



**Public Services Reform (Scotland) Act 2010**

**Annual Statement 2011/12**

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## Statement on Measures to Support Sustainable Economic Growth – 2011/12

### 1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus Council, Dundee City Council, Perth & Kinross Council and Stirling Council areas. The Partnership's principal statutory duties are :- to create and oversee the delivery of a Regional Transport Strategy (RTS); to engage proactively in Community Planning and support implementation of Single Outcome Agreements; to engage as a Key Agency in the Development Planning process at a regional and local level; and to support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote and increase sustainable economic growth through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement on Measures to Support Sustainable Economic Growth summarises the key areas of relevant Tactran activity during financial year 2011/12 and should be read in conjunction with the separate statement on Efficiency, Effectiveness and Economy, and the financial information that is also required to be published under the Act. All of this information can be viewed on, or downloaded free of charge from, the Partnership's website [www.tactran.gov.uk](http://www.tactran.gov.uk)
- 1.4 The Tactran Regional Transport Strategy 2008 – 2023, approved by Ministers in June 2008, supports Scottish Government's central purpose to promote sustainable economic growth. The Strategy has at its heart 3 key strategic themes, which are to :-
  - deliver economic prosperity;
  - connect communities and be socially inclusive; and
  - promote environmental sustainability, health and wellbeing.
- 1.5 Our 16 RTS Objectives are mapped against the Scottish Government's Strategic Objectives and National Outcomes, demonstrating very close alignment of the RTS with Scottish Government's strategic aims and priorities, as demonstrated in Appendix C to the Strategy, which can be viewed at : <http://www.tactran.gov.uk/documents/TACTRANRTS-FinalNov2008.pdf>
- 1.6 The Partnership is a formal signatory to the 4 SOAs covering the Angus, Dundee City, Perth & Kinross and Stirling Community Planning Partnerships. Our RTS policy and Delivery Plan actions are being progressively aligned with emerging Single Outcome Agreement (SOA) Action Plans, with a view to ensuring that the Partnership's activity and delivery priorities contribute to defined National and Local Outcomes, including those relating to sustainable economic growth.

## **2 Measures to Support Sustainable Economic Growth**

- 2.1 The RTS recognises the crucially important role efficient, integrated and environmentally sustainable transport networks and infrastructure play in supporting an economically vibrant, environmentally responsible and inclusive society. The strategic aims and actions set out in our RTS, coupled with development of the delivery proposals and priorities in the RTS Delivery Plan, are designed to support and promote sustainable economic growth locally, regionally and nationally.
- 2.2 The RTS Delivery Plan sets out the Partnership's proposals for successful implementation and realisation of the RTS Vision and Objectives over the period to 2023. Specific measures which the Partnership has progressed and/or implemented through its Revenue and Capital Programmes and through its activity generally in fulfilment of its statutory role and duties during 2011/12 are summarised below. Further detailed information on these projects, initiatives and Partnership activity generally can be obtained by visiting our website at: <http://www.tactran.gov.uk/projects.html>.

### **Integrating Strategic Transportation and Land Use Planning**

- 2.3 It is crucial that strategic transportation and land use policy and planning are fully aligned and integrated in a manner that supports sustainable economic growth, with development being directed to the most economically and environmentally sustainable locations, supported by the necessary transport systems and infrastructure. In keeping with the Partnership's role as a Key Agency in the Development Planning process Tactran has contributed to the development of the TAYplan Strategic Development Plan (SDP) and associated SDP Action Programme for Dundee City, Angus, Perth & Kinross and North East Fife and to continuing work on the emerging Local Development Plans (LDPs) for Angus, Dundee City, Perth & Kinross, Stirling, the Cairngorms National Park and The Loch Lomond and The Trossachs National Park.
- 2.4 The Partnership and its officers have engaged directly in the development of the TAYplan Proposed Plan and Action Programme. Close involvement and consultation throughout the SDP development process, including formal comment by the Partnership at the key Main Issues Report and Proposed Plan stages of the SDP's development, has ensured that the Proposed Plan policies and specific transportation proposals contained in the SDP Action Programme are closely aligned with the strategic aims and delivery priorities set out within the RTS, RTS Delivery Plan and the national Strategic Transport Projects Review (STPR).
- 2.5 Tactran continues to participate and contribute similarly and positively to the development of the LDPs for Angus, Dundee City, Perth & Kinross and Stirling and for those parts of the Cairngorms National Park and The Loch Lomond and The Trossachs National Park which fall within the Tactran region. Each of these LDPs is at a different stage of development. Tactran will continue to engage proactively in the various Development Planning processes, and will comment formally on the relevant Main Issues Reports, Proposed Plans and Action Programmes as these come forward.
- 2.6 It is our intention to align the first statutory review and refresh of the RTS with the second iteration of the TAYplan SDP and following finalisation of the first tranche of LDPs, most probably commencing during 2013/14.

