

## TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

13 JUNE 2017

## APPOINTMENT OF NON-COUNCILLOR MEMBERS

## REPORT BY DIRECTOR

This report notifies the Partnership of Mr Doug Fleming's intention to stand down from the position of non-Councillor member of the Partnership and seeks agreement to arrangements for appointing a replacement, and also seeks approval of extensions to the terms of appointment of Mr Gavin Roser until 30 September 2018 and Mr Mark Craske until 30 September 2019.

**1. RECOMMENDATIONS**

## 1.1 That the Partnership :-

- (i) notes the resignation of Mr Doug Fleming from the position of non-Councillor member of the Partnership effective from 30 September 2017 and agrees to enter into a recruitment process to fill the resultant vacancy;
- (ii) agrees to delegate authority to carry out the resultant recruitment and appointment process to the Executive Committee;
- (iii) extends its thanks and appreciation to Doug Fleming for his significant contribution to the work of the Partnership since his appointment in February 2009;
- (iv) agrees to extend the appointment of Mr Gavin Roser as non-Councillor member of the Partnership until 30 September 2018; and
- (v) agrees to extend the appointment of Mr Mark Craske as Health Sector representative on the Partnership until 30 September 2019.

**2. BACKGROUND**

- 2.1 The membership of the Partnership is prescribed within the Regional Transport Partnerships (Establishment, Constitution and Membership) (Scotland) Order 2005, which requires that either 4 or 5 non-Councillor members are appointed. The Partnership has previously taken the view that it would wish to appoint the maximum of 5 non-Councillor Members, as permitted by legislation.
- 2.2 Non-Councillor members were originally appointed by Scottish Ministers during 2006 and 2007 for initial 2-year terms. Legislation provides for subsequent non-Councillor appointments to be made by the Partnership, subject to formal endorsement by Scottish Ministers. There is no limit to the

number of times that a non-Councillor member can be appointed or to the number of years he or she can serve. The Partnership has generally made non-Councillor appointments for an initial period of 2 years, with further extension subject to agreement by the Partnership Board.

- 2.3 The procedure specified by Scottish Government relating to reappointment of non-Councillor members requires that any submission for Ministerial endorsement is accompanied by an appraisal of the member's suitability for reappointment. The Partnership has previously resolved that the necessary appraisals of member performance are undertaken by the Chairperson (Report RTP/09/33 refers).
- 2.4 Based upon previous advice provided by the Public Appointments and Diversity Centre of Expertise (PACE) and Transport Scotland any vacancies arising for non-Councillor membership are advertised on the Partnership's own website and by circulation to stakeholders. In addition PACE has offered to advertise any vacancies on their website.

### **3. DISCUSSION**

#### Mr Doug Fleming

- 3.1 Doug Fleming was appointed as a non-Councillor member by the Partnership at its meeting on 3 February 2009 (Report RTP/09/13 refers). Subsequent extensions to Doug's appointment were approved at the Partnership meetings on 13 December 2011 (Report RTP/11/34 refers), 18 June 2013 (Report RTP/13/12 refers) and 16 June 2015 (Report RTP/15/15 refers). At its meeting on 12 June 2012 the Partnership agreed to appoint Doug as Deputy Chairperson of the Partnership with this appointment continuing until the first meeting of the Partnership following the local government elections in May 2017.
- 3.2 Doug has indicated has intention to step down from the position of non-Councillor member of Tactran when his current term of appointment ends on 30 September 2017. The Partnership is asked to extend its thanks and appreciation to Doug for his significant personal contribution and commitment to the work of Tactran since his appointment in 2009.
- 3.3 It is recommended that the resultant vacancy is advertised in line with arrangements outlined in 2.4 above. It is also recommended that responsibility for undertaking the appointment process and submitting an appointment for endorsement by Scottish Ministers is delegated to the Executive Committee, supported by the Director and Secretary. The outcome of the selection process will be reported back to a future meeting of the Partnership.

