

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

14 MARCH 2017

2017/18 REVENUE BUDGET AND PROGRAMME

JOINT REPORT BY DIRECTOR AND TREASURER

This report updates the Partnership on Scottish Government and partner Council contributions towards the Partnership's 2017/18 Revenue Budget and seeks approval of a proposed 2017/18 Revenue Programme.

1 RECOMMENDATIONS

1.1 That the Partnership :-

- (i) notes partner Councils' approval of requested Revenue contributions towards the approved 2017/18 Core Budget;
- (ii) notes the confirmed award of Scottish Government Grant in Aid of up to £522,750 in 2017/18; and
- (iii) approves an initial 2017/18 Revenue Programme as detailed in sections 3.3 – 3.18 of the report and remits approval of a finalised 2017/18 Programme to the Partnership's next meeting on 13 June 2017.

2 BACKGROUND

2.1 At its meeting on 6 December 2016 the Partnership approved a Core Revenue Budget for financial year 2017/18 and agreed to request that constituent Councils make provision for their respective funding contributions within their 2017/18 Revenue Budgets (Report RTP/16/38 refers). At that time the Partnership also noted an anticipated Scottish Government Grant in Aid award of £522,750 in 2017/18, maintaining the current annual level of Grant in Aid funding.

3 DISCUSSION**2017/18 Core Revenue Budget**

3.1 Partner Councils have now approved their 2017/18 Revenue Budgets. It is understood that all Councils have made provision for contribution of their respective shares of the Partnership's Core operating costs, based upon the 2017/18 Budget approved on 6 December 2016, as follows :-

| | |
|-------------------------|----------|
| Angus Council | £ 23,595 |
| Dundee City Council | £ 29,265 |
| Perth & Kinross Council | £ 31,210 |
| Stirling Council | £ 18,950 |

- 3.2 The 2017/18 Core Revenue Budget, as approved on 6 December 2016, is detailed in Appendix A.

2017/18 RTS Revenue Programme

- 3.3 The Regional Transport Strategy (RTS) Revenue Programme is funded largely from Scottish Government's Grant in Aid allocation, supplemented by any additional contributions identified or secured from other funding sources.
- 3.4 Transport Scotland has confirmed the award of Scottish Government Revenue Grant in Aid of up to £522,750 for 2017/18. This maintains for a further year the annual level of Grant in Aid received since 2012/13. The approved 2017/18 Core Budget provides for £310,381 of Scottish Government Grant in Aid being allocated towards Core costs, leaving a balance of £212,369 Grant-in-Aid available to support RTS implementation next financial year. This amount will be supplemented by Deferred Income arising from final variances in the 2016/17 Revenue Programme, as discussed in the separate report on 2016/17 Revenue Programme and Monitoring.
- 3.5 A proposed initial programme allocation, which provides for maintaining momentum on existing RTS commitments and projects and anticipated emerging priorities over the coming year, is summarised in the table and paragraphs below:-

| RTS Project/Strategy | 2017/18 Allocation |
|--------------------------------------|---------------------------|
| Development of RTS and Delivery Plan | £ 8,000 |
| Strategic Connectivity | £50,000 |
| Health & Transport | £22,000 |
| Active Travel | £70,000 |
| Travel Planning | £20,000 |
| Buses | £ 5,000 |
| Park & Ride | 0 |
| Rail | £10,000 |
| Freight | £ 5,000 |
| Travel Information | £ 5,000 |
| Climate Change | 0 |
| Contingency | £ 17,369 |
| Total | £212,369.00 |

Development of RTS and Delivery Plan

- 3.6 The proposed budget of £8,000 allows for annually recurring costs associated with statutory monitoring and reporting on the Regional Transport Strategy.

Strategic Connectivity

- 3.7 As discussed in separate reports, the planned review of the National Transport Strategy (NTS) and Strategic Transport Projects Review (STPR) will be progressed during 2017/18. In addition, emerging City Deals for the Tay Cities and Stirling city-regions identify a number of strategic connectivity priorities which it is envisaged the Partnership will have a key role in supporting during the months and years ahead, including the proposed development of a Regional Transport Model for the Tay Cities region.
- 3.8 The proposed allocation of £50,000 allows for contributing to and supporting anticipated development work on progressing strategic connectivity priorities and proposals through the review and updating of the NTS/STPR and emerging City Deals.

Health & Transport

- 3.9 The proposed allocation of £22,000 includes a recurring allocation of £10,000 to support continued development of locally relevant Health & Transport Action Plans through Community Planning Partnerships (CPPs). This work will be supported by extension of the appointment of consultants who have provided specialist support and advice on development of the Health & Transport Framework and associated CPP-relevant Action Plans. During the coming year work will focus specifically on ensuring continued alignment with and supporting relevant local outcomes within emerging Locality Outcome Improvement Plans (LOIPs).
- 3.10 The proposed budget also provides for a continued allocation of £12,000 towards the annual Safe Drive/Stay Alive road safety campaign in all four partner Council areas, in support of CPP Community Safety Plans.