## **RTS Project Development and Delivery**

- 2.7 The priorities and proposals which are required to deliver the RTS Vision and Objectives are set out in the Strategy and its associated sub-Strategies for Walking & Cycling, Buses, Park & Ride, Travel Information, Health & Transport Framework and Regional Freight Action Plan and in the RTS Delivery Plan. Projects and initiatives progressed and/or implemented through our 2011/12 Revenue and Capital Programmes are highlighted below.

### Strategic Connectivity

- 2.8 The Tactran region is a vitally important strategic corridor. Uniquely, the region includes 3 of Scotland's 7 cities, Dundee, Perth and Stirling, whilst the region's road and rail networks provide connections to, from and between these key strategic nodes and also Scotland's other 4 cities. Supporting and developing the efficiency and contribution of these strategic road and rail connections is crucial to ensuring that Scotland's 7 cities are well connected and remain vibrant contributors to local, regional and national economic growth and prosperity.
- 2.9 Tactran liaises on an ongoing basis with Transport Scotland, partner Councils, adjoining RTPs, the rail industry and a wide range of other stakeholders on the development of the strategic transport network through development of our RTS priorities and also those STPR proposals which seek to enhance the region's strategic road, rail and air connectivity.

### Road Connectivity

- 2.10 Through the 2011/12 Tactran Capital Programme the Partnership and Perth & Kinross Council funded ongoing design feasibility work on the proposed **A94 – A9 Cross Tay Link Road** and remodelling of the **A9/A85 Junction**. These projects will improve strategic connectivity within the region and assist in addressing growing traffic congestion and air quality management issues within the City of Perth. The Cross Tay Link Road and an associated package of walking, cycling and public transport enhancements is a key priority in supporting and accommodating the economic growth potential of the City.
- 2.11 Working with Dundee City Council and Transport Scotland the 2011/12 Capital Programme funded investigation of options for upgrading the **Landmark Roundabout** at the junction of A90(T)/A85 to support major developments at Dundee Western Gateway.
- 2.12 In partnership with Dundee City Council, Perth & Kinross Council, SEStran, Fife Council and Transport Scotland work continued on developing **Strategic Park & Ride/Choose** proposals set out in the Regional Park & Ride Strategy and STPR. Preferred sites have now been identified for facilities at Dundee West, situated close to Dundee Airport off A85/Riverside Avenue and at Tay South on A92(T)/B946 immediately south of the Tay Bridge. Work on detailed design and planning for both sites will continue in 2012/13 with a view to having both sites operational ahead of the opening of the V&A@Dundee in 2015, supporting the wider Dundee Waterfront economic regeneration project. A preferred design for a Park & Ride/Choose facility at East Perth, adjacent to the A90 (T) was also developed in consultation with bus operators.

- 2.13 The 2011/12 Capital Programme also provided funding support for enhancement of the Dundee Urban Traffic Management & Control (UTMC) system, which manages traffic signals, bus priority, variable message signs and included enhancements to the Real Time Passenger Information (RTPI) system, ensuring efficient movement of people and goods on the city's transport network. Studies into the potential for extending RTPI availability into Perth & Kinross coupled with review of the Perth City UTMC system and a review of Perth public transport interchanges were also commenced.

