

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP****13 JUNE 2017****PUBLIC SERVICES REFORM ACT ANNUAL STATEMENTS 2016/17****JOINT REPORT BY DIRECTOR AND TREASURER**

This report seeks the Partnership's approval of Annual Statements which require to be published under the Public Services Reform (Scotland) Act 2010.

**1 RECOMMENDATION**

- 1.1 That the Partnership approves publication of the Public Services Reform Act Annual Statements for 2016/17 as detailed in the Appendices to the report.

**2 DISCUSSION**

- 2.1 The Public Services Reform (Scotland) Act 2010 requires that listed public bodies, which includes Regional Transport Partnerships must, as soon as practicable after the end of each Financial Year, publish separate statements on:-

- (i) specified categories of expenditure;
- (ii) a free-standing statement on steps taken during the year to promote and increase sustainable economic growth through the exercise of their functions; and
- (iii) a free-standing statement on steps taken during the course of the year to improve efficiency, effectiveness and economy in the exercise of their functions.

- 2.2 In terms of specified financial information the Partnership is required to publish details of expenditure incurred in connection with :-

- public relations – including spend on advertising, public relations consultancy, other promotional activity etc.;
- overseas travel;
- hospitality and entertainment – excluding normal Travel & Subsistence and gifts of trivial or minimal value;
- external consultancy;
- all payments with a value in excess of £25,000 (inc. VAT);
- details of Members or employees who receive remuneration in excess of £150,000.

- 2.3 The relevant information for the specified categories of expenditure (unaudited) during 2016/17 is contained in Appendix A to this report. In keeping with the requirements of the Act separate statements summarising the Partnership's activities in relation to Contributing to Sustainable Economic Growth and Improving Efficiency, Effectiveness and Economy are set out in Appendices B and C to the report using templates developed for previous years' reporting.
- 2.4 Public bodies have discretion as to how they choose to publish the required information. The Partnership has previously agreed to publish the statements required under the Act on the Partnership's website with notice of this being given to Scottish Government (Report RTP/11/13 refers).

### **3 CONSULTATIONS**

- 3.1 There have been no additional consultations in the preparation of this report.

### **4 RESOURCE IMPLICATIONS**

- 4.1 This report has no additional financial or other resource implications.

### **5 EQUALITIES IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no issues have been identified.

**Eric Guthrie**  
**Director**

**Scott Walker**  
**Treasurer**

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### **NOTE**

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report :-

Public Services Reform (Scotland) Act 2010 and related Guidance

Report to Partnership RTP/11/13, Public Services Reform Act Annual Statements, 21 June 2011

**Public Services Reform (Scotland) Act 2010**  
**Financial Information Statement**  
**Period covering 1 April 2016 - 31 March 2017**

Appendix A

**1 Public Relations Statement**

Category	Supplier	External Costs - Invoiced	Total
Promotional - GoToo	Dundee City Council	239.00	239.00
Promotional - Tactran	Perth & Kinross Sports Council	250.00	250.00
Promotional - Travelknowhow Scotland	Shona Drummond Marketing	1,554.00	1,554.00
			2,043.00

**2 Overseas Travel**

Nil Return

**3 Hospitality & Entertainment**

Nil Return

**4 External Consultancy**

Supplier	Project/Service	Total	Supplier Total
BDRC Continental	Transport Focus survey 2016	15,000.00	15,000.00
GMP Print Solutions	RTS Delivery Plan Print	1,935.00	1,935.00
Infogov.scot	Development of Records Management Plan	1,125.00	1,125.00
Liftshare Ltd.com	Travel Planning Event	12,123.00	
	Liftshare Website	7,755.00	19,878.00
Ove Arup & Partners	Active Travel Audits	49,618.00	49,618.00
Planys Cloud Ltd	Travelknowhow Scotland	2,800.00	2,800.00
Sestran	Thistle Card App Development	1,800.00	
	ECMA Membership	3,500.00	5,300.00
Shona Drummond Marketing	Tactran Travelknowhow	5,120.00	
Shona Drummond Marketing	Travelknowhow Scotland	28,160.00	33,280.00
Steer Davies Gleave	GoToo SLA	3,000.00	
Steer Davies Gleave	Revolution in Rail	2,951.00	5,951.00
Systra Ltd	Health & Transport Framework	9,300.00	
Systra	Regional Modelling Development	8,500.00	
Systra	Monitoring Framework Update	2,725.00	
Systra	Rail Origin & Destination Surveys	9,162.00	29,687.00
Transform Creative	RTS Delivery Plan Design	1,175.00	
Transform Creative	2014/15 Annual Report Design & Print	835.00	2,010.00
			166,584.00

