progress a mode share monitoring exercise, including Active Travel, across the region with Tactran providing £10,000 and constituent Local Authorities providing £10,000. The timescale for this project continues into next financial year with completion programmed for July 2019. Consultants, Systra, have been procured to arrange, manage and supervise the mode share surveys.
- 3.29 To date £55,088 expenditure has been incurred with a further £71,777 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £126,865.

Travel Planning (£23,150)

- 3.30 This allocation allows for recurring costs of approximately £8,000 for development and maintenance of regional and local Liftshare websites, plus an allowance of up to £12,000 to support and encourage the development and implementation of other Travel Planning and Sustainable Travel Grant Scheme initiatives and projects by public and private sector agencies.
- 3.31 The budget of £23,150 includes £3,150 deferred income contribution towards promotion of the Travelknowhow Scotland website.
- 3.32 This budget heading is supplemented by additional Scottish Government grant of up to £29,625 to support continued maintenance and promotion of the Travelknowhow Scotland travel planning online toolkit. This grant covered the period 1 September 2019 to 31 August 2020 and it has been agreed that this should be realigned to coincide with the 2018/19 financial year, meaning that the total grant claimed this financial year will be reduced to £24,375 and an allowance provided for this within the grant for financial year 2019/20.
- 3.33 As reported in a separate report to this meeting Tactran, in partnership with the other RTPs, have been awarded £48,500 by Paths for All from Smarter Choices Smarter Places Open Fund to develop a Travelknowhow staff engagement app. The RTPs are jointly providing £48,500, with Tactran's share being £6,470 in 2018/19. The timescale for this project continues into next financial year with completion programmed for November 2019.

- 3.34 A proposal has been submitted to Paths for All Smarter Choices Smarter Places Open Fund to utilise the Liftshare licence fee investment within the region as match funding to create a promotional budget in order to raise awareness of the Liftshare platform across the region.
- 3.35 To date £25,395 expenditure has been incurred with a further £24,200 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £49,595.

Buses (£11,500)

- 3.36 This allocation provides for maintenance and potential development of the regional Thistle Assistance Card; a contribution towards bi-annual surveys of bus passenger usage and satisfaction in partnership with Transport Focus, Transport Scotland, bus operators and the other RTPs; and development of enhancements to infrastructure and services.
- 3.37 In addition Tactran has provided £8,000 funding contribution to Dundee City Council to provide specialist consultancy support and advice during the migration period in transitioning to a new contract for an updated real time information system covering Angus, Dundee and Perth & Kinross.
- 3.38 To date £9,368 expenditure has been incurred with a further £1,942 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £11,310.

Park & Ride

- 3.39 The Park & Ride/Choose proposals and priorities around Dundee and Perth as identified in the RTS and Park & Ride Strategy, were included as part of the 'ask' of the Tay Cities Deal. As reported in a separate report to this meeting, Tactran in partnership with Stirling Council has been successful in being awarded funding from Transport Scotland's Local Rail Development Fund to take forward an appraisal of Strategic Park and Ride at Stirling. Consequently no further specific budgetary provision for Park & Ride has been made in 2018/19.
- 3.40 The Tay Cities Region Deal Heads of Terms agreed on 22 November 2018 included a commitment to close partnership working to inform the development and delivery of the transport projects within the Deal and additionally support and contribute to the National Transport Strategy and second Strategic Transport Projects Review.
- 3.41 As reported in a separate report to this meeting a Tay Cities Regional Transport Working Group has been formed to take forward regional priorities within the NTS/STPR and regionally and locally significant projects. As Park & Ride at Dundee and Perth are considered to be a priority for the region, it is proposed that the Tay Cities Regional Working Group will take forward these Park & Ride proposals, together with other nationally and regionally significant projects that were not included in the Tay Cities Deal Heads of Terms.

Rail (£15,000)

- 3.42 This allocation provides for further development and promotion of Rail Strategy priorities working with the rail industry, Transport Scotland, partner Councils and neighbouring RTPs, including supporting and informing implementation of the Revolution in Rail proposals, plus provision for ongoing membership of the East Coast Mainline Authorities (ECMA) consortium.
- 3.43 Rail passenger surveys have been undertaken at all stations in the Tay Cities area as part of the Tay Cities Regional Transport Model data collection to complement similar surveys already undertaken at Stirling station and stations in the Strathallan area during 2017/18. These have been analysed and a report has been provided which can be used to inform future development of rail in the Tactran area. Sustran have contributed £1,420 funding to the reporting as it contains information relating stations in North East Fife.
- 3.44 At its meeting on 25 September 2018 the Partnership noted and welcomed the award of up to a maximum of £97,000 and £125,000 from Transport Scotland's Local Rail Development Fund over the two financial years 2018/19 and 2019/20 to take forward transport appraisals at Bridge of Earn/Oudenarde and Stirling South respectively. Both transport appraisal contracts have since been awarded to Systra, with tender values of £98,495 for Bridge of Earn and £103,455 for Stirling South. The appraisals will be taken forward in parallel on a staged process with potential savings of between £4,295 for stage 1 and £16,855 if both projects continue to be taken forward in parallel throughout.
- 3.45 It is anticipated that expenditure of £17,995 and £20,700 for Bridge of Earn and Stirling South transport appraisals respectively will be utilised in 2018/19, with the remainder fully utilised by end of March 2020.
- 3.46 To date £8,250 expenditure has been incurred with a further £38,655 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £46,905.