#### Rail Connectivity

- 2.14 The Partnership's **Tay Estuary Rail Strategy (TERS)** sets out a comprehensive package of proposals for phased enhancements to regional and local rail services and infrastructure by complementing planned STPR improvements to rail connectivity between the north and north east of Scotland and the Central Belt. The TERS study (2009) demonstrated a positive Business Case for introducing incremental service enhancements and additional calls at local stations between Arbroath – Dundee – Perth – Stirling and Glasgow, with significant potential for modal shift in favour of rail for suburban travel around Dundee and Perth, and for longer distance travel to/from and within the Central Belt. The study also developed proposals for enhancing facilities at and the role of Gleneagles Station and for relocating Invergowrie Station.
- 2.15 In December 2011 a significant increase in the level of rail services stopping at **Broughty Ferry station** in Dundee City was introduced for an initial 12 month period, as a result of a negotiated agreement between Tactran and ScotRail. Initial indications show encouraging demand which should secure these service enhancements in the longer term. Discussions are continuing with the rail industry on the potential for implementing further local service improvements between Montrose and Perth with the December 2012 timetable. Timetable modelling work undertaken through TERS also informed the development of improved Dundee/Perth – Glasgow services in December 2011.
- 2.16 Tactran provided Revenue Grant funding to develop detailed design for a new road access and increased car parking at **Gleneagles Station** and is working in partnership with Perth & Kinross Council, Transport Scotland, ScotRail and Network Rail with a view to implementing improved road access, car parking, disabled access, customer information and other passenger facilities enhancements ahead of the Ryder Cup event at Gleneagles in September 2014. A provision totalling £2.7 million has been agreed in the Tactran and Perth & Kinross Council Capital Programmes to support delivery of this key TERS and RTS Delivery Plan project, with further partner funding being sought.
- 2.17 Working with Dundee City Council the Capital Programme is funding revised pick up/set down, taxi and bus stop arrangements at **Dundee Station**, as part of the wider Dundee Waterfront economic regeneration project. The Partnership has provided previous Revenue Grant funding to support a business case and development of proposals for the significant upgrading of the Station to provide a more appropriate regional passenger gateway.

- 2.18 Through our work on TERS and by contributing to Network Rail and ScotRail working groups on station facilities, access, and timetabling, Tactran seeks to ensure that rail connectivity and facilities within the region meet current and future needs. Tactran also works jointly with the other RTPs on making the case for extension of the proposed UK **High Speed Rail** network to Scotland.

#### Freight Connectivity

- 2.19 In partnership with Dundee City Council a total of £2.3 million in Capital funding was allocated across Financial Years 2010/11 – 2011/12 to improve the constrained road access to the **Port of Dundee** at Stannergate Bridge. Work on this project, which supports the emerging renewables opportunities potential identified at Dundee in the National Renewables Investment Plan (NRIP), commenced in September 2011 and is now due for completion in 2012/13.
- 2.20 The **Regional Freight Quality Partnership** has undertaken studies into Lorry Parking and Lorry Routeing and during 2011/12 this work was developed to create a regional database of HGV-related information for input to websites, freight maps and SatNav systems to support and encourage more appropriate and efficient routeing of freight vehicles on the region's road network.
- 2.21 In Partnership with Perth & Kinross Council, the potential for developing a Freight Consolidation Centre, aimed at addressing local air quality issues through more efficient and environmentally friendly approaches to movement of freight was progressed in 2011/12. A bid for EU InterReg IVB funding to support a pilot project was submitted and, if successful, will enable the introduction of a 3 year pilot project commencing towards the end of 2012/13.

#### Sustainable Travel, Travel Planning and Behavioural Change

- 2.22 Tactran liaises with partner Councils, Health Boards, Universities and other public sector bodies on the promotion and development of Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group. The Tactran Travel Plan Officer works with and supports public bodies and private sector organisations in the development of Travel Plans, which aim to improve efficient and sustainable access for workplace and other travel demands.
- 2.23 During 2011/12 Tactran continued to support implementation of the nationally recognised Dundee Travel Active "Smarter Choices/Smarter Places" pilot project, through its Capital and Revenue programmes and by donating Travel Plan Officer staff time to support and promote the project.
- 2.24 Tactran funds and maintains the increasingly successful [www.tactranliftshare.com](http://www.tactranliftshare.com) lift-sharing website. Working in partnership with consultants TPI and the Shona Drummond Consultancy we have developed the **Travel Know How** travel plan implementer toolkit, which is designed to support small and large public and private sector organisations in the development and ongoing implementation of workplace and organisational Travel Plans. During 2011/12 some 50 employers signed up for the support offered through Travel Know How.