**5 Payments over £25k**

Payee	Reason	Total	Supplier Total
Ove Arup & Partners	Active Travel Audits	49,618.00	49,618.00
Perth & Kinross Council	Support Services	33,250.00	33,250.00
Sustrans	Active Travel Officer	34,482.00	34,482.00

**6 Members or Employees who received remuneration in excess of £150,000**

Nil Return



### Public Services Reform (Scotland) Act 2010

#### Statement on Measures to Support Sustainable Economic Growth – 2016/17

##### 1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-
- create and oversee the delivery of the statutory Regional Transport Strategy (RTS);
  - engage proactively in Community Planning and support implementation of Single Outcome Agreements;
  - engage as a Key Agency in the Development Planning process at a regional and local level; and
  - support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote and increase sustainable economic growth through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement on Measures to Support Sustainable Economic Growth summarises the key areas of relevant Tactran activity during financial year 2016/17. It should be read in conjunction with the separate statement on Efficiency, Effectiveness and Economy, and the financial information that is also required to be published under the Act.
- 1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

##### Regional Transport Strategy

- 1.5 The first Tactran Regional Transport Strategy 2008 – 2023 (RTS) was approved by Scottish Ministers in June 2008. In accordance with revised Ministerial direction in 2008 the RTS is a “high level” strategy. During 2015/16 a comprehensive review and updating of the RTS was undertaken in consultation with partner Councils and other key stakeholders. The resultant [Regional Transport Strategy 2015 – 2036 Refresh](#) (RTS Refresh) was approved by the Minister for Transport and Islands in July 2015.

- 1.6 The core policy framework and strategic direction of the original RTS has been maintained and the RTS Vision and key Objectives are also unchanged. The RTS Refresh supports Scottish Government's central purpose to promote sustainable economic growth, whilst the 16 strategy Objectives align with Scottish Government's Strategic Objectives and National Outcomes. The Strategy's 3 key strategic themes remain :-
- supporting economic prosperity;
  - connecting communities and being socially inclusive; and
  - promoting environmental sustainability and improving health and wellbeing.
- 1.7 Since 2008 there have been various changes to the economic, environmental, social and policy contexts within which the Partnership operates. The RTS Refresh therefore contains a number of updated policies and proposals and now identifies 31 Strategic Actions (previously 23) which are aimed at supporting delivery of the 3 key strategic themes.
- 1.8 Consultation on updating the RTS Refresh Main Issues Report was undertaken in parallel with the Main Issues consultation stage of the second TAYplan Strategic Development Plan (SDP) which covers much of the region, and the delivery horizon of 2036 was deliberately aligned with that for the second SDP.
- 1.9 Following completion of the RTS Refresh a comprehensive review and updating of the RTS Delivery Plan was completed during 2016/17, again in consultation with Councils and key stakeholders. This included a comprehensive mapping of RTS policies and delivery actions against various relevant national, regional and local strategies and policies and their associated action plan/programme priorities, to ensure that the RTS Refresh and RTS delivery priorities continue to align with and support the delivery of national and local outcomes. The Partnership approved an updated [RTS Delivery Plan](#) focussing on the 5-year term from 2016 – 2021 at its meeting in June 2016.

### **Community Planning**

- 1.10 RTPs are statutory Community Planning agencies and partners. The Partnership is a formal signatory to and remains committed to supporting achievement of appropriate priority outcomes identified in the 4 Single Outcome Agreements (SOAs) currently covering the Angus, Dundee City, Perth & Kinross and Stirling Community Planning Partnership areas.
- 1.11 As outlined above, RTS Refresh policies and the updated RTS Delivery Plan have been comprehensively mapped and aligned to support SOA priorities and related SOA Action Plans to ensure that the Partnership's own activity and delivery priorities moving forward contribute to defined National and Local Outcomes, including those relating to sustainable economic growth.

