

## **TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP**

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in the Hay Room, Dewar's Centre, Perth on Tuesday 26 June 2018 at 10.30am.

Present: Provost Ronnie Proctor (Angus Council); Councillors Will Dawson, and Brian Gordon (Dundee City Council); Councillors David Illingworth, Alasdair Bailey and Andrew Parrott (Perth & Kinross Council); Councillor Jim Thomson (Stirling Council); Bob Benson, Mark Craske, Trudi Craggs and Gavin Roser (Members).

In Attendance: E Guthrie (Director); T Flanagan (Director Designate); G Brown, N Gardiner, N Moran, J Padmore, A Roger and M Scott (Tactran); G Taylor (Secretary); W Scott (Angus Council); E Gourlay (Dundee City Council); S Walker, D Coyne, J Salisbury and A Deans (Perth & Kinross Council).

Apologies for absence were received from: Councillor Bill Duff (Angus Council); Councillor Lynne Short (Dundee City Council); Councillor Danny Gibson (Stirling Council); David Scotney (Member).

### **VALEDICTORY**

The Chair noted thanks to Mr Gavin Roser as this would be his last meeting, commenting that Gavin's wealth of experience and knowledge would be missed and he thanked Gavin for his valuable contribution to Tactran over the years as a member.

### **1. DECLARATIONS OF INTEREST**

T Craggs declared an interest in relation to item 3 as she is a Planning Reporter for the Scottish Government.

### **2. MINUTE OF MEETING OF 27 MARCH 2018**

The Minute of the meeting of the Tayside and Central Scotland Transport Partnership of 27 March 2018 was submitted and approved as a correct record.

**In relation to Item 5 – Review of Risk Register**, the Director updated the Partnership in relation to the Cyber Resilience requirements and advised that Tactran are currently working with colleagues in Perth & Kinross Council.

### **3. LOCAL ISSUES PRESENTATION: PERTH**

A Deans, Perth & Kinross Council (PKC), gave a presentation on the Cross Tay Link Road (CTLR) which is an ongoing scheme as part of the Perth Transport Futures project. The CTLR centres around the Crieff Road area, new A9 crossing, Bertha Park village and links into the new

road/walking/cycling bridge across the Tay which will help traffic and air quality issues in the centre of Perth, Bridgend and Scone.

The Chair asked if this would improve access to Perth from the East. A Deans confirmed there will be improvement in all of the areas in the city centre as the new bridge would reduce the need for traffic to come through the centre.

Councillor Illingworth asked for a definition of the figure of a return of £4.50 return for each £1 of capital expenditure. A Deans confirmed the cost of the project is £100m but £450m is expected to be generated back into the economy over the next 60 years.

T Craggs asked about the various different funding streams and how PKC can ensure the right stream is available at the right time. A Deans said PKC had arrangements in place to fund the work in an interim basis until the relevant funding stream/developer contribution was available. T Craggs asked if the supplementary planning guidance had been developed before the Supreme Court decision on the Aberdeen City & Shire Strategic Development Planning Authority v Elsick Development Company Ltd case. A Deans confirmed the guidance had been developed before the Supreme Court decision but consequent to that decision, PKC had sought legal advice and are content with the outcome of that.

Councillor Bailey enquired if any protection could be given to the old railway line between Perth and Crieff for future transport use. A Deans confirmed he would check with his infrastructure colleagues at PKC and advise Councillor Bailey.

The Chair thanked A Deans for his presentation and welcomed the changes and improvements this would bring.

#### **4. APPOINTMENT OF NON COUNCILLOR MEMBERS**

There was submitted a report by the Director (RTP/18/16) (1) notifying Mr Gavin Roser's intention to stand down from the position of non-Councillor member on the Partnership; (2) seeking agreement to arrangements to recruit and appoint to the resultant vacancy ; and (3) seeking approval to extend the appointment of Ms Trudi Craggs and Mr David Scotney until 30 September 2020.

The Chair welcomed Councillor David Illingworth to the Partnership as an appointed Perth & Kinross Council representative in place of Councillor Bob Brawn.