- 2.25 Through our **Sustainable Travel Grant Scheme** matched funding has been provided to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.

#### Travel Information

- 2.26 Accessible and reliable travel information is a key part of an economically supportive and environmentally efficient transportation system. During 2011/12 work continued on developing the [www.tactranconnect.com](http://www.tactranconnect.com) web portal. This first comprehensive multi-modal travel information facility in Scotland includes personalised journey planning facilities linked to the Traveline Scotland system, information on walk, cycle, bus, rail, car and air. During 2011/12 the site has been developed to include winter resilience information and a cycle journey planner, with user access enhanced by development of “apps” covering the i-Phone, Blackberry and Android mobile phone platforms plus improved facebook and twitter social media management.

- 2.27 The Partnership approved a **Regional Bus Information Strategy** which provides a framework for delivering a consistent regional standard of bus information in all its mediums.

#### Transport and Health

- 2.28 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service the **Tayside & Central Scotland Health & Transport Framework** was finalised. This seeks to address the key relationships between transport and health namely :-

- promoting active travel as a means of improving personal health and wellbeing;
- reducing the impacts of transport on health – for example air quality;
- improving access to healthcare; and
- encouraging more sustainable NHS employee/workplace travel.

- 2.29 The Framework was formally approved by the Partnership and endorsed by the Boards of NHS Forth Valley and NHS Tayside in summer 2011 and thereafter endorsed by the 4 Community Planning Partnerships within the region. Work will continue during 2012/13 on developing locally and regionally relevant Health & Transport Action plans with each of the Community Planning Partnerships.

## Statement of Efficiency, Effectiveness and Economy – 2011/12

### 1. Introduction

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus Council, Dundee City Council, Perth & Kinross Council and Stirling Council areas. The Partnership's principal statutory duties are :- to create and oversee the delivery of a Regional Transport Strategy (RTS); to engage proactively in Community Planning and support implementation of Single Outcome Agreements; to engage as a Key Agency in the Development Planning process at a regional and local level; and to support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement summarises the key areas of relevant Tactran activity and should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act. All of this information can be viewed on, or downloaded free of charge from, the Partnership's website [www.tactran.gov.uk](http://www.tactran.gov.uk).

### 2. Activity During 2011/12

- 2.1 Tactran implemented or continued a number of operational and cost efficiency initiatives.

#### **Public Sector Efficiency**

- 2.2 During 2011/12 the Partnership achieved further efficiency savings equivalent to 2.4% of its approved Core Revenue Budget of £417,000 for the year. During the 3 years of the 2009/10 – 2011/12 Spending Review period the Partnership has achieved cumulative Core Budget efficiency savings of approximately 16% compared with the 2% per annum target set by Scottish Government for the public sector.

#### Accommodation

- 2.3 The Partnership's office accommodation is the subject of a private lease. A negotiated fixed price rental for the period 2009/10 – 2011/12 has achieved recurring savings of £3,000 per annum.
- 2.4 During 2011 the Partnership held all of its meetings in Perth generating estimated travel and other cost savings of approximately £1,500 per annum.

### Supplies and Services

- 2.5 A reduction in corporate and professional indemnity Insurances costs generated savings of £1,817. This and further savings in Supplies and Services generated savings equivalent to 13% of the Supplies and Services budget.

### Staffing and Related Resources

- 2.6 Vacancy Management measures have achieved recurring savings equivalent to approximately £41,000 per annum during the period 2009/10 – 2011/12. Further savings of approximately £6,500 accrued in year from a managed reduction in working hours for a member of staff returning from maternity leave.