1.12 RTS activity and priorities during 2016/17 which contributed to SOA outcomes included:-

- **supporting sustainable and vibrant economic growth** - through promoting and supporting enhancements to transport infrastructure and internal and external road, rail and air connectivity; ongoing work on the development of proposals for improved rail services and connectivity through the Tay Estuary Rail Study and strategy (TERS) in consultation with the rail industry and through membership of the East Coast Mainline Authorities (ECMA) consortium and the High Speed Rail Scotland group; ongoing liaison with Transport Scotland and Network Rail on development of Strategic Transport Projects Review (STPR) proposals to improve strategic road and rail network connectivity nationally and regionally; and working with HIAL and the Dundee Airport Consultative Committee to support improved air connectivity and facilities at Dundee Airport;
- **supporting improvements in health and wellbeing, increased physical activity and reducing health inequalities** - through continued development of the RTS Active Travel and Health & Transport strategies including supporting work with and through CPPs on development of locally relevant Health & Transport Action Plans; working with Councils, Health Boards, Sustrans, Cycling Scotland and other partners on the development of regional and local Active Travel strategies and supporting measures; commencing a programme of Active Travel Audits within key settlements to identify opportunities to develop locally appropriate walking and cycling networks and facilities; funding the development and delivery of infrastructure and other measures which promote and increase walking and cycling for commuter, leisure and other travel through the Tactran Community Links Active Travel Grant scheme; and supporting the development and delivery of cycle training programmes to encourage increased cycling by people of all ages;
- **contributing to community and road safety** - through partnering on the delivery of road safety education campaigns such as Safe Dive/Stay Alive in all 4 partner Council areas; contributing towards the development of national cycle monitoring capacity and capability regionally; contributing, as appropriate, to delivery of local infrastructure improvements, promoting active travel and other initiatives; and partnering with Cycling Scotland, Councils and other partners to promote safe cycle training for early years, primary and secondary schoolchildren and adults;
- **supporting the provision of high quality and accessible local services** - through ongoing funding support for improved bus services serving Stracathro Hospital from Dundee and Angus towns; maintenance and development of the Thistle Card assistance card and associated “app” to assist disabled bus users across the region; maintenance and development of the regional travel information strategy and website [www.GoToo.com](http://www.GoToo.com); regional Active Travel Strategy; and the Tay Estuary Rail Strategy;

- **supporting improvements in environmental quality and reduction in transport related carbon emissions** - through supporting public and private sector organisations to develop and implement Workplace and Active Travel Plans and supporting measures and infrastructure; working in partnership with Transport Scotland and all other RTPs to develop the TravelKnowHowTactran web-based travel planning toolkit into a nationally available resource; providing Sustainable Travel Grant Scheme funding and other support to a range of public and private sector organisations to aid their development and implementation of workplace Travel Plans in support of Climate Change Act objectives; promoting and delivering more sustainable travel choices through the regional Buses, Rail; Park & Ride; Travel Information and Active Travel strategies; and progressing Freight Quality Partnership initiatives aimed at more sustainable transport of goods including timber transport.

1.13 Community Planning Partnerships will be reviewing and replacing existing SOAs with Locality Outcome Improvement Plans (LOIPs), as required under the Community Empowerment (Scotland) Act 2015, by September 2017. Continuing to engage proactively in and supporting the process of replacing SOAs with LOIPS, including ensuring alignment of RTS priorities with those identified in the emerging LOIPS, will continue to be a key focus for the Partnership.

### **Development Planning**

1.14 The designation of RTPs as statutory Key Agencies in the Development Planning process reflects the importance of ensuring that strategic transportation and land use policy and planning are aligned and integrated in a manner that fully supports sustainable economic growth.

1.15 The RTS 2015 - 2036 Refresh recognises and promotes the principle that new development should be directed to the most economically and environmentally sustainable locations, supported by efficient, effective and sustainable transport systems and infrastructure, and also that existing developments should adopt more sustainable approaches to meeting transport demands.

1.16 The Travel Planning strategy and our various Travel Plan “toolkits” are available to support all public and private sector stakeholders in the creation, implementation and monitoring of effective Travel Plans. The development of TravelKnowHow as a nationally available resource provides a further assist to the Development Industry and Planners in designing, implementing and monitoring more sustainable approaches to travel planning associated with all types of development and land use.

