

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP**26 JUNE 2018****PUBLIC SERVICES REFORM ACT ANNUAL STATEMENTS 2017/18****JOINT REPORT BY DIRECTOR AND TREASURER**

This report seeks the Partnership's approval of Annual Statements which require to be published under the Public Services Reform (Scotland) Act 2010.

1 RECOMMENDATION

- 1.1 That the Partnership approves publication of the Public Services Reform Act Annual Statements for 2017/18 as detailed in the Appendices to the report.

2 DISCUSSION

- 2.1 The Public Services Reform (Scotland) Act 2010 requires that listed public bodies, which includes Regional Transport Partnerships must, as soon as practicable after the end of each Financial Year, publish separate statements on:-

- (i) specified categories of expenditure;
- (ii) a free-standing statement on steps taken during the year to promote and increase sustainable economic growth through the exercise of their functions; and
- (iii) a free-standing statement on steps taken during the course of the year to improve efficiency, effectiveness and economy in the exercise of their functions.

- 2.2 In terms of specified financial information the Partnership is required to publish details of expenditure incurred in connection with :-

- public relations – including spend on advertising, public relations consultancy, other promotional activity etc.;
- overseas travel;
- hospitality and entertainment – excluding normal Travel & Subsistence and gifts of trivial or minimal value;
- external consultancy;
- all payments with a value in excess of £25,000 (inc. VAT);
- details of Members or employees who receive remuneration in excess of £150,000.

- 2.3 The relevant information for the specified categories of expenditure (unaudited) during 2017/18 is contained in Appendix A to this report. In keeping with the requirements of the Act separate statements summarising the Partnership's activities in relation to Contributing to Sustainable Economic Growth and Improving Efficiency, Effectiveness and Economy are set out in Appendices B and C to the report using templates developed for previous years' reporting.
- 2.4 Public bodies have discretion as to how they choose to publish the required information. The Partnership has previously agreed to publish the statements required under the Act on the Partnership's website with notice of this being given to Scottish Government (Report RTP/11/13 refers).

3 CONSULTATIONS

- 3.1 There have been no additional consultations in the preparation of this report.

4 RESOURCE IMPLICATIONS

- 4.1 This report has no additional financial or other resource implications.

5 EQUALITIES IMPLICATIONS

- 5.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no issues have been identified.

Eric Guthrie
Director

Scott Walker
Treasurer

Report prepared by Eric Guthrie. For further information contact email ericguthrie@tactran.gov.uk or telephone 01738 475771

NOTE

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report :-

Public Services Reform (Scotland) Act 2010 and related Guidance

Report to Partnership RTP/11/13, Public Services Reform Act Annual Statements, 21 June 2011

Public Services Reform (Scotland) Act 2010
Financial Information Statement
Period covering 1 April 2017 - 31 March 2018

Appendix A

1 Public Relations Statement

Category	Supplier	External Costs - Invoiced	Total
Promotional - Tactran/GoToo	Dundee City Council	5,963.00	7,705.00
Promotional - Thistle Cards	DC Publishing	334.00	334.00
Promotional - Travelknowhow Scotland	Shona Drummond Marketing	1,197.00	1,197.00
Promotional - Tactran	Forth Environment Link	4,800.00	4,800.00
			14,036.00

2 Overseas Travel

Nil Return

3 Hospitality & Entertainment

Nil Return

4 External Consultancy

Supplier	Project/Service	Total	Supplier Total
Liftshare Ltd.com	NHS Tayside/Forth Valley MyPTP	9,305.00	
	Liftshare Website	8,143.00	17,448.00
Ove Arup & Partners	Active Travel Audits	74,238.93	74,238.93
Shona Drummond Marketing	Travelknowhow Scotland	27,096.00	27,096.00
Steer Davies Gleave	GoToo SLA	3,000.00	
	Tactran Website redesign	6,500.00	9,500.00
Systra Ltd	Migration to TRACC	4,975.00	
Systra	Regional Modelling Development	3,800.00	
Systra	Tay Cities Deal Support	2,693.00	6,493.00
			134,775.93

5 Payments over £25k

Payee	Reason	Total	Supplier Total
Dundee City Council	Tay Cities Regional Transport Model	50,000.00	50,000.00
Ove Arup & Partners	Active Travel Audits	74,238.93	74,238.93
Perth & Kinross Council	Support Services	33,250.00	33,250.00

6 Members or Employees who received remuneration in excess of £150,000

Nil Return

Public Services Reform (Scotland) Act 2010

Statement on Measures to Support Sustainable Economic Growth – 2017/18

1. Introduction

1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-

- create and oversee the delivery of the statutory Regional Transport Strategy (RTS);
- engage proactively in Community Planning and support implementation of Local Outcomes Improvement Plans;
- engage as a Key Agency in the Development Planning process at a regional and local level;
- support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance; and
- meet the requirements of the Equality Act 2010 and the Equality Act (Specific Duties) (Scotland) Regulations 2012.