#### **Resolved:**

- (i) To note the resignation of Mr Gavin Roser from the position of non-Councillor member on the Partnership with effect from 30 September 2018

- (ii) To agree to delegate authority to the Executive Committee to carry out the recruitment and appointment process for the resultant vacancy;;
- (iii) To extend thanks and appreciation to Gavin Roser for his significant contribution to the work of the Partnership since his appointment in March 2007; and
- (iv) To extend the appointments of Ms Trudi Craggs and Mr David Scotney as non-Councillor members of the Partnership until 30 September 2020.

## **5. APPOINTMENT OF SECRETARY**

There was submitted a report by the Director (RTP/18/17) notifying the Partnership of Mrs Gillian Taylor's planned retirement in November 2018 and seeking agreement to appoint Scott Hendry, Team Leader, Committee Services at Perth & Kinross Council as Secretary to the Partnership with effect from 1 October 2018.

The Director extended his thanks to the Secretary and her team for the work and support given over the years to himself and the Partnership and wished her well in her retirement.

### **Resolved:**

- (i) To agree to appoint Scott Hendry, Team Leader, Committee Services at Perth & Kinross Council to the position of Secretary with effect from 1 October 2018; and
- (ii) To extend its thanks to Gillian Taylor for her significant contribution as Partnership Secretary since December 2005.

## **6. PUBLIC SERVICES REFORM ACT ANNUAL STATEMENTS 2017/18**

There was submitted a joint report by the Director and Treasurer (RTP/18/18) seeking approval of the Annual Statements which require to be published under the Public Services Reform (Scotland) Act 2010.

### **Resolved:**

- (i) To approve the publication of the Public Services Reform Act Annual Statements for 2017/18 as detailed in the Appendices to Report RTP/18/18.

## **7. DRAFT UNAUDITED ANNUAL ACCOUNTS FOR 2017/18**

There was submitted a joint report by the Treasurer and Director (RTP/18/19) presenting the Draft Unaudited Annual Accounts for 2017/18.

T Craggs noted that Nina Gillespie should be included in Partnership Staff as she had been in post for part of 2017/18 and also noted that the Transport (Scotland) Bill should be considered under Section 3 Principal Risks and Uncertainties and Section 7 General Fund. The Director noted that the Transport (Scotland) Bill was anticipated to be published in summer 2018 and

that appropriate amendments could be incorporated into the final audited accounts for consideration at the Partnership meeting on 25 September 2018.

**Resolved:**

- (i) To approve the contents of the Draft Unaudited Annual Accounts for 2017/18; and
- (ii) To authorise the Treasurer to sign the Draft Unaudited Annual Accounts for submission to the Controller of Audit by 30 June 2018.

**8. REVIEW OF REGIONAL TRANSPORT STRATEGY MONITORING FRAMEWORK**

There was submitted a report by the Senior Strategy Officer (RTP/18/20) seeking approval of a refreshed Regional Transport Strategy (RTS) Monitoring Framework.

T Craggs sought clarity on the proposal to expand indicator A2(i) to include 'within 30 mins drive time of an A&E facility.' J Padmore suggested that 30mins drive time to A&E better reflected a concern people have with regards to being able to access to a hospital. The original indicator A2(i) identified areas that are more than 1hr from identified hospitals by public transport. The proposed enhancement to A2(i) included reflecting drive time to A&E and public transport travel time to other hospital services.

T Craggs asked if indicator EC1 could be amended to incorporate data from the older labour market catchment i.e. over 65s. J Padmore agreed this could be considered.

**Resolved:**

- (i) To approve the refreshed Regional Transport Strategy (RTS) Monitoring Framework as presented in the Report RTP/18/20 and Appendix B to the report; and
- (ii) To receive a report on progress against the refreshed RTS Monitoring Framework at the next Partnership meeting on 25 September 2018.

**9. REGIONAL TRANSPORT STRATEGY DELIVERY PLAN: 2018 PROGRESS REPORT**

There was submitted a report by the Senior Strategy Officer (RTP/18/21) informing of progress in delivering the Regional Transport Strategy (RTS) Delivery Plan.

J Padmore gave a presentation updating on progress with the delivery plan.