## **Climate Change Public Sector Duties**

- 1.17 RTPs are designated public bodies with a statutory responsibility to contribute to the delivery of emissions reduction targets and generally act in a way that supports national climate change mitigation and adaptation programmes and frameworks.
- 1.18 The Partnership has previously undertaken a Transport Carbon Assessment for the Tactran and TAYplan regions during 2012/13 and 2013/14, which identified possible approaches to setting targets for mitigating transport sector emissions regionally and in each local authority area within the Tactran and TAYplan regions. This work has informed the Partnership and our partner Councils', Development Planning Authorities' and Community Planning Partnerships' understanding and identification of issues and proposed actions in relation to statutory Climate Change Act public sector duties, having specific regard to reducing the impacts of transport.
- 1.19 This work identified key options and actions as having most potential for enabling Tactran, and other public sector partners, to contribute cost-effectively towards transport carbon reduction :-
- continued promotion of Travel Planning and behavioural change measures;
  - support for development of eco-driving initiatives with public and private sector organisations;
  - promoting the positive role of Development Planning in supporting behavioural change in favour of more sustainable modes of transport/travel, particularly walking, cycling and public transport;
  - targeted development and promotion of low carbon vehicles and infrastructure.
- 1.20 The outputs from this work were shared with all Community Planning Partnerships and Development Planning Authorities and were used to inform the Partnership's own RTS Refresh during 2015/16 and the comprehensive review and updating of the RTS Delivery Plan during 2016/17.
- 1.21 The Partnership has an approved workplace Travel Plan for its own staff and headquarters and all of the Partnership's staff have undertaken fuel efficient driving training delivered by the Energy Savings Trust.
- 1.22 Tactran continues to work closely with a wide range of public and private sector employers to promote Travel Planning and behavioural change regionally. Development of the TravelKnowHow toolkit, launched as a nationally available resource in September 2016 working in partnership with Transport Scotland and all other RTPs, has extended the reach and benefits of our previous focus and investment in Travel Planning.

- 1.23 Tactran submitted an initial trial Public Bodies Duties Climate Change Report for 2014-15 to the Sustainable Scotland Network (SSN) in November 2015. This was based on the Public Sector Climate Change Reporting Template issued by SSN, adapted to include reporting on those areas for which the Partnership has direct operational influence over emissions and related reporting. SSN issued feedback on the trial report, which indicated that Tactran's reporting overall was satisfactory but also indicated that more information was required on Adaptation. At its meeting on 13 September 2016 the Partnership approved a Climate Change Adaptation Policy Statement and the Partnership's first mandatory annual Public Sector Climate Change Report for 2015-16, along with the Adaptation Policy Statement, was submitted to SSN in November 2016.

## **2. Measures to Support Sustainable Economic Growth**

- 2.1 The original RTS and RTS Refresh fully recognise the key role that efficient, integrated and environmentally sustainable transport networks and infrastructure play in supporting an economically vibrant, environmentally responsible and inclusive society. Our updated strategic aims and actions, coupled with development of the delivery proposals and priorities contained in the updated RTS Delivery Plan, are specifically framed and designed to support and promote sustainable economic growth locally, regionally and nationally.
- 2.2 The RTS Delivery Plan 2016 - 2021 sets out the Partnership's proposals for successful implementation and realisation of the RTS Vision and Objectives, with a focus on the 5 years to 2021 whilst having regard to and identifying longer term interventions and measures which are required to support successful delivery of the RTS Refresh over the 21 years between 2015 – 2036. The updated Delivery Plan will continue to be a framework for determining priorities for improving transport infrastructure, services and facilities in consultation and partnership with our constituent Councils, Transport Scotland and other agencies.
- 2.3 Specific measures which the Partnership has progressed, implemented or supported through its 2016/17 activity, in fulfilment of its statutory role and duties, are summarised below. Further detailed information on projects, initiatives and the Partnership's activity generally can be obtained by visiting our [website](#).

### **Integrating Strategic Transportation and Land Use Planning**

- 2.4 In line with its statutory Key Agency role in Development Planning, Tactran contributed to and commented formally during 2016/17 on the following Development Planning and other relevant consultations :-
- Stirling Local Development Plan 2 Proposed Plan
  - Stirling Council Local Transport Strategy Main Issues Report and Draft Active Travel Policy
  - Angus Proposed Local Development Plan Supplementary Guidance

- 2.5 Tactran will continue to engage proactively in the various Development Planning processes and will comment formally and input to the relevant Main Issues Reports, Proposed Plans and Action Programmes as these come forward and evolve.
- 2.6 As indicated above, the first statutory review and refresh of the RTS was aligned with the second iteration of the TAYplan Strategic Development Plan including a joint Main Issues public consultation.