1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote and increase sustainable economic growth through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.

1.3 This statement on Measures to Support Sustainable Economic Growth summarises the key areas of relevant Tactran activity during financial year 2017/18. It should be read in conjunction with the separate statement on Efficiency, Effectiveness and Economy, and the financial information that is also required to be published under the Act.

1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

Regional Transport Strategy

1.5 The first Tactran Regional Transport Strategy 2008 – 2023 (RTS) was approved by Scottish Ministers in June 2008. In accordance with revised Ministerial direction in 2008 the RTS is a “high level” strategy. During 2015/16 a comprehensive review and updating of the RTS was undertaken in consultation with partner Councils and other key stakeholders. The resultant [Regional Transport Strategy 2015 – 2036 Refresh](#) (RTS Refresh) was approved by the Minister for Transport and Islands in July 2015.

- 1.6 The core policy framework and strategic direction of the original RTS has been maintained and the RTS Vision and key Objectives are also unchanged. The RTS Refresh supports Scottish Government's central purpose to promote inclusive, sustainable economic growth, whilst the 16 strategy Objectives align with Scottish Government's Strategic Objectives and National Outcomes. The Strategy's 3 key strategic themes remain :-
- supporting economic prosperity;
 - connecting communities and being socially inclusive; and
 - promoting environmental sustainability and improving health and wellbeing.
- 1.7 Whilst maintaining the original RTS Vision and Objectives the RTS Refresh incorporates various changes to reflect the evolving economic, environmental and social policy contexts within which the Partnership operates. It contains a number of updated policies and proposals, identifying 31 updated Strategic Actions which are aimed at supporting delivery of the 3 key strategic themes.
- 1.8 Public and stakeholder consultation on updating the RTS Refresh Main Issues Report was undertaken in parallel with the Main Issues consultation stage of the second TAYplan Strategic Development Plan (SDP) which covers much of the region. The RTS Refresh delivery horizon of 2036 was also deliberately aligned with that for the second SDP, reflecting the importance of ensuring close alignment of strategic Land Use and Transportation strategy development and delivery.
- 1.9 Following completion of the RTS Refresh a comprehensive review and updating of the RTS Delivery Plan was completed during 2016/17, again in consultation with partner Councils and key stakeholders. This included a comprehensive mapping of RTS policies and delivery actions against various relevant national, regional and local strategies and policies and their associated action plan/programme priorities, to ensure that the RTS Refresh and RTS delivery priorities continue to align with and support the delivery of national and local outcomes. The updated [RTS Delivery Plan](#) focuses on the 5-year term from 2016 – 2021.

Community Planning

- 1.10 RTPs are statutory Community Planning agencies and partners. The Partnership was a formal signatory to the 4 Single Outcome Agreements (SOAs) for the Angus, Dundee City, Perth & Kinross and Stirling Community Planning Partnership areas which pre-dated the Community Empowerment (Scotland) Act 2015. During 2017/18 the Partnership contributed proactively to the development of the new Local Outcomes Improvement Plans (LOIPs) which have replaced the previous SOAs under the 2015 Act. At its meeting on 12 December 2017 the Partnership endorsed the 4 partner Council area LOIPs. In formally endorsing the LOIPs the Partnership also agreed, in principle, to contribute to Participatory Budgeting in each CPP area, subject to further consideration of the detailed resource implications.

1.11 As outlined above, RTS Refresh policies and the updated RTS Delivery Plan were comprehensively mapped and aligned to support SOA priorities and related SOA Action Plans to ensure that the Partnership's own activity and delivery priorities moving forward continue to support and contribute to achievement of defined National and Local Outcomes, including those relating to inclusive, sustainable economic growth. Work continues on the review and updating of the Delivery Plan to take account of and align with emerging LOIPs and related Locality Action Plans/Programmes in all 4 partner Council areas.