### Efficiency Savings Summary

- 2.7 The combined effect of in year efficiencies resulted in savings of £10,215 which is equivalent to 2.4% against the approved 2011/12 Budget of £417,000 for Core operating costs.

### **Shared Services**

#### Administrative Support

- 2.8 Tactran receives all of its additional Secretariat, Financial and Legal support from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services. During 2011/12 a review of the division of administrative responsibilities undertaken by Tactran's own staff and staff of Perth & Kinross Council resulted in a 10% cost saving compared with 2010/11.

#### Travel Planning

- 2.9 The Tactran Travel Plan Officer offers specialist expertise and advice to support the development of Travel Plans and sustainable travel policies and measures within partner Councils, Health Boards and other public and private sector organisations. The Travel Know How implementer toolkit, developed by Tactran in partnership with TPi and the Shona Drummond Marketing consultancies is made available to public and private sector organisations to support their own development and ongoing implementation of workplace Travel Plans.
- 2.10 The [www.tactranliftshare.com](http://www.tactranliftshare.com) website offers a regional trip-sharing facility for private individuals and public/private sector organisations.
- 2.11 During 2011/12 Tactran continued to support implementation of the nationally recognised Dundee Travel Active "Smarter Choices/Smarter Places" pilot project, through its Capital and Revenue programmes and by donating Travel Plan Officer staff time to support and promote the project.

### Accessibility Planning

- 2.12 Tactran funds a centralised regional resource for Accessibility Planning, enabling Councils and other bodies to make use of this facility to inform their strategic plans. During 2011/12 use was made of this facility to inform the development of the TAYplan Strategic Development Plan, Local Development Plans and Single Outcome Agreements.

### Travel Information

- 2.13 The [www.tactranconnect.com](http://www.tactranconnect.com) multi-modal travel information web portal provides comprehensive regional travel information on all transport modes, coupled with mode-specific journey planning features linked with Traveline Scotland and other transport provider websites. This unique travel information facility is freely available to individuals and public/private sector organisations, and has been incorporated as a comprehensive travel information source within partner Council and other organisations websites.
- 2.14 During 2011/12 Tactran approved a Regional Bus Information Strategy (RBIS) which provides a framework for development of consistent Local Bus Information Strategies (LBIS).

### Scotland Europa

- 2.15 Tactran has subscribed to joint membership of Scotland Europa with SEStran and Hitrans, with a view to identifying potential sources of European funding to assist with implementation of the RTS. Joint membership with the other RTPs realises savings compared with individual membership rates.

### Strategic Transportation Planning and Liaison

- 2.16 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, Department for Transport, the rail industry, Confederation of Passenger Transport, Road Haulage Association, Freight Transport Association, Cycling Scotland and other relevant bodies on matters of national and regional policy and strategic interest.
- 2.17 The Regional Freight Quality Partnership, Regional Buses Forum and Regional Rail Forum provide a locus for engagement between the Partnership, its constituent Councils and the relevant sectorial transport provider and user interests.

### **Procurement**

- 2.18 Supplies, services and contracts to provide support for RTS project development and delivery are submitted to competitive tender in accordance with the Partnership's Financial Regulations.
- 2.19 In delivering specific project initiatives use was made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements.

June 2012



**Public Services Reform (Scotland) Act 2010**

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- 2.19 In partnership with Dundee City Council a total of £2.3 million in Capital funding was allocated across Financial Years 2010/11 – 2011/12 to improve the constrained road access to the **Port of Dundee** at Stannergate Bridge. Work on this project, which supports the emerging renewables opportunities potential identified at Dundee in the National Renewables Investment Plan (NRIP), commenced in September 2011 and is now due for completion in 2012/13.
- 2.20 The **Regional Freight Quality Partnership** has undertaken studies into Lorry Parking and Lorry Routeing and during 2011/12 this work was developed to create a regional database of HGV-related information for input to websites, freight maps and SatNav systems to support and encourage more appropriate and efficient routeing of freight vehicles on the region's road network.
- 2.21 In Partnership with Perth & Kinross Council, the potential for developing a Freight Consolidation Centre, aimed at addressing local air quality issues through more efficient and environmentally friendly approaches to movement of freight was progressed in 2011/12. A bid for EU InterReg IVB funding to support a pilot project was submitted and, if successful, will enable the introduction of a 3 year pilot project commencing towards the end of 2012/13.