### **RTS Development and Delivery**

- 2.7 The policies, proposals and priority actions which are required to deliver the RTS Vision and Objectives are set out in the RTS 2015 – 2036 Refresh and RTS Delivery Plan 2016 - 2021, which include detailed strategies/frameworks and associated interventions covering :-
- strategic connectivity
  - health & transport
  - active travel
  - travel planning
  - buses
  - park & ride
  - rail
  - freight
  - travel information
  - climate change
- 2.8 Projects and initiatives progressed and/or implemented during 2016/17 are highlighted below.

#### Strategic Connectivity

- 2.9 The Tactran region is an important and nationally significant strategic corridor. The region includes 3 of Scotland's 7 cities, Dundee, Perth and Stirling and lies at the heart of the strategic road and rail networks connecting all of Scotland's cities. Supporting and developing the efficiency and contribution of these strategic road and rail connections is crucial to ensuring that all of Scotland's 7 cities are well connected and remain vibrant contributors to local, regional and national economic growth and prosperity.
- 2.10 Tactran liaises on an ongoing basis with Transport Scotland, partner and neighbouring Councils, adjoining RTPs, the transport industry and a wide range of other stakeholders on the development of the strategic transport network and through development of RTS priorities and those Strategic Transport Projects Review (STPR) proposals which relate to enhancement of the region's road, rail, port and air connectivity. In partnership with Transport Scotland, partner Councils and TAYplan a review and development of options and requirements for a Regional Transport Model to support appraisal and assessment of proposals contained within emerging City Deals and to support

planned review and updating of the National Transport Strategy and STPR during 2017 – 2019 was commenced.

### Health and Transport

- 2.11 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service, Tactran has developed the Tayside & Central Scotland Health & Transport Framework. This establishes a framework for addressing the key relationships between transport and health, namely :-
- promoting active travel as a means of improving personal health and wellbeing;
  - reducing the impacts of transport on health – for example air quality;
  - improving access to healthcare; and
  - encouraging more sustainable NHS employee/workplace travel.
- 2.12 Following earlier approval by the Partnership and endorsement by the Boards of NHS Forth Valley and NHS Tayside and Community Planning Partnerships within the region work continued on supporting development of locally and regionally relevant Health & Transport Action Plans under the auspices of CPPs, including :-
- promoting Active Travel generally and within designated communities in Angus, Dundee, Perth & Kinross and Stirling;
  - supporting development of Angus On The Go and Perth On The Go marketing brands to promote travel alternatives to the car.

### Active Travel and Travel Planning

- 2.13 Tactran liaises closely with and supports partner Councils, Health Boards, Universities and other public sector bodies in the promotion and development of Active Travel modes and associated infrastructure, Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group.
- 2.14 Work continued on supporting public bodies and private sector organisations in the development of Travel Plans which aim to improve efficient and sustainable access for workplace and other travel demands. Tactran funded and maintained the [www.tactranliftshare.com](http://www.tactranliftshare.com) lift-sharing website and the Travel Know How travel plan implementer toolkit, which was developed and designed to support small and large public and private sector organisations in the development, ongoing implementation and monitoring of workplace and organisational Travel Plans.
- 2.15 During 2016/17 more than 60 public and private sector organisations across the region had taken up the support offered through Travel Know How. As outlined above, this was developed to become the nationally available [www.travelknowhowscotland.co.uk](http://www.travelknowhowscotland.co.uk) resource working in partnership with Transport Scotland and all other RTPs.

- 2.16 Through the Partnership's Sustainable Travel Grant Scheme provision of matched grant funding continued to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.
- 2.17 During 2014/15 Tactran entered into a new Active Travel partnership with transport charity Sustrans, under which Tactran funds the appointment of a regional Active Travel Officer who supports the development, promotion and delivery of Active travel measures and infrastructure working with partner Councils, Health Boards, communities and other stakeholders. This partnership attracts additional Capital grant funding of at least £100,000/annum from the Sustrans Community Links programme. This funding is available for partner Councils, Health Boards and other public sector bodies to bid into for match funding to support the development and implementation of active travel infrastructure and networks. During 2016/17 the Partnership's allocation of £100,000/annum was fully utilised, funding a further 6 projects in various communities and the commencement of a regional programme of Active Travel Audits within key communities.
- 2.18 In March 2016 the Partnership entered into a further Active Travel partnership initiative with Cycling Scotland, under which Tactran part-funds the appointment of a regional Cycle Training & Development Officer whose role is to encourage modal shift towards sustainable travel through development of capacity and supporting provision of adult, school-age and early years cycle training, promotion and other development work.