1.12 RTS activity and priorities during 2017/18 which contributed to SOA outcomes included:-

- **supporting sustainable economic growth** - through promoting and supporting enhancements to transport infrastructure and internal and external road, rail and air connectivity; ongoing work on the development of proposals for improved rail services and connectivity through the Tay Estuary Rail Study and strategy (TERS) and Revolution in Rail proposals in consultation with the rail industry and through membership of the East Coast Mainline Authorities (ECMA) consortium and the High Speed Rail Scotland group; ongoing liaison with Transport Scotland and Network Rail on development of Strategic Transport Projects Review (STPR) proposals to improve strategic road and rail network connectivity nationally and regionally; and working with HIAL and the Dundee Airport Consultative Committee to support improved air connectivity and facilities at Dundee Airport; and through officer support to the development of transport elements of the Tay Cities and Stirling & Clackmannanshire City Deals;
- **supporting improvements in health and wellbeing, increased physical activity and reducing health inequalities** - through continued development of the RTS Refresh Active Travel and Health & Transport strategies, including supporting work with and through CPPs on development of locally relevant Health & Transport Action Plans; working with Councils, Health Boards, Sustrans, Cycling Scotland and other partners on the development of regional and local Active Travel strategies and supporting measures; progressing a programme of Active Travel Audits within key settlements to identify opportunities to develop locally appropriate walking and cycling networks and facilities; funding the development and delivery of infrastructure and other measures which promote and increase walking and cycling for commuter, leisure and other travel through the Tactran Community Links Active Travel Grant scheme; and supporting the development and delivery of cycle training programmes to encourage increased cycling by people of all ages;
- **contributing to community and road safety** - through continued partnering on and financially supporting the delivery of road safety education campaigns such as Safe Dive/Stay Alive in all 4 partner Council areas; contributing towards the development of national cycle monitoring capacity and capability regionally; contributing, as appropriate, to delivery of local infrastructure improvements, promoting active travel and other

initiatives; and partnering with Cycling Scotland, Councils, education establishments, local communities and other partners to promote safe cycle training for early years, primary and secondary schoolchildren and adults;

- **supporting the provision of high quality and accessible local services** - through ongoing maintenance and development of the Thistle Card assistance card and associated “app” to assist disabled bus users across the region; maintenance and development of the regional travel information strategy and website www.GoToo.com; funding the specification of an upgraded Real Time Passenger Information system covering Angus, Dundee City and Perth & Kinross; and ongoing development and implementation of the regional Active Travel Strategy and Tay Estuary Rail Strategy;
- **supporting improvements in environmental quality and reduction in transport related carbon emissions** - through supporting public and private sector organisations to develop and implement Workplace and Active Travel Plans and supporting measures and infrastructure; working in partnership with Transport Scotland and all other RTPs to develop the Travelknowhow web-based travel planning toolkit as a nationally available resource; providing Sustainable Travel Grant Scheme funding and other support to a range of public and private sector organisations to aid their development and implementation of workplace Travel Plans in support of Climate Change Act objectives; promoting and delivering more sustainable travel choices through the regional Buses; Rail; Park & Ride; Travel Information and Active Travel strategies; and progressing Freight Quality Partnership initiatives aimed at more sustainable transport of goods including timber transport.

1.13 Continuing to engage proactively in and supporting the process of developing and implementing LOIPs and associated Locality Action Plans/Programmes will continue to be a key focus for the Partnership.

Development Planning

1.14 RTPs are designated as statutory Key Agencies in the Development Planning process reflecting the importance of ensuring that strategic Transportation and Land Use policy and planning are aligned and integrated in a manner that fully supports inclusive, sustainable economic growth.

1.15 The RTS Refresh recognises and promotes the principle that new development should be directed to the most economically and environmentally sustainable locations, supported by efficient, effective and sustainable transport systems and infrastructure, and also that existing developments should adopt more sustainable approaches to meeting current and future transport demands.

- 1.16 The Travel Planning strategy and our various Travel Plan “toolkits” are available to support all public and private sector stakeholders in the creation, implementation and monitoring of effective Travel Plans. The development of Travelknowhow as a nationally available resource provides further assistance to the Development Industry and Planners in designing, implementing and monitoring more sustainable approaches to travel planning associated with all types of development and land use.