Freight (£8,000)

- 3.47 This allocation provides support towards development and implementation of Regional Freight Quality Partnership initiatives and priorities, including a contribution of £2,000 towards supporting the appointment of Stirling & Tayside Timber Transport Group's Timber Transport Officer and a contribution to Extreme Weather Resilience Event held by the Scottish Business Resilience Centre in January 2019.
- 3.48 To date £2,995 expenditure has been incurred under this budget heading, with no further expenditure committed. It is therefore anticipated that the final outturn expenditure under this budget heading will be £2,995.

Travel Information Strategy (£12,000)

- 3.49 This provision allows for ongoing maintenance and development of the [GoToo](#) multi-modal travel information website and promotion of other travel information initiatives.
- 3.50 In addition to GoToo website, Tactran is continuing to support the 'Get on the Go Tayside' initiative, providing information to residents and visitors to Tayside of sustainable travel choices in the area.
- 3.51 Preparations are underway with the view to holding a Tactran Mobility as a Service (MaaS) event and workshop, provisionally scheduled for Spring 2019, and the Travel Information budget has been utilised to undertake preparatory work for this.
- 3.52 In particular Urban Foresight has been commissioned to provide a MaaS Playbook aimed at establishing the context for successful deployment of new MaaS solutions in the Tactran region. The Playbook will focus on identifying potential projects (or "plays") to help Tactran secure funding from the Scottish Government's announced £2 million MaaS investment fund. The playbook will consider both rural and urban MaaS opportunities. This will include where regional integration may add particular value to new mobility services.
- 3.53 To date £5,332 expenditure has been incurred with a further £5,770 committed under this budget heading. It is therefore anticipated that the final outturn expenditure under this budget heading will be £11,102.

Climate Change (£20,000)

- 3.54 Tactran's Transport Carbon Assessment identifies 6 key priority mitigation areas where Tactran has significant potential to contribute to or support reduction in transport carbon emissions, as follows: low carbon vehicles and infrastructure; eco-driving; Travel Planning; supporting road based public transport; supporting rail improvements; influencing travel demand and behaviour.
- 3.55 Many of these are cross-cutting and the budget allocations under Health and Transport, Active Travel, Travel Planning, Buses and Rail contribute towards achieving Tactran's Climate Change duties. In addition Tactran is involved in partnership with a range of other stakeholders on projects to promote low carbon vehicles and infrastructure and eco-driving, without having a financial commitment.
- 3.56 However, following discussions with the four constituent Local Authorities it was agreed that a Regional Electric Vehicle Strategy would be beneficial to all. At its meeting on 18 December 2018 the Partnership noted that it was intended that work on a Regional Electric Vehicle Strategy will commence early in 2019 for completion by June, with an overall budget of £30,000, utilising £20,000 in 2018/19 and making provision for £10,000 in 2019/20 RTS

revenue budget. £20,000 was therefore vired from Contingency to Climate Change budget heading to accommodate this work.

- 3.57 At the same meeting the Partnership delegated authority to the Director and Treasurer to procure suitably qualified and experienced consultants to develop the Regional Electric Vehicle Strategy, in partnership with the constituent Councils and Urban Foresight have subsequently been procured to undertake this work which commenced in February for completion by June 2019.
- 3.58 To date £20,000 has been committed under this budget heading and it is anticipated that the final outturn expenditure under this budget heading will be £20,000.

Contingency (£2,534)

- 3.59 This budget is available to accommodate other emerging Revenue costs and priorities. At its previous meeting the Partnership agreed to vire funding to other budget headings to accommodate a graduate placement; commence an Regional Electric Vehicle Strategy and provide a contribution to support delivery of a new Real Time Information contract for Dundee, Angus and Perth & Kinross, leaving a revised Contingency budget of £2,534 to accommodate any further opportunities identified.
- 3.60 To date no further funding opportunities have been identified and it is anticipated that the final outturn expenditure under this heading will be zero.
- 3.61 This generates a total projected underspend of £28,171 in RTS Revenue expenditure.