### Buses

- 2.19 The Partnership provided further funding support during 2016/17 towards a package of significantly improved bus services between Dundee – Forfar – Brechin – Stracathro Hospital – Edzell. The Partnership also funded ongoing maintenance of the Thistle Card assistance card, which alerts operational staff to the needs of people with disabilities when accessing bus services across the region, and partnered with other RTPs on the development and implementation of an associated Thistle Card "app" for handheld and mobile devices.
- 2.20 During 2016/17 Tactran contributed, along with other RTPs, to the costs of expanding the 2016 Scottish National Bus Passenger Survey, which provides passenger satisfaction information in relation to overall journey experience, value for money, bus punctuality and waiting time, vehicle comfort and cleanliness, travel information, personal security and operational staff helpfulness.

## Rail

- 2.21 The Tay Estuary Rail Strategy (TERS) sets out a comprehensive package of proposals for phased enhancements to regional and local rail services and infrastructure. TERS has been specifically developed to complement and supplement planned national improvements to rail connectivity between the north and north east of Scotland and the Central Belt, as set out in Transport Scotland's Strategic Transport Projects Review (STPR). Through our TERS work the Partnership seeks to ensure that rail connectivity and infrastructure meet current and future needs of the region, its local economies and communities.
- 2.22 During 2016/17 the Partnership contributed to development of and responded to consultation on the rail industry's Scotland Route Study (SRS), which sets out options for investing in improving Scotland's rail network during the period 2019 – 2029. In responding to consultation on the SRS Tactran highlighted the need and importance to the region's economy of advancing key rail connectivity improvements including extension of electrification northwards through Stirling, Perth and Dundee to Aberdeen and Inverness; Dunblane – Perth corridor enhancement proposals including re-signalling, line-speed improvements, and station re-modelling including at Perth; and various localised capacity and infrastructure improvements which are needed to address and enhance network capacity and resilience constraints between Aberdeen/Inverness – Central Belt.
- 2.23 In March 2016 the Minister for Transport and Islands announced a "Revolution for Rail" for 2018, which will see a significant increase in rail services and offers the potential to implement further elements of our TERS proposals, including an hourly stopping service between Arbroath/Dundee and Glasgow with significantly enhanced services at Carnoustie, Broughty Ferry, Monifieth, Invergowrie and Gleneagles and faster and/or more frequent connections between our 3 cities and to Edinburgh and Glasgow. Tactran continued to work with ScotRail and Transport Scotland during 2016/17 to secure further delivery of our regional aspirations for significantly improved rail services and connectivity from 2018 onwards.
- 2.24 The Partnership continued to support the development of Community Rail Partnerships (CRPs) covering the Highland Main Line, sections of the West Highland Line and the Strathallan area. This included providing assistance with the undertaking of passenger surveys between Perth and Stirling on behalf of the Strathallan CRP. In addition funding support was provided towards the undertaking of passenger surveys at Stirling Station in partnership with Stirling Council.
- 2.25 Tactran continued to work jointly with the other RTPs and through active officer input to the High Speed Rail Scotland group on making the case for early extension of the proposed UK High Speed Rail network to Scotland, and ensuring that the potential economic benefits from improved cross-border rail connectivity and journey times extend to businesses and communities located within the region.

- 2.26 Tactran is a member of and contributed funding during 2016/17 to support the activity of the East Coast Mainline Authorities (ECMA) consortium which consists of local authorities and RTPs along the East Coast rail route and has been established to explore and promote the potential for developing the economic role of this key cross-border rail connection.

#### Freight

- 2.27 The Regional Freight Quality Partnership (FQP) has previously undertaken studies into Lorry Parking and Lorry Routeing to encourage more appropriate, safer and efficient routeing and parking of HGVs using the region's road network and when accessing key freight generators and destinations, including industrial estates, Ports etc.
- 2.28 During 2016/17 freight activity and funding supported continued appointment of a Timber Transport Officer by the Stirling & Tayside Timber Transport Group and contributed to a study into the potential for development of Montrose Port.