Climate Change Public Sector Duties

- 1.17 RTPs are designated public bodies with a statutory responsibility to contribute to the delivery of emissions reduction targets and generally act in a way that supports national climate change mitigation and adaptation programmes and frameworks.
- 1.18 The Partnership has previously undertaken a Transport Carbon Assessment for the Tacran and TAYplan regions, which identified possible approaches to setting targets for mitigating transport sector emissions regionally and in each local authority area within the Tacran and TAYplan regions. This work has informed the Partnership and our partner Councils’, Development Planning Authorities’ and Community Planning Partnerships’ understanding and identification of issues and proposed actions in relation to statutory Climate Change Act public sector duties, having specific regard to reducing the impacts of transport.
- 1.19 This work identified key options and actions as having most potential for enabling Tacran, and other public sector partners, to contribute cost-effectively towards transport carbon reduction, namely :-
- continued promotion of Travel Planning and behavioural change measures;
 - support for development of eco-driving initiatives with public and private sector organisations;
 - promoting the positive role of Development Planning in supporting behavioural change in favour of more sustainable modes of transport/travel, particularly walking, cycling and public transport;
 - targeted development and promotion of low carbon vehicles and infrastructure.
- 1.20 The outputs from this work were shared with all Community Planning Partnerships and Development Planning Authorities and were used to inform the Partnership’s own RTS Refresh during 2015/16 and the comprehensive review and updating of the RTS Delivery Plan during 2016/17.
- 1.21 The Partnership has an approved workplace Travel Plan for its own staff and headquarters and Partnership staff have undertaken fuel efficient driving training delivered by the Energy Savings Trust.

- 1.22 Tactran continues to work closely with a wide range of public and private sector employers and partners to promote Travel Planning and behavioural change regionally and nationally. Development of the Travelknowhow toolkit, launched as the nationally available Travelknowhow Scotland resource in September 2016 working in partnership with Transport Scotland and all other RTPs, has extended the reach and benefits of our previous regional focus and investment in Travel Planning.
- 1.23 Tactran submitted an initial trial Public Bodies Duties Climate Change Report for 2014-15 to the Sustainable Scotland Network (SSN) in November 2015. This was based on the Public Sector Climate Change Reporting Template issued by SSN, adapted to include reporting on those areas for which the Partnership has direct operational influence over emissions and related reporting. SSN issued feedback on the trial report, which indicated that Tactran's reporting overall was satisfactory but also indicated that more information was required on Adaptation. In response to this feedback the Partnership approved a Climate Change Adaptation Policy Statement. The Partnership's first mandatory annual Public Sector Climate Change Report for 2015/16, along with the Adaptation Policy Statement, was submitted to SSN in November 2016.
- 1.24 The Partnership's second mandatory Public Sector Climate Change Report for 2016/17, incorporating revisions to address further feedback received from SSN on the 2015/16 Report, was submitted in November 2017. At the time of writing feedback on the 2016/17 report is awaited.

2. Measures to Support Sustainable Economic Growth

- 2.1 The original RTS and RTS Refresh fully recognise the key role that efficient, integrated and environmentally sustainable transport networks and infrastructure play in supporting an economically vibrant, environmentally responsible and socially inclusive society. Our updated strategic aims and actions, coupled with development of the delivery proposals and priorities contained in the updated RTS Delivery Plan, are specifically framed and designed to support and promote inclusive, sustainable economic growth locally, regionally and nationally.
- 2.2 The RTS Delivery Plan 2016 - 2021 sets out the Partnership's proposals for successful implementation and realisation of the RTS Vision and Objectives, with a focus on the 5 years to 2021, whilst having regard to and identifying longer term interventions and measures which are required to support successful delivery of the RTS Refresh over the 21 years between 2015 - 2036. The updated Delivery Plan is a framework for determining priorities for improving transport infrastructure, services and facilities in consultation and partnership with our constituent Councils, Transport Scotland and other agencies.

- 2.3 Specific measures which the Partnership has progressed, implemented or supported through its 2017/18 activity, in fulfilment of its statutory role and duties, are summarised below. Further detailed information on projects, initiatives and the Partnership's activity generally can be obtained by visiting our [website](#).