Deferred Income

- 3.62 The projected overspend of £2,966 in Core Revenue and projected underspend of £28,171 in RTS Revenue expenditure, combine to generate an overall projected underspend of £25,205. This projected underspend will be retained and carried forward as Deferred Income to supplement the 2019/20 RTS Revenue Programme, as agreed at the Partnership meeting on 18 December 2018 (Report RTP/18/45 refers).

2018/19 Capital Programme

- 3.63 As previously reported, Tactran has secured a minimum allocation of £100,000 from Sustrans for the Active Travel Grant scheme (Report RTP/18/09 refers).
- 3.64 At its meetings on 26 June 2018 the Partnership approved £35,500 allocation to two Active Travel Grant applications and the Director and Treasurer subsequently approved a further application for £50,188, during September 2018.

- 3.65 At its meeting on 25 September 2018 the Partnership approved a further £59,800 being allocated to two Active Travel projects and delegated authority to Director and Treasurer to approve further award of grant funding to Dundee City Council for Arbroath Road at Dawson Park Cycleway project. The Director and Treasurer has subsequently approved £86,950 grant award to this project and an additional £1,000 to NHS Tayside to allow additional consultation for the Ninewells Hospital Active Travel project, taking the total allocation in the Active Travel Grant for 2018/19 to £233,438, with Sustrans confirming the additional funding can be accommodated.
- 3.66 As noted in a separate report to this meeting, the RTPs were awarded grants by Transport Scotland for a Regional Active Travel Development Fund totalling £1m across the 7 RTPs with Tactran receiving £133,400 to take forward sections of the Regional Walking and Cycling Network to feasibility and design. This work is programmed to be completed by end of June 2019 with consultants being procured to commence in March 2019. It is therefore anticipated that all project costs will be incurred in financial year 2019/20.
- 3.67 The Partnership is asked to note progress on the 2018/19 Capital Programme, as outlined above and detailed in Appendix D.

4 CONSULTATIONS

- 4.1 The report has been prepared in consultation with the Transportation Officers Liaison Group and Public Transport Officers Liaison Group.

5 RESOURCE IMPLICATIONS

- 5.1 The main resource implications are addressed within the report.

6 EQUALITIES IMPLICATIONS

- 6.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no major issues have been identified.

Tom Flanagan
Director

Scott Walker
Treasurer

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NOTE

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report.

Report to Partnership RTP/17/35 2017/18 Revenue Budget and Monitoring and RTP/17/36 2018/19 Core Revenue Budget, 12 December 2017.

Report to Partnership RTP/18/09 Active Travel Progress Update, RTP/18/11 2018/19 Revenue Budget and Programme and RTP18/14, Directors Report, 27 March 2018.

Report to Partnership RTP/18/24, Budget and Monitoring, 26 June 2018

Reports to Partnership RTP/18/34, Tay Cities Regional Transport Model, RTP/18/36 2018-19 Budget and Monitoring, 25 September 2018

Report to Partnership RTP/18/45, 2018/19 Budget and Monitoring

Tactran Income and Expenditure Account
Revenue
2018/19
Detailed Statement - Core

Appendix A

	Budget	Actuals to 28 February 2019	Projected Outturn 2018/19	Variance to Budget
	£	£	£	£
Income				
Scottish Government Grant Revenue Received	358,048	358,048	358,048	-
Deferred Income	3,410	3,410	3,410	-
Council Req's Revenue Rec'd	103,020	90,966	103,020	-
Interest Received	-	-	-	-
Other Income	2,230	2,230	2,230	-
	466,708	454,654	466,708	0
Expenditure				
<u>Staff Costs</u>				
Salary GP	297,162	215,116	299,482	2,320
Salary Supn	50,518	36,435	50,475	(43)
Salary NI	32,933	23,374	32,151	(782)
Training/Conferences	1,200	1,046	1,200	-
Subscriptions	330	0	330	-
	382,143	275,971	383,638	1,495
<u>Property Costs</u>				
Energy	4,800	3,135	4,300	(500)
Cleaning	1,600	1,658	2,010	410
Maintenance	500	195	500	-
Rent	13,400	13,490	13,490	90
Rates	-	-	-	-
	20,300	18,088	20,300	0
<u>Supplies and Services</u>				
Office Consumables	4,125	4,412	4,825	700
Communications	3,000	1,738	3,000	-
Insurance	6,140	5,782	5,782	(358)
Information Technology	200	418	418	218
Hospitality	700	400	400	(300)
Board Expenses - misc.	1,000	415	415	(585)
	15,165	13,165	14,840	(325)
<u>Transport Costs</u>				
Travel and Subsistence	2,000	1,352	1,800	(200)
Public Transport	2,200	3,073	3,500	1,300
Expenses - Board Members	1,000	1,210	1,210	210
	5,200	5,635	6,510	1,310
<u>Third Party Payments</u>				
Audit Fees External	9,900	3,263	9,900	-
PKC Finance Service	14,000	14,000	14,000	-
PKC Secretariat Service	8,000	8,000	8,000	-
PKC Legal Services	3,000	3,000	3,000	-
PKC IT Services	8,250	-	8,250	-
Other Third Party Payments	750	906	1,236	486
	43,900	29,169	44,386	486
Gross Expenditure	466,708	342,028	469,674	2,966
Net Expenditure	0	(112,626)	2,966	2,966