### Mr Gavin Roser

- 3.4 Gavin Roser was appointed as a non-Councillor member by Scottish Ministers in February 2007. Subsequent extensions to Gavin's appointment were approved at the Partnership meetings on 22 September 2009 (Report RTP/09/33 refers), 21 June 2011 (Report RTP/11/12 refers), 18 June 2013 (Report RTP/13/12 refers) and 16 June 2015 (Report RTP/15/15 refers). Gavin has confirmed his willingness to continue as a non-Councillor member for a further 12 months until 30 September 2018.
- 3.5 Since his appointment Gavin has contributed significantly to the work of Tactran as an active Board member, participant and advocate for the Partnership and through contribution of his considerable knowledge and experience of working in the freight and logistics sector in advising the Board, supporting the work of the Partnership's officers and contributing to the work of the Regional Freight Quality Partnership. The Partnership is asked to approve extension of the term of appointment of Gavin Roser for a further 12 months until 30 September 2018, subject to satisfactory appraisal by the Chairperson of the Partnership in accordance with procedures laid down by Scottish Government.

### Mr Mark Craske

- 3.6 Reflecting the important policy and delivery relationships between health and transport, Scottish Government has encouraged all Regional Transport Partnerships to appoint an individual with direct experience or knowledge of the health sector as one of their non-Councillor members. Officials from both NHS Tayside and NHS Forth Valley have fulfilled this role previously.
- 3.7 Following discussion with NHS Tayside and NHS Forth Valley Mark Craske, Travel Manager with NHS Forth Valley was appointed as health sector representative on the Partnership Board on 12 March 2013 (Report RTP/13/01 refers). Extension to Mark's appointment until 30 September 2017 was approved at the Partnership meeting on 10 March 2015 (Report RTP/15/02 refers). Mark has indicated his willingness to serve a further 2-year term of appointment until 30 September 2019. Senior management at both NHS Tayside and NHS Forth Valley have confirmed their support for this extension of appointment.
- 3.8 Mark is responsible for NHS Forth Valley's strategic travel planning and Hospital Travel Plan and also has national responsibility within the NHS sector as Chair of the Health Facilities Scotland Travel and Travel Planning Expert Group, all of which is directly relevant to the work of Tactran. He also sits on the regional strategic Health & Transport Steering Group which guides development of the health and transport elements of the Regional Transport Strategy. The Partnership is asked to approve extension of the term of appointment of Mark Craske until 30 September 2019, subject to satisfactory appraisal by the Chairperson of the Partnership in accordance with procedures laid down by Scottish Government.

#### **4. CONSULTATIONS**

- 4.1 The report has been prepared in consultation with NHS Tayside and NHS Forth Valley.

#### **5. RESOURCE IMPLICATIONS**

- 5.1 Costs associated with seeking appointment to the vacancy of non-Councillor member will be met from the approved 2017/18 Core Revenue Budget provision for Board Expenses.

#### **6. EQUALITIES IMPLICATIONS**

- 6.1 This report has no direct equalities implications. In making any new non-Councillor member appointments the Partnership must have regard to Scottish Government guidance and objectives in relation to achieving gender balance and diversity in the membership of public sector Boards.

**Eric Guthrie**  
**Director**

Report prepared by Eric Guthrie. For further information contact e-mail [ericguthrie@tactran.gov.uk](mailto:ericguthrie@tactran.gov.uk) or telephone 01738 475771

#### **NOTE**

Background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information), relied on to a material extent in preparing the above Report.

Report to Partnership RTP/09/13, Appointment of Non-Councillor Members, 3 February 2009

Report to Partnership RTP/09/33, Appointment of Non-Councillor Members, 22 September 2009

Report to Partnership RTP/11/12, Appointment of Non-Councillor Members, 21 June 2011

Report to Partnership RTP/11/34, Appointment of Non-Councillor Members, 13 December 2011

Report to Partnership RTP/12/13, Appointment of Non-Councillor Members, 12 June 2012

Report to Partnership RTP/13/01, Appointment of Non-Councillor Members, 12 March 2013

Report to Partnership RTP/13/12, Appointment of Non-Councillor Members, 18 June 2013

Report to Partnership RTP/15/02, Appointment of Non-Councillor Members, 10 March 2015

Report to Partnership RTP/15/15, Appointment of Non-Councillor Members, 16 June 2015