### Sustainable Travel, Travel Planning and Behavioural Change

- 2.22 Tactran liaises with partner Councils, Health Boards, Universities and other public sector bodies on the promotion and development of Travel Planning and behavioural change in favour of more sustainable modes of transport through its Sustainable Travel Liaison Group. The Tactran Travel Plan Officer works with and supports public bodies and private sector organisations in the development of Travel Plans, which aim to improve efficient and sustainable access for workplace and other travel demands.
- 2.23 During 2011/12 Tactran continued to support implementation of the nationally recognised Dundee Travel Active "Smarter Choices/Smarter Places" pilot project, through its Capital and Revenue programmes and by donating Travel Plan Officer staff time to support and promote the project.
- 2.24 Tactran funds and maintains the increasingly successful [www.tactranliftshare.com](http://www.tactranliftshare.com) lift-sharing website. Working in partnership with consultants TPi and the Shona Drummond Consultancy we have developed the **Travel Know How** travel plan implementer toolkit, which is designed to support small and large public and private sector organisations in the development and ongoing implementation of workplace and organisational Travel Plans. During 2011/12 some 50 employers signed up for the support offered through Travel Know How.
- 2.25 Through our **Sustainable Travel Grant Scheme** matched funding has been provided to support implementation of sustainable transport measures and facilities within partner Councils, Health Boards, Universities and other public sector and not for profit organisations.

### Travel Information

- 2.26 Accessible and reliable travel information is a key part of an economically supportive and environmentally efficient transportation system. During 2011/12 work continued on developing the [www.tactranconnect.com](http://www.tactranconnect.com) web portal. This first comprehensive multi-modal travel information facility in Scotland includes personalised journey planning facilities linked to the Traveline Scotland system, information on walk, cycle, bus, rail, car and air. During 2011/12 the site has been developed to include winter resilience information and a cycle journey planner, with user access enhanced by development of “apps” covering the i-Phone, Blackberry and Android mobile phone platforms plus improved facebook and twitter social media management.
- 2.27 The Partnership approved a **Regional Bus Information Strategy** which provides a framework for delivering a consistent regional standard of bus information in all its mediums.

### Transport and Health

- 2.28 Working with NHS Tayside, NHS Forth Valley and the Scottish Ambulance Service the **Tayside & Central Scotland Health & Transport Framework** was finalised. This seeks to address the key relationships between transport and health namely :-
- promoting active travel as a means of improving personal health and wellbeing;
  - reducing the impacts of transport on health – for example air quality;
  - improving access to healthcare; and
  - encouraging more sustainable NHS employee/workplace travel.
- 2.29 The Framework was formally approved by the Partnership and endorsed by the Boards of NHS Forth Valley and NHS Tayside in summer 2011 and thereafter endorsed by the 4 Community Planning Partnerships within the region. Work will continue during 2012/13 on developing locally and regionally relevant Health & Transport Action plans with each of the Community Planning Partnerships.

Eric Guthrie  
Partnership Director  
June 2012

**Public Services Reform (Scotland) Act 2010**

**Statement of Efficiency, Effectiveness and Economy – 2011/12**

**1. Introduction**

- 1.1 Tactran is the statutory Regional Transport Partnership covering the Angus Council, Dundee City Council, Perth & Kinross Council and Stirling Council areas. The Partnership's principal statutory duties are :- to create and oversee the delivery of a Regional Transport Strategy (RTS); to engage proactively in Community Planning and support implementation of Single Outcome Agreements; to engage as a Key Agency in the Development Planning process at a regional and local level; and to support the achievement of statutory Climate Change objectives, as set out in the Climate Change (Scotland) Act 2009 and associated Guidance.
- 1.2 The Public Services Reform (Scotland) Act 2010 requires listed public bodies to publish, as soon as reasonably practicable after the end of each financial year, a statement on the steps they have taken to promote efficiency, effectiveness and economy through the exercise of their functions. Regional Transport Partnerships (RTPs) are listed bodies within the Act.
- 1.3 This statement summarises the key areas of relevant Tactran activity and should be read in conjunction with the separate statement on Sustainable Economic Growth and the financial information that is also published under the Act. All of this information can be viewed on, or downloaded free of charge from, the Partnership's website [www.tactran.gov.uk](http://www.tactran.gov.uk).