Grant Award Income 2018/19

RTS Revenue

Organisation	Project	Other Income 2018/19	Other Income 2019/20	Tactran Contribution 2018/19	Budget Heading	Comments
Paths For All	NHS Scoping	£8,800			Health & Transport	Complete. Tactran contribution in 2017/18
Sustrans	Active Travel Audits Ph2	£40,123			Active Travel	Complete. Tactran contribution in 2017/18
Sustrans	Active Travel Audit Design (Dundee)	£29,774		£30,000	Active Travel	
Paths for All	Multi-modal Monitoring - SCSP Open Fund		£20,000	£7,500	Active Travel	Plus up to £10k from Local Authorities. Complete by July 2019
Transport Scotland	Travelknowhow Maintenance & Promotion	£24,375			Travel Planning	As at 18/02/19 £23,075 income received.
Paths for All	Travelknowhow App pilot - SCSP Open Fund		£48,500	£6,470	Travel Planning	Also funding from RTPs (£48,500) Tactran share £6,470. Complete by November 2019
Transport Scotland	LRDF Stirling South Park & Ride Study	£17,955	£107,045		Rail	Total grant up to £125k until March 2020
Transport Scotland	LRDF Bridge of Earn Transport Appraisal	£20,700	£76,300		Rail	Total grant up to £97k until March 2020
Total		£141,727	£251,845	£43,970		

Tactran Income and Expenditure Account
Revenue
2018/2019
Detailed Statement - RTS

	Approved Budget	Actuals to 28 February 2019	Committed 2018/2019	Projected Outturn 2018/2019	Variance to Budget
	£	£	£	£	£
Income					
Scottish Executive Grant Revenue Received	164,702	152,452	12,250	164,702	0
Deferred Income	130,482	130,482		130,482	0
Other Income - See Appendix B for detail		71,988	69,739	141,727	141,727
	295,184	354,922	81,989	436,911	141,727
Expenditure on Projects					
Development of RTS & Delivery Plan	15,000	6,355	8,500	14,855	(145)
Strategic Connectivity	110,000	55,000	45,000	100,000	(10,000)
Health and Transport	18,000	20,275	4,838	25,113	7,113
Active Travel	60,000	55,088	71,777	126,865	66,865
Travel Planning	23,150	25,395	24,200	49,595	26,445
Buses	11,500	9,368	1,942	11,310	(190)
Park & Ride	-	-	-	0	0
Rail	15,000	8,250	38,655	46,905	31,905
Freight	8,000	2,995	-	2,995	(5,005)
Travel Information	12,000	5,332	5,770	11,102	(898)
Climate Change	20,000	-	20,000	20,000	0
Contingency	2,534	-	-	0	(2,534)
Gross Expenditure	295,184	188,058	220,682	408,740	113,556
Net Expenditure	0	(166,864)	138,693	(28,171)	(28,171)

Tactran Income and Expenditure Account
2018/19
Detailed Statement - Capital Grants

	Budget	Actuals to 28 February 2019	Committed 2018/19	Projected Outturn 2018/19	Variance to Budget
	£	£		£	£
<u>Income</u>					
Sustrans - Active Travel Grant	145,488	145,488		145,488	-
Sustrans - Additional Active Travel Grant	87,950		87,950	87,950	-
	233,438	145,488	87,950	233,438	-
<u>Capital Grant Expenditure</u>					
Active Travel Grant					
PKC - Expansion of Green Routes	15,500	15,500	-	15,500	-
PKC - Carse of Gowrie Cycle and Ride	20,000	20,000	-	20,000	-
PKCT - Auchterarder to Muthill Path	50,188	50,188	-	50,188	-
PKC - Perth Cycle Network Digital Community Engagement Platform	24,800	24,800	-	24,800	-
NHS Tayside - Ninewells Hospital Active Travel Infrastructure Feasibility and Design	36,000	35,000	1,000	36,000	-
DCC - Arbroath Road at Dawson Park Cycle Way	86,950	-	86,950	86,950	-
Gross Expenditure	233,438	145,488	87,950	233,438	-
Net Expenditure	-	-	-	-	-