Integrating Strategic Transportation and Land Use Planning

- 2.4 In line with its statutory Key Agency role in Development Planning, Tactran contributed to and commented formally during 2017/18 on the following Development Planning and other relevant consultations :-
- Proposed Dundee Local Development Plan 2;
 - Proposed Perth & Kinross Local Development Plan 2; and
 - Cairngorms National Park Development Plan 2020 : Main Issues Report.
- 2.5 As noted above, the first statutory review and refresh of the RTS was aligned with the second iteration of the TAYplan Strategic Development Plan including a joint Main Issues public consultation. Tactran will continue to engage proactively in the various Development Planning processes and will comment formally and input to the relevant Main Issues Reports, Proposed Plans and Action Programmes as these come forward and evolve.
- 2.6 During 2017/18 proposals for a review of the Planning system and for new methods of funding strategic infrastructure required as a result of development emerged from a national Planning Review. These matters are now being progressed through a Planning (Scotland) Bill, with a new Planning Act expected to receive Royal Assent by the end of 2018.

RTS Development and Delivery

- 2.7 The policies, proposals and priority actions which are required to deliver the RTS Vision and Objectives are set out in the RTS 2015 – 2036 Refresh and RTS Delivery Plan 2016 - 2021, which include detailed strategies/frameworks and associated interventions covering :-
- strategic connectivity
 - health & transport
 - active travel
 - travel planning
 - buses
 - park & ride
 - rail
 - freight
 - travel information
 - climate change
- 2.8 Projects and initiatives progressed and/or implemented during 2017/18 are highlighted below.

Strategic Connectivity

- 2.9 The Tactran region is an important and nationally significant strategic corridor which includes 3 of Scotland's 7 cities, Dundee, Perth and Stirling. The region lies at the heart of the strategic road and rail networks connecting all of Scotland's cities. Supporting and developing the efficiency and contribution of these strategic road and rail connections is crucial to ensuring that all of Scotland's 7 cities are well connected and remain vibrant contributors to local, regional and national economic growth and prosperity.
- 2.10 Tactran liaises on an ongoing basis with Transport Scotland, partner and neighbouring Councils, adjoining RTPs, the transport industry and a wide range of other stakeholders on the development of the strategic transport network and through development of RTS priorities and those Strategic Transport Projects Review (STPR) proposals which relate to enhancement of the region's road, rail, port and air connectivity.
- 2.11 In partnership with Transport Scotland and Tay Cities Deal Councils a review and development of options and requirements for a Tay Cities Regional Transport Model (TCRTM) to support appraisal and assessment of strategic connectivity proposals contained within the emerging City Deal, and to support and inform planned review and updating of the National Transport Strategy and STPR during 2017 – 2020 was progressed. Procurement and development of the TCRTM will continue during 2018/19, with this being jointly managed by Transport Scotland and Tactran.

Health and Transport

- 2.12 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service, Tactran has developed the Tayside & Central Scotland Health & Transport Framework. This establishes a framework for addressing the key relationships between transport and health, namely :-
- promoting active travel as a means of improving personal health and wellbeing;
 - reducing the impacts of transport on health – for example air quality;
 - improving access to healthcare; and
 - encouraging more sustainable NHS employee/workplace travel.
- 2.13 Following earlier approval by the Partnership and endorsement by the Boards of NHS Forth Valley and NHS Tayside and Community Planning Partnerships within the region work continued on supporting development of locally and regionally relevant Health & Transport Action Plans under the auspices of CPPs, including :-
- promoting Active Travel generally and within designated communities in Angus, Dundee, Perth & Kinross and Stirling;
 - supporting ongoing development of Angus On The Go and Perth On The Go marketing brands to promote travel alternatives to the car;
 - ongoing support for the annual Safe Drive/Stay Alive road safety

- campaign in all 4 Council areas;
- working with Liftshare, NHS Tayside and NHS Forth Valley to support the provision of Personalised Travel Plans (PTPs) for 5,800 staff in NHS Forth Valley and 14,000 staff in NHS Tayside.