Active Travel

- 3.11 The proposed allocation of £70,000 includes provision for full year costs of up to £42,000 associated with appointment of the embedded Active Travel Officer in partnership with Sustrans, plus a contribution of up to £18,000 towards the continued appointment of the Regional Cycle Training & Development Officer, in partnership with Cycling Scotland. The proposed budget also allows for a continued contribution of up to £10,000 towards the annual Give Everyone Cycle Space campaign, in partnership with Cycling Scotland and Councils.

Travel Planning

- 3.12 The proposed allocation of £20,000 allows for recurring licence costs of approximately £10,000 for maintenance of the Liftshare and Travel Know How travel planning websites, plus an initial allowance of up to £10,000 to support other Travel Planning and Sustainable Travel Grant Scheme initiatives and projects.

Buses

- 3.13 The proposed allocation of £5,000 provides for maintenance and potential development of the regional Thistle Assistance Card. Previously approved annual contributions towards a number of national Bus Investment Fund supported services in Angus, Perth & Kinross and Stirling end in 2016/17.

Park & Ride

- 3.14 It is anticipated that Park & Ride/Choose proposals and priorities around Dundee, Perth and Stirling, as identified in the RTS and Park & Ride Strategy, will now be taken forward through the Tay Cities and Stirling City Deals. Consequently no specific budgetary provision for Park & Ride is proposed at this time.

Rail

- 3.15 The proposed allocation of £10,000 provides for further development and promotion of the Tay Estuary Rail Strategy and related regional and local rail service and infrastructure enhancements and priorities, working with the rail industry, Transport Scotland, partner Councils and neighbouring RTPs, including supporting implementation of the Revolution in Rail 2018 proposals previously reported to the Partnership.

Freight

- 3.16 The proposed allocation of £5,000 allows for development and review of a 2017/18 Freight Action Plan in consultation with the Regional Freight Quality Partnership.

Travel Information Strategy

- 3.17 The proposed budget of £5,000 allows for maintenance of the www.gotoo.com multi-modal travel information website.

Contingency

- 3.18 It is proposed that £17,369 is meantime retained as a general Revenue Budget contingency. Proposals for full allocation of the available RTS Programme Budget for 2017/18, incorporating the final position in relation to Deferred Income from 2016/17, will be reported to the Partnership's next meeting on 13 June 2017.
- 3.19 The Partnership is asked to approve the initial 2017/18 RTS Revenue Programme, as detailed above.

4 CONSULTATIONS

- 4.1 The report has been prepared in consultation with the Transportation Officers Liaison Group, Public Transport Officers Liaison Group and Chief Officers Liaison Group.

5 RESOURCE IMPLICATIONS

- 5.1 The main resource implications are addressed within the report.

6 EQUALITIES IMPLICATIONS

- 6.1 This report has been screened for any policy implications in respect of Equality Impact Assessment and no major issues have been identified.

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NOTE

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report.

Report to Partnership RTP/16/38, 2017/18 Core Revenue Budget, 6 December 2016

Tactran Core Revenue Budget

| Income | 2016/17 Budget £ | Proposed 2017/18 Budget £ |
|--|---------------------------------|--|
| Scottish Government Grant Revenue Received | 325,715 | 310,381 |
| Angus Council | 23,595 | 23,595 |
| Dundee City Council | 29,265 | 29,265 |
| Perth and Kinross Council | 31,210 | 31,210 |
| Stirling Council | 18,950 | 18,950 |
| Other Income | 2,230 | 2,230 |
| | <u>430,965</u> | <u>415,631</u> |
| Expenditure | | |
| <u>Staff Costs</u> | | |
| Salary GP | 262,755 | 250,815 |
| Salary Supn | 44,670 | 42,640 |
| Salary NI | 29,545 | 27,896 |
| Training/Conferences | 1,200 | 1,200 |
| Subscriptions | 330 | 330 |
| | <u>338,500</u> | <u>322,881</u> |
| <u>Property Costs</u> | | |
| Energy | 4,800 | 4,800 |
| Cleaning | 2,000 | 2,000 |
| Maintenance | 1,000 | 1,000 |
| Rent | 13,400 | 13,400 |
| Rates | 5,700 | 5,985 |
| | <u>26,900</u> | <u>27,185</u> |
| <u>Supplies and Services</u> | | |
| Office Consumables | 4,125 | 4,125 |
| Communications | 3,500 | 3,500 |
| Insurance | 6,140 | 6,140 |
| Information Technology | 1,000 | 1,000 |
| Hospitality | 700 | 700 |
| Board Expenses - misc. | 1,000 | 1,000 |
| | <u>16,465</u> | <u>16,465</u> |
| <u>Transport Costs</u> | | |
| Travel and Subsistence | 2,000 | 2,000 |
| Public Transport | 2,200 | 2,200 |
| Expenses - Board Members | 1,000 | 1,000 |
| | <u>5,200</u> | <u>5,200</u> |
| <u>Third Party Payments</u> | | |
| Audit Fees External | 9,900 | 9,900 |
| PKC Finance Service | 14,000 | 14,000 |
| PKC Secretariat Service | 8,000 | 8,000 |
| Other Third Party Payments | 12,000 | 12,000 |
| | <u>43,900</u> | <u>43,900</u> |
| Gross Expenditure | <u>430,965</u> | <u>415,631</u> |
| Net Expenditure | <u>0</u> | <u>0</u> |