**2. Activity During 2011/12**

- 2.1 Tactran implemented or continued a number of operational and cost efficiency initiatives.

**Public Sector Efficiency**

- 2.2 During 2011/12 the Partnership achieved further efficiency savings equivalent to 2.4% of its approved Core Revenue Budget of £417,000 for the year. During the 3 years of the 2009/10 – 2011/12 Spending Review period the Partnership has achieved cumulative Core Budget efficiency savings of approximately 16% compared with the 2% per annum target set by Scottish Government for the public sector.

Accommodation

- 2.3 The Partnership's office accommodation is the subject of a private lease. A negotiated fixed price rental for the period 2009/10 – 2011/12 has achieved recurring savings of £3,000 per annum.
- 2.4 During 2011 the Partnership held all of its meetings in Perth generating estimated travel and other cost savings of approximately £1,500 per annum.

### Supplies and Services

- 2.5 A reduction in corporate and professional indemnity Insurances costs generated savings of £1,817. This and further savings in Supplies and Services generated savings equivalent to 13% of the Supplies and Services budget.

### Staffing and Related Resources

- 2.6 Vacancy Management measures have achieved recurring savings equivalent to approximately £41,000 per annum during the period 2009/10 – 2011/12. Further savings of approximately £6,500 accrued in year from a managed reduction in working hours for a member of staff returning from maternity leave.

### Efficiency Savings Summary

- 2.7 The combined effect of in year efficiencies resulted in savings of £10,215 which is equivalent to 2.4% against the approved 2011/12 Budget of £417,000 for Core operating costs.

### **Shared Services**

#### Administrative Support

- 2.8 Tactran receives all of its additional Secretariat, Financial and Legal support from Perth & Kinross Council. These services are provided to a high standard at rates which are considerably more competitive than could be achieved through external procurement of these statutorily necessary support services. During 2011/12 a review of the division of administrative responsibilities undertaken by Tactran's own staff and staff of Perth & Kinross Council resulted in a 10% cost saving compared with 2010/11.

#### Travel Planning

- 2.9 The Tactran Travel Plan Officer offers specialist expertise and advice to support the development of Travel Plans and sustainable travel policies and measures within partner Councils, Health Boards and other public and private sector organisations. The Travel Know How implementer toolkit, developed by Tactran in partnership with TPi and the Shona Drummond Marketing consultancies is made available to public and private sector organisations to support their own development and ongoing implementation of workplace Travel Plans.
- 2.10 The [www.tactranliftshare.com](http://www.tactranliftshare.com) website offers a regional trip-sharing facility for private individuals and public/private sector organisations.
- 2.11 During 2011/12 Tactran continued to support implementation of the nationally recognised Dundee Travel Active "Smarter Choices/Smarter Places" pilot project, through its Capital and Revenue programmes and by donating Travel Plan Officer staff time to support and promote the project.

### Accessibility Planning

- 2.12 Tactran funds a centralised regional resource for Accessibility Planning, enabling Councils and other bodies to make use of this facility to inform their strategic plans. During 2011/12 use was made of this facility to inform the development of the TAYplan Strategic Development Plan, Local Development Plans and Single Outcome Agreements.

### Travel Information

- 2.13 The [www.tactranconnect.com](http://www.tactranconnect.com) multi-modal travel information web portal provides comprehensive regional travel information on all transport modes, coupled with mode-specific journey planning features linked with Traveline Scotland and other transport provider websites. This unique travel information facility is freely available to individuals and public/private sector organisations, and has been incorporated as a comprehensive travel information source within partner Council and other organisations websites.
- 2.14 During 2011/12 Tactran approved a Regional Bus Information Strategy (RBIS) which provides a framework for development of consistent Local Bus Information Strategies (LBIS).