Active Travel and Travel Planning

- 2.14 Tactran liaises closely with and supports partner Councils, Health Boards, Universities and other public sector bodies in the promotion and development of Active Travel modes and associated infrastructure, Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group.
- 2.15 Work continued on supporting public bodies and private sector organisations in the development of Travel Plans which aim to improve efficient and sustainable access for workplace and other travel demands. Tactran funded and maintained the www.tactranliftshare.com lift-sharing website and initially developed the Travelknowhow travel plan implementer toolkit which was designed to support small and large public and private sector organisations in the development, ongoing implementation and monitoring of workplace and organisational Travel Plans. As outlined above, this has now been developed to become the nationally available www.travelknowhowsotland.co.uk resource working in partnership with Transport Scotland and all other RTPs. During 2017/18 more than 40 public and private sector organisations across the region had taken up the support offered through Travelknowhow.
- 2.16 Through the Partnership's Sustainable Travel Grant Scheme provision of matched grant funding continued to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.
- 2.17 Under an Active Travel partnership with transport charity Sustrans Tactran funds the appointment of a regional Sustainable Travel Officer who supports the development, promotion and delivery of Active travel measures and infrastructure working with Sustrans, partner Councils, Health Boards, communities and other stakeholders. This partnership attracts additional Capital grant funding of at least £100,000/annum from the Sustrans Community Links programme. This funding is available for partner Councils, Health Boards, other public sector bodies and community groups to bid into for match funding to support the development and implementation of active travel infrastructure and networks. During 2017/18 the Partnership fully utilised an allocation of £107,462, funding a further 4 projects in various communities. Work also continued on a regional programme of Active Travel Audits within key settlements.
- 2.18 In March 2016 the Partnership entered into a further pilot Active Travel partnership initiative with Cycling Scotland, under which Tactran part-funds the appointment of a regional Cycle Training & Development Officer whose role is to encourage modal shift towards sustainable travel through development of capacity and supporting provision of adult, school-age and

early years cycle training, promotion and other development work. At its meeting on 27 March 2018 the Partnership agreed to continue to jointly fund this post on a permanent basis to support continued development of regional and local cycle training and development programmes.

Buses

- 2.19 The Partnership funded ongoing maintenance of the Thistle Card assistance card, which alerts operational staff to the needs of people with disabilities when accessing bus services across the region, and partnered with other RTPs on the further development and implementation of an associated Thistle Card “app” for handheld and mobile devices.
- 2.20 Tactran also funded work on specification of a new and extended Real Time Passenger Information (RTPI) system which will replace and update existing RTPI in Angus and Dundee City, and will have the capability to extend to include bus services in Perth & Kinross.

Rail

- 2.21 The Tay Estuary Rail Strategy (TERS) sets out a comprehensive package of proposals for phased enhancements to regional and local rail services and infrastructure. TERS has been specifically developed to complement and supplement planned national improvements to rail connectivity between the north and north east of Scotland and the Central Belt, as set out in Transport Scotland’s current Strategic Transport Projects Review (STPR). Through our TERS work the Partnership seeks to ensure that rail connectivity and infrastructure meet current and future needs of the region, its local economies and communities.
- 2.22 In March 2016 the Minister for Transport and Islands announced a “Revolution in Rail” which will see a significant increase in rail services during 2018 and 2019. This offers the potential to deliver incremental implementation of further elements of our TERS proposals, including an hourly stopping service between Arbroath/Dundee and Glasgow with significantly enhanced services at Carnoustie, Broughty Ferry, Monifieth, Invergowrie and Gleneagles and faster and/or more frequent connections between our 3 cities and to Edinburgh and Glasgow.
- 2.23 Tactran continued to work with ScotRail and Transport Scotland during 2017/18 to secure further delivery of our regional aspirations for significantly improved rail services and connectivity from 2018 onwards. This included funding passenger surveys at stations to inform and support development of the Revolution in Rail and Highland Main Line timetable improvements and other regional and local rail aspirations.
- 2.24 The Partnership continued to support the development of Community Rail Partnerships (CRPs) covering the Highland Main Line, sections of the West Highland Line and the Strathallan area.

- 2.25 Tactran also continued to work jointly with the other RTPs and through the High Speed Rail Scotland group on making the case for early extension of the proposed UK High Speed Rail network to Scotland, and ensuring that the potential economic benefits from improved cross-border rail connectivity and journey times extend to businesses and communities located within the region.
- 2.26 Tactran is a member of and contributed funding to support the activity of the East Coast Mainline Authorities (ECMA) consortium, which consists of local authorities and RTPs along the East Coast rail route and has been established to explore and promote the potential for developing the economic role of this key cross-border rail connection.

Freight

- 2.27 The Regional Freight Quality Partnership (FQP) continued to meet and explore and monitor opportunities to enhance the role and operation of freight transport and connectivity. The FQP has previously undertaken studies into Lorry Parking and Lorry Routeing to encourage more appropriate, safer and efficient routeing and parking of HGVs using the region's road network and when accessing key freight generators and destinations, including industrial estates, Ports etc.
- 2.28 During 2017/18 Tactran continued to fund appointment of a Timber Transport Officer by the Stirling & Tayside Timber Transport Group.