M Craske asked if there was a way of combining Low Emission Zones (LEZs) for Dundee with Perth. N Gardiner advised that the requirements for LEZs in the two cities were likely to be different and to be following different timescales. Scotland-wide LEZ timescales are 2018 for Glasgow, 2020 for Edinburgh, Aberdeen and Dundee and 2023 for other Air Quality

Management Areas, including Perth. There was however an opportunity for Perth to learn from Dundee experience.

T Craggs felt the progress report was very helpful and interesting, and asked if something similar could be done on an annual basis. The Director advised that given the dynamic situation, consideration would be given to providing an update in June 2019 but given other factors e.g. NTS Review etc. this might not be possible. T Craggs accepted the NTS Review may have an impact but confirmed a simplified report in a year's time would be appreciated.

**Resolved:**

- (i) To note progress in delivering the Regional Transport Strategy (RTS) Delivery Plan 2016-2021 as summarised in Report RTP/18/21 and reported in Appendix A to the report;
- (ii) To agree to receive a further review of the RTS Delivery Plan following the outcomes of the National Transport Strategy Review to a future meeting; and
- (iii) To request that the Director consider a simplified annual RTS Delivery Plan progress report for June 2019.

**10. ACTIVE TRAVEL PROGRESS UPDATE**

There was submitted a joint report by the Strategy Officer (Sustainable Transport) and the Cycle Training & Development Officer (RTP/18/22) updating on progress made with Active Travel projects and initiatives across the region and seeking the approval of awards of funding from the 2018/19 Tactran Active Travel Grant scheme.

B Benson asked why there had been less interest from the Highland Perthshire area. M Scott advised that she is in contact with the local authorities and local organisations throughout the region. B Benson asked if there was a way to quantify economic activity and impact of the work being done. M Scott advised cycle friendly communities produce impact studies, which are shared with Cycling Scotland. B Benson felt the work and effectiveness of Tactran should be recognised. The Director advised as there are many other agencies involved in active travel there needs to be assurance all are working together and sharing information to ensure resources are coordinated moving forward.

**Resolved:**

- (i) To award grant funding from the 2018/19 Active Travel Grant scheme as detailed in Report RTP/18/22;
- (ii) To delegate authority to the Director and Treasurer to approve further awards of grant funding to projects as discussed in the report;
- (iii) To note progress on the Active Travel Audit programme as outlined in the report;
- (iv) To note progress on the development of a Regional Active Travel Development Fund as outlined in the report and in Appendix B to the report and to remit the Director to progress proposals with Transport

- Scotland and submit an update to the next Partnership meeting on 25 September 2018;
- (v) To note progress on various active travel activities undertaken by the Strategy Officer (Sustainable Transport) and Cycle Training & Development Officer; and
  - (vi) To note that a report on the Active Travel Task Force, published by Transport Scotland on 7 June 2018, would be submitted to a future meeting of the Partnership.

## **11. RAIL UPDATE**

There was submitted a report by the Senior Partnership Manager (RTP/18/23) updating on progress on various rail issues and initiatives and seeking the Partnership's agreement in principle to support the establishment of a proposed National Youth Community Rail Partnership.

G Roser asked for an update on the ScotRail Franchise. The Director advised that there is a Ministerial group considering the bidding for the next ScotRail franchise which includes a public sector bidder. A number of options and models are being considered but as yet a particular model has not yet been agreed.

Councillor Dawson asked about the East Coast Mainline Authorities (ECMA) funding position. The Director responded that the Scottish RTPs had offered a contribution of up to £17,000 based on £110,000 total ECMA funding. This represented approximately 15% of total funding and the intention would be to maintain this proportion of overall funding by the RTPs. Funding will be discussed further at the ECMA Consortium meeting on 29 June 2018.

### **Resolved:**

- (i) To note the submission of two applications to the Local Rail Development Fund as approved by the Executive Committee;
- (ii) To agree in principle to support the National Youth Community Rail Partnership application for Community Rail Partnership status;
- (iii) To remit to the Director to liaise with ScotRail, the Scottish Youth Parliament and other mainland RTPs to consider a joint RTP response to the National Youth Community Rail Partnership application;
- (iv) To note and endorse the proposed revised arrangements for membership, operation and funding of East Coast Mainline Authorities (ECMA) as outlined in Report RTP/18/23; and
- (v) To note the progress updates on the Aberdeen to Central Belt Reference Group and the West Highland Lines Review Group provided within the report.