### Scotland Europa

- 2.15 Tactran has subscribed to joint membership of Scotland Europa with SEStran and Hitrans, with a view to identifying potential sources of European funding to assist with implementation of the RTS. Joint membership with the other RTPs realises savings compared with individual membership rates.

### Strategic Transportation Planning and Liaison

- 2.16 Tactran represents and liaises on behalf of its partner Councils with Transport Scotland, Department for Transport, the rail industry, Confederation of Passenger Transport, Road Haulage Association, Freight Transport Association, Cycling Scotland and other relevant bodies on matters of national and regional policy and strategic interest.
- 2.17 The Regional Freight Quality Partnership, Regional Buses Forum and Regional Rail Forum provide a locus for engagement between the Partnership, its constituent Councils and the relevant sectorial transport provider and user interests.

### **Procurement**

- 2.18 Supplies, services and contracts to provide support for RTS project development and delivery are submitted to competitive tender in accordance with the Partnership's Financial Regulations.

2.19 In delivering specific project initiatives use was made of partner Councils' Term or Framework consultants in appropriate cases, resulting in work being undertaken at competitive rates secured through partner Councils' tendered framework agreements.

Eric Guthrie  
Partnership Director  
June 2012

**Public Services Reform (Scotland) Act 2010**  
**Financial Information Statement**  
**Period covering 1 April 2011 - 31 March 2012**

**1 Public Relations Statement**

Category	Supplier	External Costs - Invoiced	Total
Advertising - Liftshare	Facebook	1,956.72	1,956.72
	The Big Issue	490.00	490.00
	Clear Channel UK Ltd	1,370.00	3,959.10
	Supple Ltd	95.00	95.00
	Bauer Radio Ltd	524.00	1,769.00
Advertising - Travelknowhow	Dundee City Council	1,600.00	1,600.00
Advertising - Tactranconnect	Bauer Radio Ltd	1,191.00	1,891.00
Promotion - Liftshare	Dundee City Council	325.00	10,657.00
Publications & Printing	Stirling Print & Design	1,690.48	1,690.48
	Dundee City Council	2,081.33	2,081.33
	istockphoto LP	56.70	56.70
	Danscot Print Ltd	502.50	502.50
<b>Total</b>			<b>26,748.83</b>

**2 Overseas Travel**

Reason	Origin / Destination	No. Employees	Travel Costs	Subsistence	Accommodation	Other Expenditure	Total
Presentation at IID Conference	Edinburgh / Vienna	1	273.18		167.25		440.43
Interreg Partner Meeting	Edinburgh / Lille	1	586.65		94.73		681.38
<b>Total</b>							<b>1,121.81</b>

**3 Hospitality & Entertainment**

Nil Return

**4 External Consultancy**

Supplier	Project/Service	Total	Supplier Total
Atkins Ltd	Climate Change Study	5,480.00	5,480.00
Colin Buchanan & Partners Ltd	Park & Ride	3,900.00	3,900.00
Forth Valley GIS Ltd	Lorry Route Map	7,875.00	7,875.00
JMP Consultants Ltd	Health & Transport Framework	9,513.37	
JMP Consultants Ltd	Freight Consolidation Centre	27,000.28	36,513.65
Shona Drummond Marketing	travelknowhow	2,013.00	2,013.00
SIAS Ltd	Park & Ride	500.00	500.00
Steer Davies Gleave	Tactranconnect	18,670.00	
Steer Davies Gleave	Tactran.gov	600.00	
Steer Davies Gleave	Tay Estuary Rail Study	6,400.00	25,670.00
<b>Total</b>		<b>81,951.65</b>	<b>81,951.65</b>

**5 Payments in Excess of £25,000**

Payee	Reason	Total	Supplier Total
Perth & Kinross Council	Support Services	30,000.00	
	Park & Ride Project	36,000.00	
	Gleneagles Project	74,525.00	140,525.00
JMP Consultants Ltd	Various Projects		43,816.38
Steer Davies Gleave	Various Projects		30,804.00
<b>Total</b>			<b>184,341.38</b>

**6 Members or Employees who received remuneration in excess of £150,000**

Nil Return