#### Travel Information

- 2.29 Accessible and reliable travel information is a key part of an economically supportive, inclusive and environmentally efficient transportation system. Following extensive consultation and development in partnership with partner Councils, Visit Scotland, Health Boards, Traveline Scotland, bus and rail operators and a range of other stakeholders, an enhanced, regional multi-modal information website [www.GoToo.com](http://www.GoToo.com), focussed on supporting the lifestyle and mobility needs and choices of residents and visitors to the region, was launched in summer 2015 and was maintained and developed during 2016/17.

Eric Guthrie  
Partnership Director  
June 2017

### Public Services Reform (Scotland) Act 2010

#### Statement of Efficiency, Effectiveness and Economy – 2016/17

##### 1. Introduction

1.1 Tactran is the statutory Regional Transport Partnership covering the Angus, Dundee City, Perth & Kinross and Stirling Council areas. The Partnership's principal statutory duties are to :-

- create and oversee delivery of the statutory Regional Transport Strategy (RTS);
- engage proactively in Community Planning and support implementation of Single Outcome Agreements;
- engage as a Key Agency in the Development Planning process at a regional and local level; and
- support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.

1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.

1.3 This statement summarises the key areas of relevant Tactran activity during 2016/17. It should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act.

1.4 All of this information can be viewed on, or downloaded free of charge from, the Partnership's [website](#).

##### 2. Progress and Activity During 2016/17

2.1 During the year a number of operational and/or cost efficiency initiatives were implemented, developed or maintained.

###### Public Sector Efficiency

2.2 Over previous years the Partnership has generated cumulative, recurring efficiency savings equivalent to approximately 12%, in its Core operating budget. As a small strategic body the scope and opportunities for achieving year on year efficiency savings, whilst maintaining the capacity and capability to fulfil and deliver the Partnership's various statutory duties and obligations, is increasingly limited. However the Partnership continues to seek operational and financial efficiencies wherever possible.

## Staffing and Related Resources

- 2.3 A review of the Partnership's management and staffing structure during 2016/17 will generate recurring savings equivalent to approximately £15,200 or 4.6% of 2016/17 staff costs moving forward.

## **Shared Services**

### Administrative Support

- 2.4 Tactran receives Secretariat, Financial and Legal support services from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services.
- 2.5 An earlier review of the division of administrative responsibilities undertaken by Tactran's own staff and support staff provided by Perth & Kinross Council resulted in a recurring 10% cost saving/annum.

### Travel Planning and Active Travel

- 2.6 The Partnership's Travel Plan Officer, Active Travel Officer and Cycle Training & Development Officer are available to partner Councils, Health Boards, Community Planning Partnerships and other public and private sector agencies and organisations, offering specialist expertise, advice and staffing support in the development of Travel Plans and Active Travel strategies and measures, including the development and implementation of sustainable travel policies, practices and projects.
- 2.7 The Travel Know How web-based Travel Plan implementer toolkit, developed by Tactran in partnership with consultants, is available to all public and private sector organisations within the region to support their own development and ongoing implementation of workplace Travel Plans. More than 60 public and private sector bodies, including all partner Councils, Health Boards and a number of major private sector employers, were registered as members of Travel Know How in the Tactran region.
- 2.8 In 2016/17 Transport Scotland agreed to provide additional Grant in Aid funding to the Partnership to support the roll-out of Travel Know How as a nationally available resource, to support similar progress on Travel Planning activity across Scotland, working in partnership with all other RTPs. The resultant [www.travelknowhowscotland.co.uk](http://www.travelknowhowscotland.co.uk) resource was launched in September 2016 and is being supported by collaborative working across all 7 RTP regions in consultation with Transport Scotland.
- 2.9 The [www.tactranliftshare.com](http://www.tactranliftshare.com) website provides a regional trip-sharing facility for private individuals and public/private sector organisations. It also functions as a regional "umbrella" facility for localised Liftshare schemes and trip-matching for Councils, Health Boards and other public and private sector bodies.