Travel Information

- 2.29 Accessible and reliable travel information is a key part of an economically supportive, socially inclusive and environmentally efficient transportation system. Following extensive consultation and development in partnership with partner Councils, Visit Scotland, Health Boards, Traveline Scotland, bus and rail operators and a range of other stakeholders, an enhanced, regional multi-modal information website www.GoToo.com, focussed on supporting the lifestyle and mobility needs and choices of residents and visitors to the region, was launched in 2015 and this was maintained and developed during 2017/18.
- 2.30 Tactran also contributed to a "Get on the Go" travel information campaign in partnership with Angus, Dundee City and Perth & Kinross Councils, which is aimed at providing residents and visitors with sustainable and active travel information and choices to encourage healthier and more active travel lifestyles.

Eric Guthrie
Partnership Director
June 2018

Public Services Reform (Scotland) Act 2010

Statement of Efficiency, Effectiveness and Economy – 2017/18

1. Introduction

1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-

- create and oversee delivery of the statutory Regional Transport Strategy (RTS);
- engage proactively in Community Planning and support implementation of Local Outcomes Improvement Plans;
- engage as a Key Agency in the Development Planning process at a regional and local level; and
- support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance; and
- meet the requirements of the Equality Act 2010 and the Equality Act (Specific Duties) (Scotland) Regulations 2012.

1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.

1.3 This statement summarises the key areas of relevant Tactran activity during 2017/18. It should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act.

1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

2. Progress and Activity During 2017/18

2.1 During the year a number of operational and/or cost efficiency initiatives were implemented, developed or maintained.

Public Sector Efficiency

2.2 Over previous years the Partnership has generated cumulative, recurring efficiency savings in its Core operating budget. As a small strategic body the scope and opportunities for achieving year on year efficiency savings, whilst maintaining the capacity and capability to fulfil and deliver on the Partnership's various and increasing statutory duties and obligations, is now limited.

However the Partnership continues to seek operational and financial efficiencies wherever possible.

Staffing and Related Resources

- 2.3 A comprehensive review of the Partnership's management and staffing structure during financial years 2016/17 and 2017/18 has maintained costs at 2015/16 levels, which is equivalent to an approximate 4% real terms saving moving forward.

Shared Services

Administrative Support

- 2.4 Tactran receives Secretariat, Financial and Legal support services from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services.
- 2.5 An earlier review of the division of administrative responsibilities undertaken by Tactran's own staff and support staff provided by Perth & Kinross Council resulted in a recurring 10% cost saving/annum.

Travel Planning and Active Travel

- 2.6 The Partnership's Sustainable Transport Officer and Cycle Training & Development Officer are available to partner Councils, Health Boards, Community Planning Partnerships and other public and private sector agencies and organisations, offering specialist expertise, advice and staffing support in the development of Travel Plans and Active Travel strategies and measures, including the development and implementation of sustainable travel policies, practices and projects.
- 2.7 The Travelknowhow web-based Travel Plan implementer toolkit, developed by Tactran in partnership with consultants, is available to all public and private sector organisations within the region to support their own development and ongoing implementation of workplace Travel Plans. More than 40 public and private sector bodies, including all partner Councils, Health Boards and a number of major private sector employers, are registered members of Travelknowhow in the Tactran region.
- 2.8 In 2016/17 Transport Scotland agreed to provide additional Grant in Aid funding to the Partnership to support the roll-out of Travelknowhow as a nationally available resource, to support similar progress on Travel Planning activity across Scotland, working in partnership with all other RTPs. The resultant www.travelknowhowscotland.co.uk resource was launched in September 2016 and is being supported by continued collaborative working across all 7 RTP regions in partnership and consultation with Transport Scotland.