## **12. 2018/19 BUDGET AND MONITORING**

There was submitted a joint report by the Director and Treasurer (RTP/18/24) providing an update on the Partnership's Revenue and Capital expenditure.

T Craggs enquired about the funding mechanism and the contracting organisation for the Tay Cities Regional Transport Model project. N Gardiner confirmed that Transport Scotland was the employer for the contract and that the contract costs are to be shared between Transport Scotland, Tactran and Tay Cities Local Authorities. Transport Scotland is to provide 50% of contract costs with Tactran and Tay Cities Local Authorities also providing 50%.

**Resolved:**

- (i) To note the position regarding Core Revenue expenditure as at 30 April 2018 as detailed in Appendix A to Report RTP/18/24;
- (ii) To note progress on and approve the 2018/19 RTS Revenue Programme and related expenditure as discussed within the report and detailed in Appendix B to the report; and
- (iii) To note progress on the 2018/19 Capital Programme and related expenditure as discussed within the report and detailed in Appendix C to the report.

Councillor Dawson left the meeting at this point.

### **13. GENERAL CONSULTATIONS**

There was submitted a report by the Senior Partnership Manager (RTP/18/25) seeking approval to delegate authority to the Executive Committee to consider and approve responses to consultations on the Future of the Rural Economy and the next Cross Country Passenger Rail Franchise.

**Resolved:**

- (i) To remit to the Executive Committee to consider and approve responses to the consultations by the National Council of Rural Advisors on the Future of the Rural Economy in Scotland; and by the Department for Transport on the next Cross Country Passenger Rail Franchise.

### **14. DIRECTOR'S REPORT**

There was submitted a report by the Director (RTP/18/26) providing updates on City Deals; activity and engagement through the RTP Chairs Forum on the Planning (Scotland) Bill; reviews of the National Transport Strategy and Strategic Transport Projects Review and Active Travel funding for RTPs; on the Transport (Scotland) Bill and other matters of interest and relevance to the Partnership. The report also sought agreement to appoint a Data Protection Officer in compliance with the General Data Protection Regulation.

The Secretary advised that although the Scottish Parliament had approved the new Councillors' Code of Conduct, it had not yet been published by Scottish Government.

**Resolved:**

- (i) To note the latest position regarding the Partnership's request for inclusion within the emerging Tay Cities Deal governance structure;

- (ii) To note the Stirling & Clackmannanshire City Deal Heads of Terms Agreement;
- (iii) To note developments and engagement by the RTP Chairs on the Planning (Scotland) Bill as outlined in Report RTP/18/26 and Appendix C to the report;
- (iv) To note progress on the reviews of the National Transport Strategy and Strategic Transport Projects Review as outlined in the report and Appendices D and E to the report;
- (v) To note progress on RTP Active Travel Funding as outlined in the report;
- (vi) To note the publication of the Transport (Scotland) Bill as outlined in the report and to receive further reports on the Bill as it progresses;
- (vii) To note the planned revision to the Councillors' Code of Conduct as outlined in the report; and
- (viii) To note the implementation of the General Data Protection Regulation as outlined in the report and agree to appoint Donald Henderson, Data Protection Officer, Perth & Kinross Council as the Partnership's Data Protection Officer.

## **15. MEMBERS' ISSUES AND AOCB**

G Roser gave a presentation on emerging global issues and new innovations and how these could impact on the role and work of Regional Transport Partnerships.

The Chair thanked Gavin for the presentation and his contribution over the years.

## **16. DATES OF FUTURE MEETINGS**

10.30 am on Tuesday 25 September 2018 in Stirling

10.30 am on Tuesday 18 December 2018 in Forfar

## **VALEDICTORY – ERIC GUTHRIE, DIRECTOR**

The Chair thanked the Director for his commitment and dedication to the Partnership over the years and wished him a long, happy and well deserved retirement.

The Director expressed his gratitude to Partnership staff and members for their support over the years.