- 2.10 In 2014/15 the Partnership entered into a new Service Level Agreement (SLA) with transport charity Sustrans. Under this agreement Tactran funds the appointment of a regional Active Travel Officer who is embedded with the Partnership and works with Tactran, Sustrans, partner Councils, communities and other key stakeholders to develop policies, proposals and programmes for increased promotion and use of Active Travel modes (walking and cycling), with the aim of supporting achievement of national and local outcomes in relation to environmental sustainability, reducing carbon emissions and improving personal and community health and wellbeing. The SLA was initially entered into for a trial period until the end of December 2016. Based on the success of this initiative the SLA has been extended until June 2018.
- 2.11 This partnership arrangement attracts a minimum Capital grant allocation of £100,000/annum from the Sustrans Community Links programme. This budget is available for partner Councils, Health Boards and other public sector bodies to bid into as matched funding to support the development and delivery of walking and cycling infrastructure and networks. During 2016/17 the Active Travel Grant budget of £100,000 was again fully allocated, supporting development and implementation of a further 6 projects within communities and commencement of a programme of Active Travel Audits, to be rolled out in key settlements across the region during 2016/17, 2017/18 and 2018/19.

#### Travel Information

- 2.12 In 2009 the Partnership launched a regional multi-modal travel information website working with partner Councils, Traveline Scotland, Visit Scotland, Health Boards, transport providers and other stakeholders. The website brought together all available information on walking, cycling, bus, rail, and air and car travel options in a single, easy to access comprehensive travel information web portal with mode-specific journey planning features linked with Traveline Scotland, Council and other transport provider websites.
- 2.13 A comprehensive refreshing and updating of the regional travel information facility was undertaken, in partnership and consultation with all relevant key stakeholders, to improve relevance and utility by focussing on and supporting lifestyle choices of both residents and visitors to the region, resulting in the launch of [www.GoToo.com](http://www.GoToo.com) in June 2015.

#### European Funding and Initiatives

- 2.14 During 2016/17 Tactran continued to subscribe to a joint RTP membership of Scotland Europa with SEStran and Hitrans, with a view to identifying potential sources of European funding to assist with implementation of the RTS. Joint membership with the other RTPs realises savings compared with individual membership rates.

#### Strategic Transportation Planning and Liaison

- 2.15 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, the Department for Transport, rail industry, Confederation of

Passenger Transport, Road Haulage Association, Freight Transport Association, Cycling Scotland and other relevant bodies on matters of national and regional policy and strategic transportation and connectivity interest.

- 2.16 In November 2014 the Partnership Director was elected to the position of Director on the Board of Cycling Scotland. A key part of this role includes the fostering of closer strategic alliances and relationships between Cycling Scotland and RTPs, including supporting delivery of the Cycling Action Plan for Scotland (CAPS).
- 2.17 The Regional Freight Quality Partnership provides a locus for engagement between the Partnership, its constituent Councils and the relevant freight sector provider and user interests.
- 2.18 The Sustainable Transport Liaison Group, supported by the Travel Planning Officer, Active Travel Officer and Cycle Training & Development Officer, provides a forum for engagement with partner Councils, Health Boards, higher/further education establishments, Cycling Scotland, Sustrans and other relevant agencies on the development of regional and local Active Travel strategies and initiatives, including joint and partner funding of schemes and other activity.

#### Climate Change Public Sector Duties

- 2.19 During 2013/14 Tactran undertook work on an assessment of transport carbon emissions across the Tactran and TAYplan regions, which assessed the scale of transport emissions at the regional and local authority level and identified potential actions and priorities for public sector contribution towards reducing carbon emissions from transport, in line with obligations under the Climate Change Act 2009. The report and findings from this work were shared with all Community Planning Partnerships and Development Planning Authorities and continue to inform development of RTS and other relevant plans and Action Plans/Program
- 2.20 As a listed public body under Climate Change Act 2009 Tactran is now required to report annually on compliance with duties under the Act. An initial trial report for 2014-15 was submitted to the Sustainable Scotland Network (SSN) in November 2015, using a template issued by SSN, adapted to include reporting on those areas for which the Partnership has direct operational influence over emissions and related reporting. SSN feedback on the trial report indicated that Tactran's reporting overall was satisfactory but indicated a need for more information on Adaptation. During 2016/17 the Partnership approved a Climate Change Adaptation Policy Statement and the Partnership's first mandatory annual Public Sector Climate Change Report for 2015-16, along with the Adaptation Policy Statement, was submitted to SSN in November 2016.

## **Procurement**

- 2.21 Supplies, services and contracts to provide support for RTS project development and delivery and other Partnership activity are submitted to competitive tender in accordance with the Partnership's Financial Regulations and through Public Contracts Scotland. During 2016/17 Tactran renewed membership of Scotland Excel and PCS.
- 2.22 In delivering specific project initiatives use is made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements where these exist.

Eric Guthrie  
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