- 2.9 The www.tactranliftshare.com website provides a regional trip-sharing facility for private individuals and public/private sector organisations. It also functions as a regional “umbrella” facility for localised Liftshare schemes and trip-matching for Councils, Health Boards and other public and private sector bodies.
- 2.10 Under a partnership agreement with transport charity Sustrans Tactran’s Sustainable Transport officer works with Sustrans, partner Councils, communities and other key stakeholders to develop policies, proposals and programmes for increased promotion and use of Active Travel modes (walking and cycling), with the aim of supporting achievement of national and local outcomes in relation to environmental sustainability, reducing carbon emissions and improving personal and community health and wellbeing.
- 2.11 This partnership arrangement attracts a minimum Capital grant allocation of £100,000/annum from the Sustrans Community Links programme. This budget is available for partner Councils, Health Boards and other public sector bodies to bid into as matched funding to support the development and delivery of walking and cycling infrastructure and networks. During 2017/18 the Active Travel Grant budget was again fully allocated, with an increased budget of £107,462 supporting development and implementation of a further 4 projects within communities. Work also continued on the development of a programme of Active Travel Audits in key settlements across the region.

Travel Information

- 2.12 Tactran developed and launched the refreshed and updated www.GoToo.com regional multi-modal travel information website in June 2015, working with partner Councils, Traveline Scotland, Visit Scotland, Health Boards, transport providers and other stakeholders. This brings together all available information on walking, cycling, bus, rail, and air and car travel options in a single, easy to access comprehensive travel information web portal with mode-specific journey planning features linked with Traveline Scotland, Council and other transport provider websites.
- 2.13 The updated website incorporates significantly improved user utility focussing on supporting lifestyle choices of residents and visitors to the region.

Strategic Transportation Planning and Liaison

- 2.14 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, the Department for Transport, rail industry, Confederation of Passenger Transport, Road Haulage Association, Freight Transport Association, Sustrans, Cycling Scotland and various other relevant bodies on matters of national and regional policy and strategic transportation and connectivity interest.

- 2.15 Since November 2014 the Partnership Director has been a Director of Cycling Scotland. A key part of this role includes the fostering of closer strategic alliances and relationships between Cycling Scotland and RTPs, including supporting delivery of the Cycling Action Plan for Scotland (CAPS).
- 2.16 The Regional Freight Quality Partnership provides a locus for engagement between the Partnership, its constituent Councils and the relevant freight sector provider and user interests.
- 2.17 The regional Sustainable Transport Liaison Group provides a forum for engagement with partner Councils, Health Boards, higher/further education establishments, Cycling Scotland, Sustrans and other relevant agencies on the development of regional and local Active Travel strategies and initiatives, including joint and partner funding of schemes and other activity.
- 2.18 The Tactran Regional Rail Forum was successfully re-launched in November 2017, providing a regular forum for key stakeholder engagement and consultation on rail passenger and freight developments and proposals, with input from ScotRail, Virgin Trains, Caledonian Sleeper, Network Rail, Community Rail Partnerships, rail freight providers and customers.

Climate Change Public Sector Duties

- 2.19 Tactran previously funded an assessment of transport carbon emissions across the Tactran and TAYplan regions, which assessed the scale of transport emissions at the regional and local authority level and identified potential actions and priorities for public sector contribution towards reducing carbon emissions from transport, in line with obligations under the Climate Change Act 2009.
- 2.20 The report and findings from this work were shared with all Community Planning Partnerships and Development Planning Authorities and continue to inform development of RTS and other relevant plans and Action Plans/Programmes.
- 2.21 As a listed public body under the Climate Change Act 2009 Tactran is required to report annually on compliance with duties under the Act. An initial trial report for 2014/15 was submitted to the Sustainable Scotland Network (SSN) in November 2015 using a template issued by SSN, adapted to include reporting on those areas for which the Partnership has direct operational influence over emissions and related reporting.
- 2.22 SSN feedback on the trial report indicated that Tactran's reporting overall was satisfactory but indicated a need for more information on Adaptation. During 2016/17 the Partnership approved a Climate Change Adaptation Policy Statement and the Partnership's first mandatory annual Public Sector Climate Change Report for 2015/16, along with the Adaptation Policy Statement, was submitted to SSN in November 2016.

- 2.23 The Partnership's second mandatory annual report for 2016/17, incorporating and addressing SSN feedback on the 2015/16 report, was submitted in November 2017. At the time of writing SSN feedback on the 2016/17 report is awaited.

Procurement

- 2.24 Supplies, services and contracts to provide support for RTS project development and delivery and other Partnership activity are submitted to competitive tender in accordance with the Partnership's Financial Regulations and through Public Contracts Scotland. Tactran is a member of Scotland Excel and Public Contracts Scotland.
- 2.25 In delivering specific project initiatives use is made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements where these exist.

Eric Guthrie
Partnership Director
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